

# ZULZAHAIRIL ISHAK

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## PROFESSIONAL SUMMARY

Results-driven Assistant Production Manager with 10+ years of experience in production planning, process optimization, and lean manufacturing. Proven track record in reducing scrap by 30%, improving production yield, and implementing ERP-linked tracking tools for real-time material management. Skilled in PLC programming, VSM analysis, SOP development, and cross-departmental coordination to meet operational targets and quality standards.

## CORE COMPETENCIES

Production Planning & Scheduling, Lean Manufacturing / Kaizen / VSM, ERP & MRP Systems (SAP, Oracle, Epicor), Process Optimization & Workflow Redesign, Quality Control & GMP Compliance, Team Leadership & Training, Data Analysis & Reporting, PLC Programming & Troubleshooting, ISO 9001 / ISO 13485 Standards, Microsoft Office Suite (Excel, PowerPoint, Word)

## PROFESSIONAL EXPERIENCE

- Assistant Production Planning Manager

Perusahaan Saudee Sdn Bhd | Oct 2022 – Present

- Lead production planning for multiple product lines, ensuring on-time delivery of customer orders.
- Designed and implemented Material Tracking Log integrated with ERP for 200+ materials, improving stock visibility and reducing shortages by 30%.
- Developed Production Yield & Performance Management tool to monitor daily, weekly, and monthly KPIs, enabling early detection of production gaps.
- Revamped SOPs across production functions, enhancing workflow efficiency by 15%.
- Achieved 20% scrap reduction through process improvements and training programs.

- Production Officer

#### B. Braun Medical Industries Sdn Bhd | 2017 – 2022

- Managed production flow, ensuring compliance with GMP and ISO 13485 standards.
- Prepared headcount plans, output reports, and spare parts inventory controls.
- Led a Scrap Reduction Project achieving 30% waste reduction and 25% processing hour elimination.
- Executed Operational Excellence – Polishing Process improvements, reducing man-hours while increasing yield by 10%.

- System Engineer

#### Sistem Megajaya Sdn Bhd | 2013 – 2017

- Managed subcontractor documentation, purchase orders, and delivery schedules.
- Developed cost-tracking reports improving supplier negotiation outcomes by 12%.

- Technician

#### Fuji Electric (Malaysia) Sdn Bhd | 2008 – 2009

- Conducted preventive maintenance in substrate department, reducing downtime by 15%.
- Designed spare parts inventory system to improve maintenance efficiency.

## EDUCATION

Diploma in Engineering Technology – Automation, Regulation & Control  
Universiti Kuala Lumpur, Malaysia Spanish Institute | 2005 – 2008

## CERTIFICATIONS

Supervisory Management (MIHRM)

Office Administration Level 3 (Malaysian Skills Certificate)

GMP Compliance

8D Problem Solving Methodologies

Internal Auditing

## LANGUAGES

English (Fluent), Malay (Native)