

DEWI TARISAH BINTI HAJI MOHAMAD ROHANI

MIA: Chartered Accountant (CA 34869)

B. Accountancy (Hons)

E-mail : dewi_tarisah@yahoo.com

**ADDRESS****Present Address :**

B-17-1, Residensi The Trees
No. 55, Jalan Bukit Lanjan,
Kampung Sungai Penchala
60000 Kuala Lumpur

Permanent Address :

No. 125 Jalan Kemboja
Taman Indah Paloh
86600 Paloh Kluang
Johor Darul Takzim

Tel. No. : 012- 224 6381**PERSONAL BACKGROUND**

Age	:	45 Years Old
Race	:	Malay
Nationality	:	Malaysian
Marital Status/Sex	:	Single/Female
Religion	:	Islam
Height/Weight	:	160cm/60kg

PROFESSIONAL EXPERIENCE**MALAYSIAN RESOURCES CORPORATION BERHAD (PROPERTY DEVELOPMENT)****Manager, Finance (Sept 2022 - Present)**

- Monitoring finance, Property, Development and Investment (PDI) Team
- Make sure all task finished accordingly by team member in proper manner
- Responsible reviewed management accounts report and quarterly report
- Reviewed budget, cash flow for every year
- Attend company tax matters
- Liaise with auditor, tax agent, banker & others authority personal
- Adhoc any assignment by management for smooth the running of the company

BMG GLOBAL SDN BHD (PROPERTY DEVELOPMENT)**Manager Finance, Accounts cum HR (Dec 2016 – Aug 2022)**

- Monitoring Accounts, HR & Admin Team
- Make sure all task finish accordingly by team member
- Responsible prepare management accounts report and quarterly report
- Prepare cash flow for every project as when as required
- Attend company tax matters
- Liaise with auditor, tax agent, banker & others authority personal
- Full handle HR matters (payroll, attendance, interview arrangement, HR letter and etc.)
- And any assignment by management for smooth the running of the company

NAZA PROPERTIES SDN BHD (PROPERTY DEVELOPMENT)

Accountant (Apr 2009 and Nov 2016)

- Monitoring subordinate
- Make sure all day and day task finish daily
- Intercompany reconciliation for every month
- Make sure bank reconciliation submit together with management account
- To ensure the accounts receivable, account payable, journals & general ledger are performed efficiently.
- Make sure payment received on or before due date from schedule billing
- Make sure progress claims paid on time
- Prepare budget & projection for 5 years and cash flow for every project
- Assist on GST project on SAP system migration
- Prepare tax submission to IRB
- Liaise with auditor, tax agents, banker pertaining tax matters

BERJAYA LAND BERHAD (PROPERTY DEVELOPMENT)**Accounts Supervisor (Oct 2007 and Apr 2009)**

- Monitoring 4 person accounts assistant
- Make sure all daily task finish on that day
- Make sure bank reconciliation submit together with management account
- To ensure the accounts receivable, account payable, journals & general ledger are performed in an effectively and efficiently.
- Finalize management account report and quarterly report
- Prepare cash flow for every project
- Liaise with auditor pertaining audit time

HALIM & LEE (Phileo Damansara 1) (AUDIT FIRM)**Chartered Accountants****Accounts/Audit Assistant (October 2002 to Sept 2007)**

- Maintenance of accounting records
- Maintenance of the ledger including control accounts and their reconciliation
- Preparation and extension of the trial balance from the underlying ledger accounts
- Construction of financial statements
- Application of appropriate accounting and auditing standards
- The preparation and presentation of financial statements in accordance with generally accepted accounting practice and current professional and statutory requirements
- Planning, controlling and recording of audit work
- Experience in the methods used to record a client's system of internal control
- The design of audit procedures to provide audit evidence that weaknesses encountered have not led to material errors

EDUCATION BACKGROUND

1998 - 2002	Universiti Utara Malaysia, Sintok Kedah <i>Bachelor of Accountancy (Hons)- second class lower</i>
1996 - 1997	Sekolah Menengah Teknik (Perdagangan) Johor Bahru, Johor. <i>Sijil Pelajaran Malaysia (SPM) – Grade 1)</i>

COMPUTER LITERACY

Accounting Software	SAP, IFCA, MYOB, Microsoft 365, Outlook, Teams
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