



Ahmad Mustaqim Bin Mahmood

📍 Toamasina, Madagascar

☎ +6013-4844660 (MY) | +261-37-0737002 (MG)

✉ mustaqimmahmood@gmail.com

Professional Summary

Chartered Accountant with 10+ years' experience in accounting, finance, and project management across construction, marine, and engineering industries. Strong expertise in financial reporting, cash flow management, audits, and compliance with a proven track record in cost control, tax reduction, and securing multimillion-dollar agreements. Skilled in leading teams, liaising with auditors, and managing cross-border operations.

Professional Experience

Assistant Account Manager

Penta-Ocean Construction Co., Ltd. (Madagascar) | May 2022 – Present

- Manage financial reporting, forecasting & monthly/quarterly/yearly closings for Phase 2 Toamasina Port Project.
- Responsible for submitting monthly report to HQ inclusive of joint venture monthly expenses, asset depreciation and payment forecast.
- Supervise cash flow (MGA, USD & JPY) ensuring timely payments for vendors and subcontractors.
- Check all the local and foreign currency invoices before circulating to management for approval.
- Check and approve all the journals key-in by staffs after payment.
- Check and monitor all the government contributions of Personal Income Tax, Withholding Tax, VAT, Reverse VAT and Bimonthly Tax submission.
- Monitor and manage assets (vessels & heavy machinery) within group companies.
- Work alongside QS and Contract manager to validate financial aspect of claims to clients and payments to subcon and suppliers.
- Liaise with auditors, and tax agents (PWC) for compliance.

Assistant Manager – Accounts & Finance

SDMAX Sdn Bhd (Serba Dinamik Group, Johor) | Jan 2021 – Apr 2022

- Established financial & accounting system for a new subsidiary at Teluk Ramunia Yard.
- Created commercial marine service rates & secured >RM100,000 monthly recurring revenue from long-term contracts.
- Managed tender process for Fresh Water Project & secured 3 long-term clients.
- Closed additional RM80,000+ short-term marine contracts, contributing to subsidiary growth.

Senior Account Executive

Penta-Ocean Construction Co., Ltd. (Pengerang, Malaysia) | Aug 2018 – Jan 2021

- Oversaw accounting operations for RAPID Petronas Phase 3 Marine Facilities Project.
- Reduced IRB payroll audit penalty from RM600,000 → RM2,000.
- Handled GST submission & audits (Customs, IRB).
- Supervised 3 staff, ensuring timely reporting & compliance.

Finance & HR Executive

CJ Engineering & Construction (Malaysia) | Jun 2014 – Aug 2018

- Managed full set of accounts (UBS), monthly closings & audits (PwC).
- Registered & submitted monthly GST-03 (turnover >RM500k/month).
- Handled payroll, HR recruitment, training, and work permits for expatriates.
- Coordinated with local councils, CIDB & authorities for project approvals.

Account Officer

Recron (M) Sdn Bhd | Oct 2013 – Jun 2014

- Processed invoices, tax payments & reconciliations using SAP.
- Monitored cash flow & liaised with HQ for fund top-ups.

Trainee – Assistant Account Executive

Crystalville Sdn Bhd | Jan 2012 – Jul 2012

- Assisted in accounting (UBS), admin, and marketing tasks.

Education

Bachelor of Accounting (Hons), International Islamic University Malaysia (IIUM)
2009 – 2013

Certifications

- Chartered Accountant (MIA – Malaysia Institute of Accountants)
- GST Tax Agent (Royal Malaysian Customs, 2015)

Technical Skills

- Microsoft Office Suite – Advanced
- UBS Accounting Software – Advanced
- SQL Accounting Software – Advanced
- SAP System – Intermediate

Additional Information

- Willing to travel extensively & relocate
- Own transport