

#### **About Me**

Experienced hospitality professional with 16 years in the industry, known for a strong customer and service orientation. Possesses excellent communication and time management skills. Highly proficient in handling tasks with accuracy and efficiency, ensuring exceptional service delivery. Actively committed to maintaining high standards in all aspects of hospitality service.

## **Expertise Skill**

- · Excellent driving record
- Proficient in navigation
- Strong customer service skills
- Basic knowledge of car maintenance
- · High level of physical fitness and strength
- Efficient time management
- Effective problem-solving abilities
- Detail-oriented
- Strong concentration
- Thorough knowledge of safety regulations and traffic laws

### Contact Me

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# Irwan Azreen Bin Azroie

## **Education**

- Diploma in Hotel & Resort Management (Aug 1999), Institut Teknologi Tun Abdul Razak, Langkawi
- Sijil Pelajaran Malaysia (1996), Sekolah Menengah Tunku Anum Tunku Abdul Rahman, Jitra, Kedah
- Penilaian Menengah Rendah (1994), Sekolah Menengah King Edward VII, Taiping, Perak

## **Work Experience**

- Shangri-La Hotel Kuala Lumpur Doorman (Aug 2023 - present)
- Shangri-La Hotel Kuala Lumpur Doorman (Jun 2006 – Jul 2016)
  - Awarded for 10 years of service in Shangri-La Hotel Kuala Lumpur
- The Westin Kuala Lumpur Doorman (May 2003 - April 2006)
  - Pre-Opening team member in The Westin Kuala Lumpur
- The Regent Kuala Lumpur Doorman (Jan 2000 - Apr 2003)
- Landmarks Berhad Company Driver (Feb 2018 - Jul 2023)

  - Direct report to Executive Director Transportation Duties: Safely transport officers, company executives, and packages to and from various destinations, including special festive deliveries. Punctuality: Ensure timely arrival at destinations,

  - adhering to scheduled times.

    Administrative Support: Handle administrative tasks such as office pickups and cheque deposits.
  - Route Planning: Research and plan routes to account for traffic, construction, and weather delays, utilizing navigation applications to determine the most efficient
  - paths. Vehicle Maintenance: Ensure the vehicle is always fueled, clean, and ready for use. Arrange for vehicle repairs and maintenance as needed.
  - Record Keeping: Maintain accurate mileage and repair
  - Occasional Outstation Trips: Be available for occasional outstation trips to locations such as Singapore, Desaru, and Penang.
  - Vehicle Types: Drive a range of high-end vehicles including Toyota Alphard, Vellfire, and Mercedes S400H.
- Uber Driver (Aug 2016 Feb 2018)