

SHARANJEET SINGH

ACCA, C.A(M), B.Acc (Hons)

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| FINANCIAL ACCOUNTING | BUDGETING | PROCESS IMPROVEMENT | CONTROL & GOVERNANCE

Chartered Accountant with extensive experience in overseeing full spectrum of finance and accounting operations towards achieving timely financial reporting as well as robust financial governance. Well versed in the areas of financial data analysis and control, cash flow and treasury management, audit and tax as well as regulatory compliance coupled with my firm knowledge of MFRS, IFRS, US GAAP, SOX, GST and SST as well as SAP systems. Known as a dedicated and practical professional with an eye for rolling out process enhancements.

CORE COMPETENCIES

Finance & Accounting	Training & Development	Tax & Audit
Budgeting & Forecasting	Process Enhancement	SOX Compliance
Financial Reporting	Coaching & Mentoring	
Team Leadership	Internal Controls Development	
Government Liason	Cashflow Management	

CAREER HIGHLIGHTS

- Instrumental in establishing the finance department from scratch and leading accounting operations across three distinct entities engaged in credit collection and investment property management.
- Successfully reduced internal and group reporting timelines by one working day through process optimization and improved cross-functional communication, while enhancing the accuracy and quality of financial reporting.
- Took on expanded responsibilities by managing a six-member finance team handling General Ledger (GL), Fixed Assets (FA), Accounts Receivable (AR), Taxation, and Treasury functions following the reassignment of the Accounting Manager.
- Played a pivotal role in securing RM10 million in equity investment from the Malaysian Technology Development Corporation (MTDC) and arranging RM46 million in financing from Malaysian Industrial Development Finance Berhad (MIDF) and MBSB Bank to support business expansion and working capital requirements.

WORKING EXPERIENCE

Micron Concept Aerostructures Sdn Bhd Finance Manager

● Dec 2024 – Present

- Lead the finance team in managing the full spectrum of finance functions, including budgeting, month-end closing, cash flow management, and financial reporting.
- Prepare and review monthly management reports, conduct variance analysis, and develop board presentation materials for senior leadership and MTDC representatives.
- Develop and implement accounting policies, procedures, and standardized process flows to strengthen internal controls and improve efficiency within the accounting function.
- Oversee inventory costing and valuation (raw materials, WIP, and finished goods), ensuring accurate standard costing, variance tracking, and alignment with production outputs.
- Manage capital expenditure planning, asset tagging, and depreciation schedules in compliance with accounting standards and internal investment policies.

- Coordinate statutory audits and tax filings, and liaise with external auditors and tax agents to ensure compliance with local tax regulations and financial reporting standards.
- Supervise treasury functions including cash flow forecasting, working capital management, and banking relationships to ensure sufficient liquidity for operations.
- Lead the annual budgeting and quarterly forecasting processes, working cross-functionally with production, engineering, and procurement teams to ensure accurate financial planning.
- Support strategic business initiatives including funding proposals, project feasibility studies, and financial due diligence for potential expansion.
- Mentor and guide a team of finance professionals, fostering continuous improvement and supporting career development within the department

Pinehill Plantations (M) Sdn Bhd

• Jan 2024 – Dec 2024

Assistant Finance Manager

- Prepared and submitted monthly management accounts for the ultimate and immediate holding companies, as well as private entities, for CFO review and management approval.
- Managed quarterly group consolidation for the Main Board-listed company, including consolidation of Indonesian subsidiaries involved in oil palm plantations.
- Prepared Bursa Malaysia quarterly reporting templates and presentation slides for CFO review and Board approval ahead of official announcements.
- Conducted variance analysis (QoQ and YoY), assessed financial reasonableness, and explained significant or unusual variances.
- Coordinated with the Estate Manager to follow up on internal audit findings, addressing design gaps, implementation issues, and process improvements in Indonesian plantation operations.
- Led the automation of estate month-end closing processes to reduce backlogs and improve timeliness of reporting to senior management.

Hanwha Q CELLS Malaysia Sdn Bhd

• May 2017 – Dec 2023

Senior Finance Analyst

- Led a team of six finance professionals overseeing end-to-end accounting operations, including General Ledger (GL), Fixed Assets (FA), Accounts Receivable (AR), Taxation, and Treasury, ensuring timely and accurate financial reporting.
- Prepared and submitted monthly management accounts, consolidation templates, footnotes, and ad hoc reports for both internal stakeholders and group-level reporting.
- Conducted intercompany AR/AP reconciliations to eliminate discrepancies and ensure alignment across group subsidiaries for accurate consolidation reporting.
- Performed detailed variance analysis on P&L and balance sheet movements (monthly, quarterly, and yearly), providing clear commentaries for both internal management and group reporting, ensuring submissions were accurate and error-free.
- Maintained strong internal controls over financial reporting and fixed asset procedures in compliance with SOX requirements and supported internal auditors during annual reviews.
- Coordinated with external auditors during quarterly and annual audits, prepared necessary financial documentation, and addressed audit queries.
- Managed cash flow planning and monitoring, and assisted in annual budgeting and forecasting processes.
- Prepared and reviewed financial submissions to government agencies including MIDA, Inland Revenue Board (IRB), Bank Negara Malaysia, Department of Statistics (DOSM), and Customs.

Kudrat Partners & Co (M) Sdn Bhd
Kudrat Partners Properties (M) Sdn Bhd
KP Eco City Sdn Bhd

• May 2008 – Apr 2017

Assistant Accountant

- Managed monthly closing activities, including posting of accruals, prepayments, and other journal entries in compliance with accounting standards.
- Prepared and submitted financial reports, including business performance reviews for head office and 10 branches for Finance Manager and HOD review before presentation to senior management.
- Improved the management reporting process by streamlining methods, resulting in faster month-end closing and more accurate financial reporting.
- Liaised with external auditors and tax agents to ensure timely completion of audits and tax filings and addressed any issues or recommendations effectively.
- Provided on-the-job training, feedback and continuous guidance to junior team members to support their development and performance.

EDUCATION & AFFILIATION

Chartered Accountant, Association of Chartered Certified Accountants (ACCA)

Chartered Accountant, Malaysia Institute of Accountant (MIA)

Bachelor's Degree in Accounting, Universiti Putra Malaysia

REFEREE

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