

MUHAMAD SYAZWAN KAMARUZZAMAN

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SUMMARY

A Senior Project Controller with 12+ years of experience in financial project management, budgeting, forecasting, cost control, and general accounting across multiple industries. Highly proficient in SAP, financial reporting, revenue analysis, and vendor relations, with strong abilities in managing full set accounts, project accounting, and financial audits to support organizational goals.

PROFESSIONAL EXPERIENCE

SWISSLOG MALAYSIA

Senior Project Controller, Sep 2016 - Present

- Monitors **project financials** including construction, maintenance, warranty, and time/materials projects.
- Prepares and analyzes **budgets versus actual costs, cash flow, and project hedge rates**.
- **Assists project managers** in **SAP Sales order creation**, project planning, and insurance coverage.
- **Collaborates with corporate accountants** during closing and audit periods to ensure accurate reporting.
- Tracks **project completion percentages** and prepares **monthly reports** on **staff productivity** and working hours.
- **Liases with management** for monthly **project progress** reviews.
- Prepares **financial reports** including contract assets, liabilities, trade accruals, and warranty implementations.

PETRA RESOURCES

Project Accountant, Sept 2013 - June 2016

- Managed **project accounts** including budgeting, cost control, and revenue recognition for marine utilization.
- **Liaised with banks, auditors, tax agents, and suppliers** on financial matters and documentation.
- Controlled **intercompany accounts**, conducted reconciliations, and ensured discrepancies were resolved.
- Prepared **financial statements, variance analysis**, and ensured timely production of management reports.
- Monitored **balance sheet items** such as work in progress and accruals monthly.
- Handled **full set accounts, GL reporting, and monthly closings** ensuring financial accuracy.

Tender Assistant, Jun 2012 - Sept 2013

- Coordinated **tender submissions and quotation processes** for major oil and gas clients.
- Managed **company data entry** and supported **business development operations**.
- Gained **engineering exposure** in the oil and gas industry and proficiency in **Microsoft Office tools**.

TAX ADVISORY & MANAGEMENT

Intern (Accounting), Feb 2009 - Jun 2009

- Prepared **tax computations, filings**, and assisted with **tax planning and advisory**.
- Gained knowledge in **tax regulations** and **client engagement**.
- Managed **high-volume tax work** with **speed and accuracy**.

EDUCATION

- **Bachelor of Science (Hons) Actuarial & Financial Mathematics**,
University of Malaya - 2013
- **Foundation in Science (Life Science)**
Perlis Matriculation College - 2007

PROJECTS

- **Closure of old WBS and open PO** - In Progress.
Led to close old WBS with open PO, and tidy up project code listing.
- **Full support in Sydney project control** - 2021-2022
Led and assigned to provide support to the Sydney finance team in project controlling
- **Project control coaching, Shanghai and Sydney** - 2019
Led coaching to the project control team in Shanghai and Sydney.

RELEVANT SKILLS

- **Technical Skills:** SAP, Microsoft Excel, Microsoft Office, Project Management, Budgeting, Taxation
- **Financial Skills:** Financial reporting, project accounting, revenue analysis, full set of accounts, cost control, bank reconciliation, payroll accounting
- **Communication & Problem-Solving:** Customer interaction, supplier relations, cross-functional teams
- **Language:** Malay, English

CERTIFICATIONS/TRAININGS

- Emergency Response Training (ERT) - 2025
- Certified First Aider - 2022
- Certified SAP FI - 2016

ACHIEVEMENTS

- Led a cost-saving initiative that boosted gross profit from 18% to 34%
- Developed project schedule using Microsoft Excel that integrated with SAP report.
- Successfully managed and controlled projects that have a value of more than 5 million EUR.
- As an emergency manager, I ensure that every staff member evacuates the building within the time limit.

EXTRA-CURRICULAR ACTIVITIES

- **Emergency Manager**, Led Emergency Response Team Swisslog Malaysia - 2019 - 2025
- **Vice President** of Swissone Club - 2022-2023

REFERENCES

- Sofian Jalaludin | Retiree, previously was regional financial controller at Swisslog Malaysia | +6019-2177001
- Ahmad Azrul Othman | Head of Procurement at FGV Biotechnologies Sdn Bhd | +60129609097