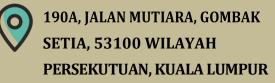


MOHAMAD SALIM BIN GHANI BA







in linkedin.com//MOHAMAD SALIM BIN GHANI BA

PROFILE

To attain a position at well-established and competent organization to contribute the best of my knowledge, skills, and experience for the advancement of the company while making myself grow with the company.

EXPERIENCE

(SENIOR EXECUTIVE- INTERNAL AUDIT)

AEON CREDIT SERVICE (M) BERHAD | JANUARY 2023 - PRESENT)

- To plan, lead and execute Audit Field Work Based on Internal Audit Plan
- Perform audit Review on the EKYC Validation, Regulatory, Operation, Compliance, BCP/DR Test, ISO (Statement of Applicability, Subsidiary Company, IT Related Audit, Cybersecurity Drill Exercise.
- Collaborate with Regulatory Audit Department in Performing IT related Audit per BNM Policy Document, specifically, but not limited to e-money, credit card & merchant acquiring etc.
- Perform Audit Review on related to External Collection Agency as audit plan (Operation, Business, Compliance)
- To assist Department Head to undertake any special/ad-hoc assignment/ review assigned by Head of IAD.
- Involve in with IAD Team on the brainstorm session on in any new assignment, special/ad-hoc assignment/ review.
- Review and Maintain the Internal Audit Assignment Document timely compile with evidence and it upload in Audit Folder.
- To assist Audit Manager on Preparing APM and list down the enquiry related requesting supporting from Auditee prior to perform audit checking
- Draf the Audit Finding with evidence and presented to Audit Manager prior to discuss with Business Unit.
- Timely follow up on Audit Finding with Auditee and to ensure respond given prior to issue the Audit Report.

(INTERNAL AUDIT EXECUTIVE)

VANLI AUTO SPARE SDN BHD | FEBAURY 2022 - DECEMBER 2023

- Prepare full Internal Audit report for management. (Business Audit, Operation Audit Compliance)
- Prepare Entire Operation Process Flow
- Branch Cash count and cash count Report
- Perform branch surprise audit.
- Prepare & reply to client Due Diligence and Audit report.
- Yearly review and renew agreement with Client.
- Provide coaching for employee failed to follow SOP.
- Provide training for new & existing employee mainly.
- Monthly provide report overall compliance findings and provide resolution to management.
- Maintain documentation of compliance activities, such as complaints received or investigation outcomes.
- Perform data analysis and submit the report to IAM.
- Basic Financial Audit and provide the result to IAM.
- Create branch operation process flow.
- Perform fraud investigation related stock and financial.
- Perform warehouse audit on quarterly basis.

(INTERNAL AUDITOR / COMPLIANCE OFFICER)

AIQON CAPITAL SDN BHD | JUNE 2019 - JANUARY 2022

- Prepare Perform full operation audit internal and external Debt Collection Agency (DCA)
- Report any internal control deficiency identified during cash audit and closely engage with auditee to perform follow up on audit finding until resolve.
- audit calendar for internal audit team and perform Audit on quarterly basis.
- Investigate any internal and external complain and misappropriate incident involve staff by providing with analyzing data, view surveillance CCTV and assist HOD to prepare final report.
- to management.
- Preparation of consolidate report on all internal audit findings.
- Provide training for internal and external staff regarding AML/FDCPA
- Call assessment for internal staff and provide the daily report to HOD.
- IT audit at DCA side.
- Perform due diligence for new DCA and complete report submit to Management.

TECHNICAL SKILLS

Audit: Operation
Compliance & Businesses

Fraud Investigation

ACTIVE DIRECTORY

Networking: Ethernet, TCP / IP, LAN / WAN

Software And Hardware Testing

CCTV Backup & Setup

IT Support

LANGUAGES

ENGLISH



MALAY



TAMIL



INTERESTS

Internal Audit

Compliance

Information Technology

(IT ASSISTANT/ SUPPORT)

(BASIC INTERNAL AUDIT & COMPLIANCE OFFICER)

KUDRAT PARTNERS & CO | FEB 2014 - MAY 2019

- Installing and Configuring hardware, software (OS, Printers, Desktop) Monitoring and Health Check of the CCTV.
- Monthly prepare report on the CCTV to Management (Provide CCTV footage if any incident occurred on premises)
- Providing technical support for Internal Software (Volare)- User Access Matrix, Installing & Delete Software, Uploading latest Patch.
- Monitoring and Maintain on the Company Computers, Active Directory,
 Volare and Antivirus (Prepare Report to IT Manager)
- Active directory: Create, delete, edit, add, and maintaining user active directory Assign
 user access according to the company and department policy.
- Upon refresh from management, to reset, unlock, disable, user ID Maintaining user request form according to the company policy.
- Maintaining IT Hardware
- Monthly perform hardware and software audit

EDUCATION

SPM

SMK SETAPAK INDAH 01/2003 - 12/2008

Accounts

DIPLOMA

ASIAN METROPOLITAN UNIVERSITY (MASTERSKILL UNIVERSITY AND COLLEGE 05/2009 - 05/2012

Diploma In Nursing

CERTIFICATE

NEW HORIZONS COMPUTER LEARNING CENTERS 02/2017 - 04/2017

COMPTIA

ACHIEVEMENTS

COMPTIA+ (2017)

NEW HORIZONS COMPUTER LEARNING CENTERS

FOOTBALL AND FUTSALL CLUB REPRESENTATIVE (2009-2012)

ASIAN METROPOLITAN UNIVERSITY

REFERENCES

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Contact: +6013-3757648