

AHMED TARMIDZI MADIAN

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CAREER HISTORY

JULY 2020 – PRESENT

DEPUTY GENERAL MANAGER, SARAWAK PLANTED FOREST SDN BHD
FOREST PLANTATION INDUSTRY

Responsibilities

- Plan, coordinate, and manage all business operations to achieve corporate goals
 - Develop and implement the business plan for profitability
 - Ensure all financial disciplines are highly maintained to guarantee the integrity and efficiency
 - Researching and identifying growth opportunities.
 - Providing strong leadership to the employees' teamwork, and good employee relation, at all levels
 - Prepare regular reports for the Board of directors and give presentation
 - Liaise with auditors, tax agents & related Government agencies
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JUNE 2016 – JUNE 2020

SENIOR MANAGER, FINANCE & ADMINISTRATION, SARAWAK PLANTED FOREST SDN BHD
FOREST PLANTATION INDUSTRY

Responsibilities

- Drive the company's financial planning
 - Manage the day-to-day financial and accounting operations of the company
 - Decide on investment strategies by considering cash and liquidity risks
 - Develop a budget and to ensure cash flow is appropriate for the company's operations
 - Working closely with the management team and business partners on business strategy
 - Carry out all the related company secretarial works with Company Secretary including preparing board papers and Board meeting minutes
 - Oversight of human resource management, procurement, and office administration
 - Liaise with auditors, tax agents & financial institutions
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JANUARY 2009 – MAY 2016

ACCOUNTANT, SARAWAK PLANTED FOREST SDN BHD
FOREST PLANTATION INDUSTRY

Responsibilities

- Monitor the financial operations within the company and to ensure accurate financial records
- Compiling, analyzing, and reporting financial data
- Preparation of monthly management accounts and yearly final accounts
- Keeping informed about current legislation relating to finance and accounting
- Assisting management in the decision-making process by preparing budgets and forecasts
- Oversight of human resource management, procurement, and office administration
- Carry out all the related company secretarial works
- Liaise with auditors, tax agents & financial institutions

JULY 2006 – DECEMBER 2008

**FINANCE MANAGER/CO. SECRETARY, SARAWAK SKILLS DEVELOPMENT CENTRE
EDUCATION AND TRAINING INDUSTRY**

Responsibilities

- Responsible for group financial management and statutory reporting
 - Carry out all the group secretarial works for the group
 - Monitor and analyze company cash flow and provide recommendations
 - Preparing budgets and financial forecasts
 - Handling the procurement activities related to financial grants by the Government agencies
 - Liaise with auditors, tax agents, financial institutions, and grant provider
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APRIL 2004 – JUNE 2006

**ACCOUNTANT, URUN PLANTATION SDN BHD (SUBSIDIARY OF PERMODALAN ASSAR SDN BHD)
OIL PALM PLANTATION INDUSTRY**

Responsibilities

- Manage the financial operations of the company, budgets, cash flow and financial forecast
 - Prepare monthly of Estate accounts & Management accounts and yearly Financial Statements
 - Handling the plantation development financing with financial institution
 - Oversight of human resource, procurement, and administration matters
 - Liaise with auditors, tax agents, financial institutions, and buyer
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JANUARY 1999 – DECEMBER 2002

**REGIONAL HEAD (HOSPITALITY OPERATIONS), FABER MEDI-SERVE SDN BHD
ENGINEERING AND HOSPITALITY INDUSTRY**

Responsibilities

- Manage overall operation of government hospital cleaning and linen & laundry services in Sarawak region which includes costing, human resource, administration, and contract
 - Responsible for the efficient management of operations to provide superior service and enhance relationships with clients (hospital management and public)
 - Responsibility for maintaining laundry plants and other related works equipment
 - To ensure minimum cost of operation and produce quality service as expected by clients
 - To deals with and monitor supplier and sub-contractors and to ensure the works provided within the agreed contract
 - To ensure profitability of the operations
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JUNE 1996 – DECEMBER 1998

**FINANCE EXECUTIVE, FABER MEDI-SERVE SDN BHD
ENGINEERING AND HOSPITALITY INDUSTRY**

Responsibilities

- Take the lead role in the Finance section for Sarawak region
- Responsibility for day-to-day regional financial matters and prepare monthly management report
- Preparing and controlling the yearly operation budget for Sarawak region
- Preparing project costing and negotiation with the state health department for minor projects (supply and construction) under the Ministry of Health (MOH) fund
- Liaise with internal/external auditors, contractors, and hospital management

JUNE 1993 – MAY 1996

ASSISTANT ACCOUNTANT, YAYASAN SARAWAK

STATE GOVERNMENT STATUTORY BODY

Responsibilities

- Assisting accountant on day-to-day financial matters such as accounts payable, and accounts receivable, preparing budget and control
 - To prepare yearly final monthly and yearly management accounts.
 - Manage organization surplus fund and provide recommendations for investment
 - Assisting preparation of the annual budget
 - Monitoring of subsidiary/associates company on financial matters
 - Liaise with the State Accountant office regarding funds from timber premium
 - Liaise with auditors, tax agents, and financial institutions
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JANUARY 1992 – MAY 1993

ACCOUNTS & LOGISTIC OFFICER, GALLAND ENTERPRISE SDN BHD

TELECOMMUNICATION INDUSTRY

Responsibilities

- Responsible for overall finances and administration of the company, which is including day-to-day AR, AP, purchasing, payroll, and preparing monthly report
 - Responsible for material and logistics for the project and liaise with Telekom Malaysia Bhd (TMB) on the material required
 - Liaise with external auditor.
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EDUCATION

1997

Bachelor of Accountancy (Hons), MARA University of Technology (UiTM)

1992

Diploma in Accountancy, MARA University of Technology (UiTM)

PROFESSIONAL MEMBERSHIP

Malaysian Institute of Accountants

- Chartered Accountant (12475)

PERSONAL DETAILS

Race/Religion

Date of Birth

Marital Status

- Malay/Islam
- 1 April 1970
- Married with 3 kids

CURRENT INCOME

Gross Monthly Salary

- RM17,239.00

REFEREES

Ahmad Faizal Yaman Bin Ahmad Shafiee

Director of Corporate Services & Investment Division

State Financial Secretary Office

Tel: 082-448472