



RESUME

CORNNELIUS

NASAN

BBA (HONS) & ASSOCIATE MEMBER
OF INSTITUTE INTERNAL AUDITOR
(212332)

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CORNELIUS NASAN

11B, LORONG SALIM 18, JALAN SALIM, 96000 SIBU, SARAWAK,
MALAYSIA

SUBJECT: HEAD OF INTERNAL AUDIT POST

Dear **Hiring Committee**,

I am writing to express my keen interest in the Head of Internal Audit position at your organization. With 14 years of progressive experience in internal auditing, I possess a strong track record of leading and executing comprehensive internal audit programs, identifying and mitigating risks, and driving continuous improvement within organizations.

In my previous role as Senior Internal Auditor at Golden Agro Plantation (M) Berhad, I successfully:

- Led a team of internal auditors in conducting risk-based audits across various departments, ensuring adherence to internal controls, accounting standards, and regulatory requirements.
- Developed and implemented a comprehensive internal audit methodology that improved the efficiency and effectiveness of the audit process.
- Identified and recommended significant process improvements that resulted in cost savings, increased efficiency and productivity.
- Provided valuable insights and recommendations to audit committee and management, fostering a culture of risk awareness and good governance.

My qualifications extend beyond technical expertise. I possess exceptional leadership skills, with a proven ability to build and motivate high-performing teams. I am a strong communicator with the ability to effectively collaborate with all levels of management, from operational staff to the C-suite. I am also highly analytical and possess excellent problem-solving skills, allowing me to navigate complex situations and develop effective solutions.

I am particularly interested in this opportunity. I am confident that my skills and experience align perfectly with the requirements of this position, and I am eager to contribute to the continued success of your internal audit function.

My resume, attached for your review, provides a more detailed account of my qualifications. Thank you for your time and consideration. I am available for an interview at your earliest convenience.

Best regards,
Cornnelius Nasan Anak Sebastiane

CONTACT ME

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CORNNELIUS NASAN

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PROFILE

Forty-year-old Sarawakian. Fourteen years of experience as an Internal Auditor with a Public Listed company, GLC & private firm. Fourteen years involved as a community builder in the Malaysia Tech Startup scene. Graduated with a BBA (HONS) & Associate Member of IIA.

PERSONAL INFO

DOB : 28th November 1983
POB : Sibu, Sarawak
Gender : Male
IC No. : 831128-13-5113
Status : Married
No. of Children : Four (4)

EDUCATION

- 2006 Bachelor of Business Administration (HONS)**
University of Tun Abdul Razak (UNITAR)
- 2013 Corporate Master in Business Administration**
University of Malaysia Sarawak (Incomplete)

EXPERIENCE

Present

Unemployed (Available to start on July 2024 onward)

June 2017 - September 2023

Senior Internal Auditor
Golden Agro Plantation Berhad

July 2014 - May 2015

Internal Auditor W41
Sarawak Land Consolidation And Rehabilitation Authority (SALCRA)

February 2007 - May 2014

Internal Auditor
Rimbunan Sawit Berhad

OTHER EXPERIENCE

Rimbunan Sawit Berhad

Head of Data Migration (SAP AG Project) 2013
Newsletter Editor - 2009 til 2013
Head of CSR - 2009 til 2014

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ACHIEVEMENTS

2018

International Digital Economy
Conference Sarawak (IDECS)
Hackathon

*Agriculture IoT Winner

2015-2016

1 Malaysia Entrepreneur Boot
Camp (Startup Malaysia)

*Invited Mentor & Panel

2014

Cradle Fund Sdn Bhd

*The tech idea selected under
Coach & Grow Program

2013

Silicon Valley Come To Malaysia
Symposium *Top 100 Best Ideas

CONTACT

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Salim, 96000 Sibu, Sarawak



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AREAS OF EXPERTISE & SKILLS

- Operational Auditing
- Financial Auditing
- Risk Management
- Audit Plan & Program
- Audit Committee Reports
- Corporate Governance
- Data Analytics
- Entrepreneurship
- Tech Savvy
- Startup
- Business Planning
- Pitching & Presentation

OTHERS PROFICIENCIES

Minimum Viable Product, Prototype, Brand Management, Brand Architecture, Customer Insight, Market Research, Market Segmentation, Market Validation, Social Media, Search Engine Optimization (SEO), Business Model, Content Writing, Team Leadership, Business Canvas, E-Commerce, Standard Operation Procedure Set Up, Financial Budget

MEMBERSHIPS & VOLUNTEER

Institute of Internal Auditors (IIA) - Associate Member
Google Business Group - Community Builder Member
Techstar Startup Weekend - Mentor
Cradle Fund Sdn Bhd - Alumni Member
SABERKAS - Member
UNICEF Malaysia - Member of UNICEF Friend
Startup Malaysia - Member & Mentor
Youth Entrepreneur Council - Member

EXPECTED SALARY

Last basic salary: RM 5,750

Expected basic salary: RM 6,500

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EXPERIENCE DETAILS

GAP SENIOR INTERNAL AUDITOR

- Develop, prepare, and implement annual risk-based audit plans and programs on business operations, internal controls, risk management, and corporate governance.
- Conduct operational and financial audit reviews to ensure that the company's assets are protected, detect areas of operational inefficiencies, internal control weaknesses, and non-compliance with company policies and procedures.
- Evaluate and provide reasonable assurance that risk management, control, and governance systems are functioning as intended.
- Review the management and financial information system, including the accuracy and reliability of accounting records and financial reports.
- Prepare internal audit reports with findings, insights, and value-added recommendations on improvements of internal control weaknesses to key stakeholders.
- Develop methodologies to evaluate the effectiveness and adequacy of company risk management, process controls, and decision making.
- Identify loopholes and recommend risk aversion measures and pragmatic cost savings.
- Work collaboratively with department heads to ensure corrective action plans are in place and to remedy gaps in control.
- Periodically work with all departments and operations to review all procedures to identify potential gaps in control and process improvement.
- Initiate special reviews or fraud investigations when concerns over control failures or suspicion of wrongdoing is raised within the organization or at the request of management.
- Assist the Board of Directors and management in the implementation of best practices, facilitate positive changes, and support key business initiatives.

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EXPERIENCE DETAILS

SALCRA INTERNAL AUDITOR

- To determine the audit objective, audit scope, audit approach, and timing of the audit plan.
- To identify and review the key risks and the key controls of the audit programme.
- To formulate and design audit steps/procedures as a guideline for the audit fieldwork and subject to amendment if any, after the fieldwork is completed.
- To evaluate and assess the internal control placed at the operating unit by reviewing the records, interviewing the related personnel, and walking through the process and procedure of the subject and operation audited.
- To record and document the audit working paper, supporting documents, and observations for the preparation of draft audit findings (RAF) in the work cover sheet (WCS).
- Audit Findings, Audit Comments and Recommendations, Audit Customer Response, Management Response, and Implementation Plan. Submission of Final Audit Report to Management and BAC Paper to BAC Members.
- Other Related Duties and Responsibilities:
- Assist in the preparation of the departmental budget and in setting of budget objectives for the department.
- Conduct special/investigation audit, witness the opening of the Tender Document, witness the handing over of the project, jointly inspect the progress of the project and any other instruction directed by the General Manager and Internal Audit Manager.
- Evaluate Audit Team Performance.
- Any other duties assigned from time to time by the General Manager and Internal Audit Manager, even if not directly related to immediate Job Duties and Responsibilities, such as attending meetings and functions on behalf of the organization.

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EXPERIENCE DETAILS

RSB INTERNAL AUDITOR

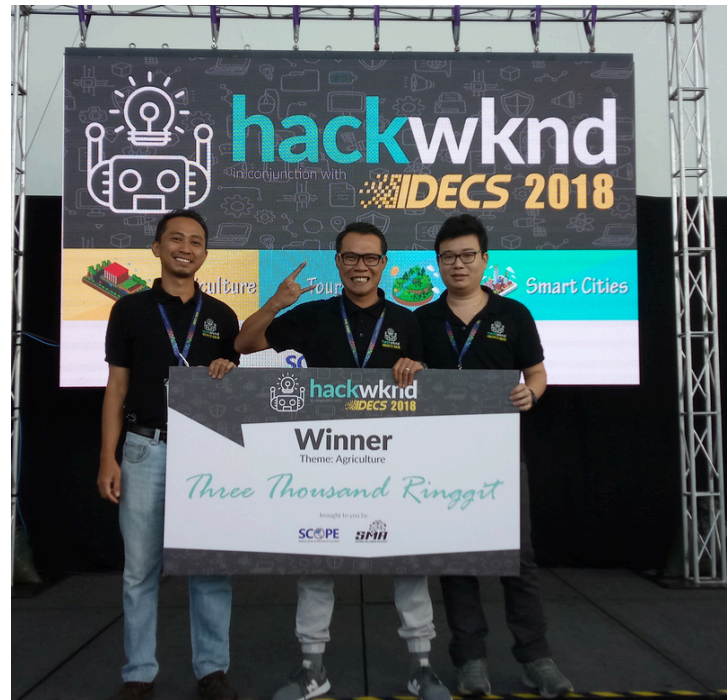
- Reviewing and appraising the soundness, adequacy and application of accounting, financial and operational and other controls of the Group over inventory management, treasury and receivable processes, and the production process flow.
- Ascertaining the extent of compliance with established policies, procedures and statutory requirements.
- Ascertaining the extent to which the Group's assets are accounted for and safeguarded from losses of all kinds.
- Identifying ways and opportunities to improve the effectiveness and efficiency of the operations of and processes within the Group, in particular, over financial reporting of key indicators for Management's information.
- Appraising the reliability and usefulness of data and information generated for management.
- Attending year-end stock counts at all operating units.
- Reviewing related party transactions carried out by the Group.
- Performing Risk Management Responsibility, which involves the updating of the principal risks of all the Group's operating units on a periodic basis and timely reporting of such risks to the attention of the Board:
- To identify and document the principal risk analysis and classification relating to the objectives.
- To decide on how to deal with the risks identified, whether to accept, reduce, avoid or transfer the risk.
- To enforce and monitor closely all the control measures to ensure compliance by the respective estate management.
- To conduct periodic review of the progress and report on changes in risk classification.

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ACHIEVEMENTS & COMMUNITY CONTRIBUTIONS

INTERNATIONAL DIGITAL ECONOMY CONFERENCE SARAWAK
2018 HACKATHON WINNER OF AGRICULTURE IOT CATEGORY



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ACHIEVEMENTS & COMMUNITY CONTRIBUTIONS

STARTUP WEEKEND TECHSTAR MENTOR AND GOOGLE BUSINESS GROUP MEMBER FOR COMMUNITY IN SARAWAK MALAYSIA



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ACHIEVEMENTS & COMMUNITY CONTRIBUTIONS

INVITED GUEST SPEAKER ON SHARING ENTREPRENEURSHIP LIFE JOURNEY

