

Amirul Amir

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A dedicated Accounting professional with 9 years of experience in financial reporting within the healthcare sector. Proven expertise in financial analysis, budgeting, forecasting, and management accounting. Adept at leveraging analytical skills to enhance decision-making and operational efficiency. Passionate about continuous professional growth with a strong commitment to excellence.

Core Attributes:

Financial Analysis | Financial Reporting | Budgeting and Forecasting | Microsoft Office Excel, PPT & Word | Management Accounts | Accounting | Auditing | Sun Accounting Software

PROFESSIONAL EXPERIENCE

Finance Executive – Finance Operation

April 2022 - Present

Prince Court Medical Centre (subsidiary of IHH Malaysia), Malaysia

Analytics/Statistics

Undertaking the tasks, responsibilities and associated scope assigned in managing overall statistical information of the company's business activities such as the following;

- Patient activities - volume, bed occupancy, revenue, etc.
- Services, equipment, packages volume and utilisation
- Consultants performance - volume, revenue, procedures

Overall hospital's statistical information and key performance / activity indicators to correlate with the financial outcomes. routine, ad-hoc or periodic such as case-mix analysis to establish the trend and dynamics of the services provided by the organisation.

Ensures availability of updated and accurate information at all times to be consumed by the department, management or other permitted stake holders within the organisation who relies on the information for various purpose such as management reporting, annual budget exercise, regulatory requirement, decision making, improvement initiatives, benchmarking, monitoring, etc.

Management Accounting

Supports the superior in preparation of timely and value added reporting to management and other stake holders in a manner that will provide a reflective performance [volume, financial and operational] of the company or departments, units and services within the company, including but not limited to:

- a) Support monthly financial closing at the required capacity
 - Revenue finalization
 - COGS reclassifications/recognition
- b) Management reporting
 - Management Report with financial and operational indicators
 - Departmental P&L for HODs
- c) Analysis and monitoring
 - revenue for value maximization
 - prudent cost management
 - variance analysis
 - departmental performance
- d) Other controls
 - management of cost centre and profit centre hierarchy.

Train the supervisor and relevant Finance staff on the data management system established.

Participate in periodical hospital wide stock-take activities.

Uphold and safeguard confidential information, data and documents.

Perform reasonable and relevant ad hoc assignment as assigned by Manager as required.

Finance Executive – Management Reporting Shared Service

August 2021 – April 2022

IHH Malaysia, Malaysia

- Responsible for Management Accounts Pantai Hospital Manjung consisting of 59 beds located at Manjung, Perak.
- Ensuring month end financial and management reports are prepared according to the accounting standard and group accounting policy.
- Responsible for annual audit and preparation of audit report.
- Updating and preparing weekly cash pooling report.
- Preparing reconciliation of Banks, Revenue, Debtor, Inventory, Cash in Transit and etc.
- Updating and maintaining audit schedule for management to oversee prepayment, accruals and other actions.
- Reviewing hospital's manual journal.
- Preparing monthly tax and deferred tax computation.
- Managing and resolving issues and queries related to daily tasks, processes and systems.

Finance Executive – Finance Analysis Team

May 2016 – August 2021

IHH Malaysia, Malaysia

- Delivering analytical review (revenue and cost variance analysis) for Group of 16 Hospital in Malaysia and few Small Entities of Management Accounts and statistical reports for weekly, monthly, quarterly and yearly reporting compared with Budget, Forecast, last year and etc.
- Cooperating with team members and senior management to support the finance team and other internal corporate teams, such as the IT/Marketing/Facilities Departments, by providing financial and statistical data. Assisting hospitals and small entities with any reporting and finance issues.
- Supported budgeting and forecasting financial year process for top management decision making and cooperate with hospital finance team to provide meaningful financial report.
- Developing detailed spreadsheets to identify trends and figures for comparison purposes and maintained accurate and structured financial data into comprehensive excel files.
- Supported Account Receivable Team in preparing day sales outstanding reports for top management oversee 16 hospital performance collection and ageing.
- Creating and delivering reports for management via Power Point presentations or Excel by providing summary reasons, graph trends and any other related aspects, depending on management requirements.

EDUCATION**Islamic Science University of Malaysia, Malaysia**

September 2011 – November 2015

Bachelor of Accounting with Honours

Cumulative GPA: 3.04/4.0

Second Class Upper Division

Reference

Calvin Yau Chee Seng

Finance Manager

012-255 4933

Prince Court Medical Centre

Nur Hasnedza Binti Radzali

Former Assistant Manager Finance

012-682 2147

IHH Malaysia

Say Houy Ng

Former Head of Finance

019-235 7690

Prince Court Medical Centre