



Puchong, Selangor



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## OBJECTIVE

Audit Manager with 6 years of experience in managing auditing tasks, seeking a challenging position to leverage organizational, communication, and leadership skills to streamline firm operations and support business growth.

# KOK YU PENG (ZACHARY)

## EXPERIENCE

**2022–July 2024**

Audit Assistant Manager • Forvis Mazars LLP Singapore

**2017–2022**

Audit Senior - Assistant Manager • Baker Tilly PLT Malaysia

- Coordinate client acceptance, planning and execution of private and public companies including discussion with senior managers and partners as well as top client management
- Execute and supervise audit works of various fields such as trust funds (includes reporting to MAS), gloves manufacturing, architectural services, retail and trading, corporate services, medical services, medicines manufacturing etc.
- Review work done by engagement team and resolve issues and key audit areas
- Involve in firm's management discussion on collections and billings, resources allocation, future plans and etc
- Review of clients' cash flows projections
- Appraise performance of staff
- Group reporting - Review component deliverables, audit workpapers and significant risk areas
- Review work done on audit of opening balances and statutory audit of new clients

## EDUCATION

**Sunway TES College, ACCA**

- ACCA Passed Finalist (all at first attempts), 2017

## COMMUNICATION

I have honed my communication skills through years of experience in verbal and written communication with clients, superiors, and team members. I have extensive experience in preparing and responding to business correspondence, and ensuring effective communication throughout the office and with clients.

## SKILLS

I have demonstrated strong leadership skills in managing teams and supervising audits. I have experience in providing guidance and support to staff, setting performance expectations and providing feedback, and addressing issues as they arise.

## LANGUAGES

English, Mandarin, Malay, Cantonese

## EXPECTED SALARY

RM12,000 - RM14,000 per month

