



# KON MAY WAN

## WORK EXPERIENCE

### Senior Finance Executive - Rebate and Marketing Related Team April Far East (Malaysia) Sdn Bhd, Kuala Lumpur

August 2021 – Present

- Verify and process rebate, commission and marketing claims.
- Prepare monthly rebate accrual checking file and analyse the root cause of variances arise on SAP auto-accrual.
- Prepare journal vouchers when adjustments required to be made in general ledger.
- Analyse the operation processes to identify opportunities for process improvement and assist in UAT for team's projects.

### Finance Executive - Credit Control Team

#### April Far East (Malaysia) Sdn Bhd, Kuala Lumpur

October 2022 – March 2023

- Processed daily collections in a timely manner.
- Maintained up-to-date records of all transactions and communications related to credit control.
- Prepared bi-weekly ageing reports and highlighted findings to management.

### Audit Intern

#### YT Associates, Kuala Lumpur

February-May 2020

- Assisted seniors in performing the audit works.
- Performed full audit for a few dormant companies and small-medium size companies.

## EDUCATION

### Bachelor of Commerce (Honours)

#### Tunku Abdul Rahman University College, Kuala Lumpur

2019-2021

- Graduated with CGPA of 3.7658 in June 2021

### Diploma in Business Studies (Accounting)

#### Tunku Abdul Rahman University College, Kuala Lumpur

2017-2019

- Graduated with CGPA of 3.9666 in May 2019
- Awarded with book prize

## CO-CURRICULAR ACTIVITY

### Member

#### Green Society, Tunku Abdul Rahman University College, Kuala Lumpur

2019-2021

- Provided assistance to the committee members when organising activities

## ACHIEVEMENT / PARTICIPATION

- ACCA Affiliate since 2022
- Awarded with SPOT award in 2022 by April Far East (Malaysia) Sdn Bhd
- 1<sup>st</sup> runner-up in Malaysian Accounting Student Inter-Varsity Contest 2019 organised by Tunku Abdul Rahman University College, Kuala Lumpur
- Deloitte Tax Challenge 2019 Individual Category Stage 1

## OBJECTIVE

Detail-oriented and dedicated finance executive with 4 years experience in a shared service centre, and also an ACCA affiliate. Seeking a role to utilise and enhance my skills to become a profession in finance and accounting while supporting the goals of an organisation.

## CONTACT

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No. 2, Jalan DKG 1, Desa Kuala Garing,  
48000 Rawang, Selangor.

## SKILLS

- Proficient in using Microsoft Excel & SAP
- Have experience with AutoCount Accounting software, AXP Audit
- A good team player
- Good time management
- Attention to detail
- Problem-solving

## LANGUAGES

- MUET Band 4 (2018)

