



Mohd Fadzly Manap

Procurement
Professional with
Customer Experience
(CXAC) Certification

Contact

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Skills

Vendor Relationship

Customer Experience

Data Management

Vendor Due Diligence

Procurement Sourcing

Transformation Agent

BOM Cost Management

Inventory Planning &
Management

Oracle application

SAP Applications

Total of 17 years of Professional experience.

Passionate job seeker in full-time position that offers professional challenges in the Procurement Industry

Work History

2021-09 -

Current

Head of Vendor Relationship Management, Procurement Excellence

PLUS Malaysia Berhad

- Lead the Vendor Relationship Management which consist of Vendor Registration, Vendor Audit & Performance, Vendor Due diligence, Vendor Relation, Vendor Development and Vendor Master Data.
- Appointed and Certified in Professional Certificate in Customer Experience (CXAC) for PLUS Group of Companies.
- Review of due diligence performed for vendor registration and tender exercise.
- Lead Vendor Development Program in PLUS under Ministry of Entrepreneur in developing local vendors.
- Procurement Process Improvement Champion; to promote, lead and execute division and department process improvement initiatives especially on digitalization processes and ERP.
- Key team member for PLUS Procurement Transformation Exercise (from 2022 and ongoing).
- PLUS Transformer for Procurement Division in promoting and educate staffs on company core values in work and daily life
- Program Director for first PLUS Procurement Day; engagement session for internal and external stakeholders (existing and potential vendors).
- Program Advisor for Procurement Staff Day and Program Director for PLUS Procurement Day 2022 & 2023.
- Main team member for PLUS Procurement submission in CIPS Procurement Awards 2021 & 2022. PLUS has been shortlisted for the Asia Pacific award in 2022 and won the Sustainability Procurement Project 2023.
- Main team member in exploring to establish Green Procurement and ESG elements in PLUS Procurement activities.
- Being identified and selected in Leading as New Manager Program for PLUS.
- Voluntary as Leader for Procurement Adventure Club.

2019-10 -

2021-09

Assistant Manager, Vendor Management, Procurement PLUS Malaysia Berhad

- Lead the Vendor Management which consist of Vendor

MS Office

Fluent in English & Bahasa
Malayu

Languages

Bahasa Malaysia

English

- Registration, Vendor Performance and Vendor Development
- Appointed as PLUS Transformer for Procurement Division in promoting and educating staff on company core values in work and daily life.
 - Appointed as Procurement Process Improvement Champion; to promote, lead and execute division and department process improvement initiatives especially on the digitalization processes.
 - Oracle Super User for Procurement / SCM modules.
 - Lead the Vendor Development Program (VDP) in PLUS under Ministry of Entrepreneur.
 - Coordinate the implementation and conduct audit to Vendors under VDP to measure the deliverables and performance.
 - Manage and evaluate vendor registration process including due diligence checks.
 - Review and enhance overall vendor performance activity. Perform vendor performance evaluation yearly and project basis.
 - Monthly spending analysis reports and Prepare reports to external parties (Government & UEM Group of Procurement) and internal parties as well as compile all data from awarded contractors to ensure reports are submitted in a timely manner.
 - Monitor and ensure all concession requirements under Procurement is being follow and met.

2019-02 -
2019-10

**Assistant Manager, Technical Procurement, Cost Management
Perusahaan Otomobil Nasional Sdn Bhd (PROTON)**

- To streamline department work processes and improve workflow, assess the overall operation from top to bottom, looking for areas of improvement.
- Analyzing, monitor, track and reporting on Bill of Material (BOM) and cost movement for all Proton vehicle line up focusing on cost reduction movement.
- Manage the collaboration with Procurement and Engineering to make sure new model development does not exceed the overall BOM cost target as approved by Management.
- Establish effective reporting and data format for all related departments on the Cost Reduction reporting for data analysis.
- Compile data and perform for analysis and prepare report for Management Meeting and reporting on Proton's Cost Reduction status and activity; ideas generation, target, current achievements, saving projection.

2017-09 -
2019-02

**Procurement & Inventory Management
Bombardier Hartasuma Consortium**

- Lead the Material Section which consists of Material Planning,

Procurement, Inventory, receiving and document controller activities on the Hartasuma's Scope for LRT and KTMB projects.

- Inventory controller and ensure operations have always an adequate flow of the material they needed by collaborating with Bombardier's material team and to ensure the contractors works (painting & installation) is completed and approved within the time frame given with the consideration on current cashflow.
- End to end sourcing activities; responsible for PR creation and approval together with quotations negotiation before PO create.
- Manage, track, and monitor all the PR form in Hartasuma.
- Establish, manage, and maintain BOMs list and Vendor Master file as per Hartasuma's scope based on the consortium agreement.
- To study and monitor on the scope of work to be done and purchased by Hartasuma based on agreement with Prasarana.
- Perform analysis and paperwork approval on Variance Order to Rapid Rail / Prasarana
- Coordinate and receiving and warehousing procedures by collaborating with Bombardier's warehouse team.
- Maintain relationships, develop new relationships, and negotiate with suppliers.
- To close all the NCR (Quality issues) raised by the QA department which related to material and vendors.
- Perform monthly company Inventory Report and Material status report to Management.
- Reduced stock discrepancies by closely monitoring inventory movement and promptly addressing any discrepancies.
- Optimized inventory levels by implementing effective tracking systems and regularly conducting physical counts.

2016-04 -
2017-07

Product Cost Reporting & Analyst

Power Cables Malaysia Sdn Bhd @ Prysmian Group

- Fixed Assets: Responsible on assets master data management and depreciation
- Perform monthly reporting on fixed asset balance analysis, additional/disposal, depreciation computation.
- Monitor and keep track of company assets from the movement of purchased and disposed.
- Inventory Management: End Month Stock closing activity (FICO/SAP)
- Assist in establishing and implementing inventory policies and procedures.
- Independent checker for monthly stock count/closing activity; raw material, semi finish good & finish goods.
- Responsible for communicating with all related heads of

departments on inventory level and locations.

- GST: Responsible GST input and output reporting and analysis to Malaysia Government. Ensure the completeness and compliance towards Customs requirement (GST03 submission)
- Product Costing: Monitor and manage product cost calculation.
- Perform comparative analysis in material costs, production volume and conversion cost.
- Budgeting/Management Plan: To prepare and monitor all cost center planning vs actual monthly (budget utilization) for the whole company.
- Responsible for compiling and preparing yearly Management Plan activity including conversion cost, fixed asset, machines, and production cost.

2012-02 -
2016-03

Senior Executive, Cost Management

Perusahaan Otomobil Nasional Sdn Bhd (PROTON)

- Secretariat for Proton's BOM Cost Control Committee
- Analyzing, monitor and reporting on Bill of Material (BOM) and cost movement for all Proton vehicle line up focusing on cost reduction movement.
- Manage the collaboration with Procurement and Engineering department to make sure new model development does not exceed the overall BOM cost target as approved by Management.
- Responsible in preparing the department weekly and monthly report; Division report, Report to Chief Technical Officer, Report to Transformation Office.
- Responsible for conducting benchmarking activities – to identify potential cost improvement ideas and establish database for parts and price comparison.
- Conduct training and workshops with internal related departments such as Procurement, Engineering, Quality and vendors especially in focusing on the cost improvement idea generation and execution.
- To track on the BOM cost movement, total of 12 variants
- Lead and monitor cost reduction project from idea generation until implementation based on approved ideas from Proton's top management (VCR Steering Committee)
- Work with cross functional team - Vendor, Engineering, Production Planning, Procurement, Quality and Production on the project implementation of the approved ideas.
- Responsible in studying the cost saving idea feasibility on commercial concern such as cost structure, cost breakdown and should cost model (technical and commercial analysis).

2007-04 -
2012-02

Production Planner and Control Executive

Hicom Teck See Manufacturing

- Work as a Production & Material Planner and Control
- As the main contact person and in-charge total of 400 SKU -Finish Goods & Child parts and deals and monitor all Perodua Sales
- Control Planner at Thailand plant for Brose China including stock status, production planning and delivery schedule.
- Daily Plan, Control & monitor daily production and work order for Painting Line & packing & assembly.
- Prepare distribute & monitor monthly Delivery Instruction for vendors and sub-cont.
- Prepare monthly report on delivery to customer, plan vs actual, sales vs stock, forecast vs ordering.
- Collaborated with cross-functional teams to identify process improvements, resulting in increased productivity levels.
- Improved on-time delivery rates with diligent tracking of orders and proactive communication with stakeholders.

Education

2007-03 -
2007-03

Bachelor's Degree: Decision Sceince

Kolej Universiti Teknologi Dan Pengurusan Malaysia@MSU - Shah Alam, Malaysia

- Grade: Grade B/2nd Class Upper
- GPA: 3.01

2002-10 -
2005-12

Diploma: Business Management

Kolej PTPL - Shah Alam

- Grade: Grade B/2nd Class Upper
- GPA: 3.12

Certifications

Professional Certificate in Customer Experience (CXAC)

Internal Auditor Environment Occupational Health & Safety

Internal Auditor ISO 9001: 2008