

VRISINI A/P GUNASEGRAN



Developed core knowledge in accounting and finance. Independent, creative, and critical thinker with sound judgment to prioritize and manage time effectively. Looking for an opportunity to build my career that would intrinsically help me in achieving greater practical excellence in the financial and administrative domain.

✉ vrisinirisini@gmail.com

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📍 234 Jln 2/4 Taman Suriaman 2A, 71950

EDUCATION

Bachelor of Accounting with Honours

University Selangor (UNISEL)

08/10/2015 – 14/03/2020

Achievement

- Committee of Social Work
- Participant of Auditing Quiz Competition
- Committee of Recreation & Adventure Club (RAC)
- Committee of Accounting Club

STPM

Sekolah Menengah Kebangsaan

Dato Sheikh Ahmad

18/06/2013 – 19/12/2014

Achievement

- Student Leader (2014)
- Participant of Youth Program Leader (2014)
- Assistant Secretary - Scout (2014)



WORK EXPERIENCE

Accounting & Finance

Frozen Food

08/11/2021 – 13/04/2022

Achievements/Tasks

- Generate and distribute account management reports on monthly basis.
- Transfers details from separate journals to general ledgers for reconciliation.
- Provides financial information to management by researching and analyzing accounting data. Prepares asset, liability, and capital account entries.
- Identify possible solutions for unbalance accounts.
- Perform accounting analysis for cash accruals, prepayments and depreciation.
- Maintained strict client confidentiality as required.



Supervisor, Event Planner

Amazing Design Event

09/02/2015 – 19/02/2017

Achievements/Tasks

- Dealt effectively with day to day administration, including sourcing and booking travel, completing and filing orders and liaising with suppliers.
- Prepares documents such as correspondence, drafts, memos, and emails, and prepared weekly reports for management
- Schedule and coordinate meetings, appointments, and travel arrangements for supervisors and managers
- Good management skills in meeting deadlines and utilizing resources efficiently



SKILLS

Scheduling

1 2 3 4

Planning and Implementation of activities

1 2 3 4

Presentation and Communication skills

1 2 3 4

Work well in diverse

1 2 3 4

Good in Solving

1 2 3 4

Microsoft Office

1 2 3 4

LANGUAGES

English
Full Professional Proficiency
Proficiency



Bahasa Malaysia
Native or Bilingual

INTERESTS



Cyclin



Mindfulnes



Listening



Hikin

REFERENCE

1. Prof Madya Dr. Aza Azlina (Lecturer)
Contact Number: 019-2773308
2. Usha Kaur (Amazing Design Event)
Contact Number: 012-6281494
3. Aliza (Finance Excutive)
Contact number: 016-2831325