



# MOHAMAD SALIM BIN GHANI BA



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GHANI BA

## PROFILE

To attain a position at well-established and competent organization to contribute the best of my knowledge, skills, and experience for the advancement of the company while making myself grow with the company.

## EXPERIENCE

### (SENIOR EXECUTIVE- INTERNAL AUDIT)

#### AEON CREDIT SERVICE (M) BERHAD | JANUARY 2023 – PRESENT

- To plan, lead and execute Audit Field Work Based on Internal Audit Plan
- Perform audit Review on the EKYC Validation, Regulatory, Operation, Compliance, BCP/DR Test, ISO (Statement of Applicability, Subsidiary Company, IT Related Audit, Cybersecurity Drill Exercise.
- Collaborate with Regulatory Audit Department in Performing IT related Audit per BNM Policy Document, specifically, but not limited to e-money, credit card & merchant acquiring etc.
- Perform Audit Review on related to External Collection Agency as audit plan (Operation, Business, Compliance)
- To assist Department Head to undertake any special/ad-hoc assignment/ review assigned by Head of IAD.
- Involve in with IAD Team on the brainstorm session on in any new assignment, special/ad-hoc assignment/ review.
- Review and Maintain the Internal Audit Assignment Document timely compile with evidence and it upload in Audit Folder.
- To assist Audit Manager on Preparing APM and list down the enquiry related requesting supporting from Auditee prior to perform audit checking
- Draft the Audit Finding with evidence and presented to Audit Manager prior to discuss with Business Unit.
- Timely follow up on Audit Finding with Auditee and to ensure respond given prior to issue the Audit Report.

### (INTERNAL AUDIT EXECUTIVE)

#### VANLI AUTO SPARE SDN BHD | FEBRUARY 2022 – DECEMBER 2023

- Prepare full Internal Audit report for management. (Business Audit, Operation Audit Compliance)
- Prepare Entire Operation Process Flow
- Branch Cash count and cash count Report
- Perform branch surprise audit.
- Prepare & reply to client Due Diligence and Audit report.
- Yearly review and renew agreement with Client.
- Provide coaching for employee failed to follow SOP.
- Provide training for new & existing employee mainly.
- Monthly provide report overall compliance findings and provide resolution to management.
- Maintain documentation of compliance activities, such as complaints received or investigation outcomes.
- Perform data analysis and submit the report to IAM.
- Basic Financial Audit and provide the result to IAM.
- Create branch operation process flow.
- Perform fraud investigation related stock and financial.
- Perform warehouse audit on quarterly basis.

### (INTERNAL AUDITOR / COMPLIANCE OFFICER)

#### AIQON CAPITAL SDN BHD | JUNE 2019 – JANUARY 2022

- Prepare Perform full operation audit internal and external Debt Collection Agency (DCA)
- Report any internal control deficiency identified during cash audit and closely engage with auditee to perform follow up on audit finding until resolve.
- audit calendar for internal audit team and perform Audit on quarterly basis.
- Investigate any internal and external complain and misappropriate incident involve staff by providing with analyzing data, view surveillance CCTV and assist HOD to prepare final report.
- to management.
- Preparation of consolidate report on all internal audit findings.
- Provide training for internal and external staff regarding AML/FDCPA
- Call assessment for internal staff and provide the daily report to HOD.
- IT audit at DCA side.
- Perform due diligence for new DCA and complete report submit to Management.

TECHNICAL SKILLS

Audit: Operation  
Compliance & Businesses

Fraud  
Investigation

ACTIVE  
DIRECTORY

Networking: Ethernet,  
TCP / IP, LAN / WAN

Software And Hardware  
Testing

CCTV Backup &  
Setup

IT Support

LANGUAGES

ENGLISH  
● ● ● ● ●

MALAY  
● ● ● ● ●

TAMIL  
● ● ● ● ●

INTERESTS

Internal Audit

Compliance

Information Technology

- (IT ASSISTANT/ SUPPORT)  
(BASIC INTERNAL AUDIT & COMPLIANCE OFFICER)  
KUDRAT PARTNERS & CO | FEB 2014 - MAY 2019
- Installing and Configuring hardware, software (OS, Printers, Desktop) Monitoring and Health Check of the CCTV.
  - Monthly prepare report on the CCTV to Management (Provide CCTV footage if any incident occurred on premises)
  - Providing technical support for Internal Software (Volare)- User Access Matrix, Installing & Delete Software, Uploading latest Patch.
  - Monitoring and Maintain on the Company Computers, Active Directory, Volare and Antivirus (Prepare Report to IT Manager)
  - Active directory: Create, delete, edit, add, and maintaining user active directory Assign user access according to the company and department policy.
  - Upon refresh from management, to reset, unlock, disable, user ID Maintaining user request form according to the company policy.
  - Maintaining IT Hardware
  - Monthly perform hardware and software audit

EDUCATION

SPM  
SMK SETAPAK INDAH  
01/2003 - 12/2008

- ◆ Accounts

DIPLOMA  
ASIAN METROPOLITAN UNIVERSITY (MASTERSKILL UNIVERSITY  
AND COLLEGE  
05/2009 - 05/2012

- ◆ Diploma In Nursing

CERTIFICATE  
NEW HORIZONS COMPUTER LEARNING CENTERS  
02/2017 - 04/2017

- ◆ COMPTIA

ACHIEVEMENTS

COMPTIA+ (2017)  
NEW HORIZONS COMPUTER LEARNING CENTERS

FOOTBALL AND FUTSALL CLUB REPRESENTATIVE (2009-2012)

ASIAN METROPOLITAN UNIVERSITY

REFERENCES

MR KUSMAADIKAWIRA  
" ASSITANCE MANAGER INTERNAL AUDIT DIVISON"  
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" ASSISTANT MANAGER IT DEPARTMENT"  
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