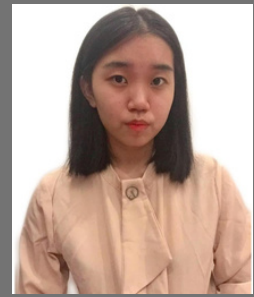


YAP HUI YING

Accountancy Professional

An accounting professional seeking for the position of accountancy work. I hope to further develop the practical skills and knowledges in the future.

huiying093181@gmail.com | +60-1121926312



My Portfolio

Work Experience



Finance Executive
Sunway Group
March 2024 to Present

- Perform monthly-closing at the end of each month
- Preparing and presenting financial reports to management and stakeholders
- Monitoring cash flow and managing budgets
- Preparing the business plan report to management and stakeholders
- Monitoring and analyzing financial trends and providing forecasts for the future
- Checking the status of financial records to make sure they're updated
- Working on taxes
- Liaising with auditors and other external parties to ensure financial compliance



Audit Associate
Ernst & Young
July 2023 to March 2024

- Audit financial documents and statements.
- Prepare audit reports and statements for review
- Supporting the auditing teams in their daily functions.
- Liaising with external parties such as bank and legal firm to ensure financial compliance
- Industries involved: Construction and Airline.



Accounting Intern
Pk Goh & Associates
October 2020 to April 2021

- Prepare and present financial reports, such as balance sheets, profit and loss statements
- Ensure the accuracy of financial statements
- Provide administrative support as needed
- Communicate with clients about payments, refunds, and statements

Education History



Diploma in Accounting

Institution: Tunku Abdul Rahman University Management and Technology

Year of Graduation: 2019



Bachelor of Accounting

Institution: Tunku Abdul Rahman University Management and Technology

Year of Graduation: 2022



ACCA

Institution: Sunway Tes

Year of Graduation: 1 paper left

Achievements

- Dean list in session 202003
- Dean list in session 202109
- Dean list in session 202205
- ICDL Certificate in Secure use of IT
- ICDL Certificate in Management spreadsheets
- AXP Audit Certification
- Level2 Certificate in Book-keeping and Accounts (LCCI)

Skills

- Microsoft office application
- Accounting software: Autocount, Million & ABS
- Written and spoken in mandarin, english, bahasa melayu
- Leadership Skills

Participations

- TAR UC ACS INTERNSPOON FORUM
- KICK- START YOUR CAREER AS AN EXTERNAL AUDITOR
- REDEFINE MARKETING VIRTUAL CONFERENCE
- TRICOR CAREER TALK
- CAREER PREPARATION WORKSHOP X VIRTUAL CORPORATE VISIT WITH BDO
- DIGITAL TRANSFORMATION IN THE FINANCIAL MARKET TALK