

# WEI CHUN WONG

Senior Finance Manager



## Personal Info

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### Address

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TAMAN BERSATU  
RAWANG, SELANGOR  
48000

### Date of birth

1992-02-01

## Skills

Financial & Business  
Management Report



Inventory & Costing  
Management



Full sets of  
accounting



Forecast and Budget



Leadership  
development



Microsoft excel



Microsoft navision



Microsoft word



Microsoft powerpoint



Microsoft access



Microsoft 365



▲ Hi Wei Chun here with MIA, ACCA & MBA qualifications, Male, 32, Chinese

- **Working experiences:** 9+ Years in automotive industry, focus on financial management reporting & business analysis, budget & forecasting, vehicles & accessories costing.
- **Educational background:** Fast track in ACCA (12 exams sitting within 1 year), MBA with distinction.
- **Interested Scopes:** Business Operation, Management & Financial Analysis Reporting, Full Set of Account, Costing, Forecast & Budgeting, Project Management, Manufacturing and many more!

Expected salary : RM16,000

## Work History

2021-01

- present

### Senior/Finance Manager

*Tan Chong & Sons Motor Company Sdn Bhd, Kuala Lumpur*

Company Background: Tan Chong Group principal activities include assembly and distribution of Nissan motor vehicles and commercial vehicles, after-sales services and spare parts, education, trading and motor related financial services such as hire purchase, insurance agency and leasing.

#### (A) Financial Tasks:

#### **1) Preparation, review and presentation of monthly Nissan Business Stream (NBS-7co) financial report to top management.**

- Analyze on MTM, YTD NBS (Nissan Business Stream) financial performance, from GP to PBT, from importation to production, sales and marketing channels, covers working capital, debtors turnover, market TIV, competitors and segmental analysis.
- Understand and familiar with vehicle and accessories cost and profitability structures ie. impact of forex (USD/YEN/MYR), FOB/import and excise duty/sales tax), optimize model sales mix to balance financial and sales performance.
- Well explained and summarized of key financial info to support decision making ie. how much can the forex impact be eased through the reduction/adjustment of discount or incentives schemes.
- Effective presentation to head of finance.
- Complete the report before 15th of every month.


#### **2) In charge of Nissan Business Stream (NBS-7co) annual budget and forecasting.**

- Timely preparation of appropriate and relevant financial budget.
- Collaboration with all departments ie. marketing, sales planning, product planning, assembly plant, market research & analysis dept to derive proper basis and numbers.
- Prepare yearly financial forecasting for tax estimation (9th tax revision).
- Complete the budget & forecast according to deadlines set by group finance.
- Monthly review of actual vs. budget financial performance before 15th of every month and highlight of key information/improvement to top management.

#### **3) In charge of Nissan vehicle costing, including BOM monitoring, vehicle cost components - depreciation, loose items and insulator.**

- Uphold a proper and accurate vehicles costing, stock quantities, record by chassis and detail of full costing.
- Ensure the accuracy of monthly cost of good sold (COGS).
- Maintain proper reconciliation & reliable records for various costing

Google suite 

Fluent in Chinese and English 

Bahasa Malaysia 

Key Strength:

1. Willingness to learn, quick learner
2. Problem solving and critical thinking
3. Relationship and social network building

Biggest challenges faced:

To work and complete ACCA (12 papers) within a year without having tuition classes (self-study).

Weakness (area of improvement):

1. Further equip myself with top management mindset

components

- Complete within N+5 of every month.

**4) Handle on other financial tasks assigned ie. excise duty re-omv calculation, monthly review of NBS GP, headcount cost analysis and summary, Nissan supports incentives tracking and computation, review of accessories costing, staff headcount costs, branches financial performance review and branches marketing costs analysis.**

- Timely and proper handle on tasks given.
- Data extration, tabulation, analysis to provide meaningful and well summarized info for management decision making ie. monitoring of vehicles sold per sales advisor, incentives earned per vehicles by models, branches performance by region.
- Complete within the deadlines set for the tasks given.

#### **(B) Business Support Tasks**

**5) Preparation and presentation of monthly contribution analysis report to sales and marketing director, including monthly forecast of financial performance based on forecast sales quantities as well as latest trading terms and incentives schemes.**

- Including the studies of contribution margin, variables and fixed cost components, identify breakven point by model and variants mix.
- Tracking of trading terms impact ie. impact of additional discount given on certain models to overall financial performance.
- Tracking and advise of commission & incentives (C&I) schemes ie. old model or model with high stock balances needs higher C&I schemes to boost sales, implement affordable charges on previously FOC packages to improve profitability.
- Tracking of inventories balances by exchange rates and hedging contacts.
- Effective summarized and well explained of appropriate key financial information to top management for decision making.
- Complete and present to sales and marketing director by third week of the month.

**6) Handle other adhoc tasks as assigned by the sales & marketing director/top management ie. business trip to oversea for business analysis, NPV calculation on leasing, forex impact to NBS, review of ETCM branches marketing spent, historical Nissan incentives entitlement as well as responses to director/top management queries on financial performance.**

- Handled on other adhoc tasks from time to time as necessary ie. tracking and quantify of USD/MYR forex hike impact to support the negotiation with Nissan, response on director queries and requests on business performance simulation based on various scenarios (financial impact from difference sales target, model sales mix, C&I schemes, marketing spend and etc.)

**7) Preparation and summarized of key financial information for the presentation to group CEO.**

- Prepared the slides for monthly presentation of key financial indicators to group CEO.
- Focus on MTM, quarterly key performance indicators ie. sales performance, gross profit margin, selling cost and opex per unit, profit before tax, follow by short-mid term business directions, focus on by model bookings and sales performance, marketing spend and C&I schemes setup and sales strategies for the upcoming months.

### **(C) People**

#### **8) Dealing with respective PIC in statutory audit and year end stock take.**

- PIC in annual stock count (vehicles, parts and accessories)
- Dealing with auditors to complete statutory audit within deadlines, provides proper clarification and reconciliation on inventories and control accounts.

#### **9) Provide appropriate guidance to subordinates, equip them with the necessary skills for future growth and development.**

- Setup of clear goal and objectives inline with company directions.
- Provide necessary close guidance and coaching to subordinates.
- Identified issues in their daily tasks, provide guidance to resolve and future improvement.
- Shaping up their skill sets to carry more advanced tasks in the future.
- Prepared subordinates for next level growth in their careers.

2019-01  
- 2020-12

### **Assistant Manager (Accounting & Finance)**

*Tan Chong & Sons Motor Company Sdn Bhd, Kuala Lumpur*

#### **◆ Accounting**

##### **1) Inventories & costing management, Automotive**

- Costing PIC of All New Nissan Almera 2020/2021
- Costing Reviewer of Nissan Urvan & NV200
- Costing Reviewer of UD Trucks & Volvo (CBU & CKD)
- PIC & Reviewer of Nissan Purchase Invoices, C&F, Import Duty, Sales Tax, Insurance & Port Charges
- PIC & Reconciler of year end stock take in TCMA plant warehouse, Vehicles Distribution Centre
- PIC in dealing with auditors - inventories, costing.

##### **2) Full Set of Account for subsidiaries, EV Charger**

- PIC of subsidiaries full set account - GoEvCharger S/B
- PIC of management account, Draft Financial Statement, Tax Computation, Cash Flow Planning & Projection.
- PIC of budgeting, forecasting & presentation to management.
- PIC in dealing with auditors - all matters of the subsidiaries.

#### **◆ Finance**

##### **3) Management Reporting, Analysis & Review**

- PIC & preparer in monthly Nissan business stream management report.
- Involved in monthly Nissan Business Stream financial performance review with top management.
- PIC of monthly financial forecast for Nissan Business Stream, & involvement in annual budget of Tan Chong Group.

#### **◆ Leadership**

##### **4) Guidance for juniors, commentary & performance review.**

- Provide guidance for juniors.
- Performance commentary for juniors.
- Communication of issues & solutions.

2015-03  
- 2018-12

## **Executive, Senior Executive - Finance**

*Tan Chong & Sons Motor Company Sdn Bhd, Kuala Lumpur*

### ◆ **Accounting**

- Account Payable & Receivables

### ◆ **Accounting**

- Basic Costing, Automotive

### ◆ **Finance**

- Preparation of monthly financial report

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## **Education**

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2019-09  
- 2021-03

## **Master in Business Administration, CGPA 3.81, Master**

*Taylor's University, Subang Jaya*

Key: discipline, well collaboration with teammates to achieve distinction in MBA.

2017 - 2018

## **Accounting, ACCA Professional**

*Association of Chartered Certified Accountants*

Total of 14 Papers - 2 exemption, 12 sitting within a year.

### **Exemption**

*F1 Accountant in Business*

*F2 Management Accounting*

### **June 2017**

*F3 Financial Accounting*

*F4MYS Corporate and Business Law (Malaysia)*

*F5 Performance Management*

### **Sept 2017**

*F8 Audit and Assurance*

*F9 Financial Management*

### **December 2017**

*F6MYS Taxation (Malaysia)*

*F7 Financial Reporting*

*P1 Governance, Risk and Ethics*

### **March 2018**

*P2INT Corporate Reporting (International)*

*P3 Business Analysis*

### **June & Sept 2018**

*P4 Advanced Financial Management*

*P5 Advanced Performance Management*