



PERSONAL INFORMATION

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PROFESSIONAL SUMMARY

Over 9 years' experience in managing overall Finance activities encompassing areas of financial reporting, treasury, procurement, tax, annual business plan, budget, and continuous enhancement of financial procedures to ensure a seamless day-to-day financial operation.



CAREER HIGHLIGHTS

- ✓ Successful completion of the development of Long-Term Framework for the Aviation Services Charges (ASC) in Malaysia in which the new ASC came into effective starting 1 June 2024 onwards.
- ✓ Successful implementation of the Regulatory Services Charge (RSC) for the Malaysian Aviation Commission which is the primary source of income for the Commission to act as an independent economic regulator for the aviation industry in Malaysia (Annual revenue RM40 million).
- ✓ Successful set-up of accounts payable, receivable, and key Finance functions for the Malaysian Aviation Commission since its inception in 2016.
- ✓ Entrusted with Finance Lead role to oversee the entire operations of the Finance Unit since March 2020 onwards.



PROFESSIONAL EXPERIENCE

MALAYSIAN AVIATION COMMISSION Manager, Finance (Finance Lead)

• Jul '20 – Present

MALAYSIAN AVIATION COMMISSION (MAVCOM) was formally established on 1 March 2016 under the Malaysian Aviation Commission Act 2015 to regulate economic and commercial matters related to civil aviation in Malaysia.

Essential duties and responsibilities:

- ❖ Lead the Finance unit and report directly to Director of Corporate Affairs & Strategy
- ❖ Provide guidance, review and manage work done by subordinates in the Finance unit.
- ❖ Oversee accounts payable and receivable functions.
- ❖ Oversee management of fixed asset, procurement, tax and treasury (fixed deposit placement).
- ❖ Develop and manage the Commission's yearly budget.
- ❖ Prepare financial forecasts for the Commission.
- ❖ Monitor and provide monthly financial performance and budget utilisation updates to Senior Management and quarterly notification to the Audit and Risk Committee and thereafter, to the Commissioners.
- ❖ Oversee and review preparation of Statutory Financial Statements.
- ❖ Prepare Business Plan and Budget for the Commission.
- ❖ Review SOP for enhancement for the Finance Unit.
- ❖ Review monthly management accounts.

- ❖ Primary officer in-charge for liaison with relevant stakeholders such as Ministry of Finance (MOF) and Ministry of Transport (MOT) in matters pertaining the Finance unit and the National Audit Department (NAD) for yearly financial audit.
- ❖ Supported the Aviation Development team on licensing evaluation for Ground handling License (GHL) and was a member of the project team for the development of the long-term Framework for the Aviation Services Charges (ASC) in Malaysia.
- ❖ Other ad-hoc tasks as required by reporting Director or Senior management team.

Key achievements

- ❖ Successfully recovered 80% of RM 5 million unpaid RSC from defaulting airlines amidst Coronavirus (COVID-19) pandemic woes through active negotiation and implementation of instalment schemes.
- ❖ Assisted the project team completion of the development of Long-Term Framework for the Aviation Services Charges (ASC) in Malaysia in which the new ASC came into effective starting 1 June 2024 onwards.

Associate, Finance (Corporate Services Department)

• May '16 – Jun'20

Essential duties and responsibilities:

- ❖ Lead Associate in overall financial management of the Commission.
- ❖ Facilitate the monitoring and update of monthly financial performance and budget utilisation, including preparation of relevant reports and reconciliation as required.
- ❖ Review monthly management accounts.
- ❖ Manage accounts payable and receivable functions - (prepare relevant reports and reconciliation as required).
- ❖ Review SOP for enhancement for the Finance Unit.
- ❖ Manage fixed assets, procurement, tax and treasury (fixed deposit placement).
- ❖ Prepare Statutory Financial Statements.
- ❖ Assist to prepare Business Plan and Budget for the Commission.
- ❖ Liaise with relevant stakeholders such as the Ministry of Finance (MOF) and Ministry of Transport (MOT) and the National Audit Department (NAD) for yearly financial audit.
- ❖ Provide guidance, review work done and oversee the role of newly appointed Finance Associate.

Key achievements

- ❖ Full digitalisation of the Commission's banking function.
- ❖ Successful operationalisation of overall Finance functions remotely during COVID-19 lockdown nationwide. (Paperless, online verification and approval of source documents).
- ❖ Promoted to Manager, Finance to lead the Finance unit effective 1 July 2020.

PRICEWATERHOUSECOOPERS

• Oct '15 – Apr '16

Intern -Corporate Assurance Services (CAS)

PRICEWATERHOUSECOOPERS (PwC) is a firm that provides assurance, tax and advisory services throughout Malaysia and around the world at 157 countries.

Essential duties and responsibilities:

- ❖ Update all transactions for client using UBS Accounting software and QuickBooks Solution.
- ❖ Facilitate in the preparation of management accounts for client for month end and year end.
- ❖ Ensure all transactions are recorded.
- ❖ Handle the preparation of Memo's, payment vouchers, cheques and make necessary statutory payments.

**EDUCATION**

Malaysian Institute of Accountants – Chartered Accountant (CA) since 1 December 2022

Association of Chartered Certified Accountant (ACCA), United Kingdom (On-going – part-time)
Completed 1 out of 4 professional papers

Bachelor's in accounting, University Tenaga Nasional (2016)
(1st Class Honours under Yayasan Tenaga Nasional Scholarship programme – Awarded Dean's list for all trimesters consecutively)

Awarded for Industrial Excellence – outstanding Auditing and Governance Undergraduate by Institute of Internal Auditors Malaysia -IIAM (Academic Year 2015/2016)

**SKILLS & PROFICIENCIES**

Advanced skills in database systems including MS Excel, Word, PowerPoint, Outlook, UBS and QuickBooks Solutions.

2025 - Empowering Data-Driven Decisions through AI, Attune

2025 - E-invoicing, MIA

2025 - MFRS/IFRS Principles to Practice, MIA

2024 - Airline Business Models and Competitive Strategies - Virtual Simulation Programme, IATA, London

2024 - Bengkel Lanjutan MPSAS

2023 - Kursus Panduan dan Tatacara Pengendalian Siasatan & kertas siasatan ILKAP

2022 - Kursus Bengkel Piawaian Perakaunan MPSAS

2018 - Risk Based Forensic Auditing

2017 - Kursus Penulisan Surat Rasmi

2017 - Charges & Economics Regulation, IATA

2017 - Business Communication Skills, British Council

Social events & position – Treasurer (Sports and Recreational Club (SRC) – MAVCOM) | Program Director – MAVCOM Annual Dinner 2016

**AVAILABILITY & SALARY EXPECTATION**

Notice period, salary – (Negotiable)

**REFERENCES**

References will be provided upon request.