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WORKING EXPERIENCE

1. **Company** : Panasonic Industrial Devices Malaysia Sdn Bhd (PIDMY)
Tenure : 17th Aug 2014 - Present
Designation : Senior Executive, Procurement and Supplier Development
Job Description:



a) Procurement of Material (Separator Paper) for Electrolytic Capacitor

- Generate, Plan and Execute Ordering Program for material (separator paper) which use in the manufacturing of Electrolytic Capacitor:
 - Drive company-wide and department KPI of material preparation and suppliers' compliances to ensure fulfilling customers' requirements according to Customer Specific Requirements (CSR) and legal requirements in principle of the guidelines of quality, cost, delivery, services, and environment (QCDS-E).
 - Capture customers/sales demand and production planning information into material procurement system based on Material Requisition Planning (MRP) with logically judgement to ensure optimum material supply and material inventory.
 - Manage and work closely with internal cross-functional team and external suppliers related to change management handling based on standard and company procedures to ensure smooth intersection of change model transfer.
 - Conduct knowledge transfer sessions with team leaders and internal cross functional team for more effective of system introduction and rectification.
 - Periodically review and take prompt action by daily, weekly, monthly or necessary recovery measures to achieve KPI by optimum material supply for manufacturing, inventory reduction at all locations, minimize freight cost by standard route and minimize material loss cost.
 - Establish on-going communication with suppliers for continuous improvement and opportunity of material cost down, in order to grasp global issues and any risk which might impact to materials supply.

b) Suppliers Management and Development – Automotive QMS & Compliances

- A leader for "Supplier Development" Group – main task to ensure all suppliers are performing at right quality, delivery, cost, and service.
- Involve directly in new supplier selection & approval, negotiation, and cost down thru VAVE by following automotive requirements throughout the activities (APQP, PPAP, FMEA, MSA and SPC).
- Strategically responsible to manage suppliers' information and maintain in Panasonic Global Supplier Management Portal.
- Manage the Supply Chain sustainability in term of risk management: Top Management commitment, financial stability, CSR compliance, QCDS-E performances, occurrences of disaster, pandemic issues, etc related. Lead to establish communication route map for Top Management.
- Systematically responsible to ensure suppliers' compliance in quality management system (QMS), environmental compliance (RoHS, REACH, POPs, etc), RBA-CSR (human right, labour, ethic, conflict mineral management, etc) thru activities of survey, on-site periodic audit, and training.
A global system "GP-CHEMS" was introduced and utilized for the documentation management.
- Certified internal and external (2nd party) auditor for QMS Audit (ISO9001 & IATF16949, VDA 6.3); Environmental Green Procurement (GP) Audit; and RBA-CSR Audit (Panasonic Format).
- Lead for any related system improvement as to boost up job productivity and efficiency – collaboration with external and internal cross functional team.

2. **Company** : DXN Group Sdn Bhd, Jitra, Kedah
Tenure : 1st March 2013 – 3rd June 2014
Designation : Executive, Project Management
Job Description: Appointed as Executive for Project Management, based on company planning to establish a new coffee manufacturing in Mexico City.
 Was assigned to train in several department in order to grasp total understanding of mass operation and estimated to assist future Factory Director/Manager during new plant establishment.



a) Executive, Coffee Production Department

- Assist the Production Manager for the coffee production according to Planning scheduling, based on customer demand, recipes, and quantity.
- Ensure the manufacturing execution going well accordingly as being planned.
- Assist Factory Manager in handling employees' attendance and welfare to suit with manufacturing planning.
- Cross functional teamwork with other executives for planning of the best operational lines for optimum output production.
- Ensure the output that being produced are all in good and correct according to specification by coordinating with QC personnel.

b) Executive/Chemist, Laboratory Department

- Assist customers for any inquiry/feedback related to COA content – established communication team with Sales and related cross functional teams.
- Prepare analysis report (COA) to the customers upon Senior Chemist approval.
- Responsible to do the tests for palm oil samples: acid value (AV) test, free fatty acid (FFA) test, peroxide value (PV) test, saponification value (SV) test, iodine value (IV) test, melting point test, slip melting test, and DOBI test.
- Responsible to undergo the tests for nutritional analysis: total fat test, crude fat test, moisture test, ashing test and protein content test.

3. **Company** : Kudamas Trading Corporation Sdn Bhd, Cheras, Kuala Lumpur
 KDM Packaging Sdn Bhd, Sg Buloh, Selangor

Tenure : 1st Oct 2012 – 3rd Feb 2013

Designation : Executive, Production and Quality Control

Job Description: Assist Factory Manager in planning aerosol manufacturing based on HQ schedule recommendation, responsible for quality control system and assist for product delivery outgoing scheduling.

- Prepare analysis report (COA) to the customers.
- Responsible in checking and maintaining the quality of in-coming raw materials, on-process production of aerosols and out-going finished products to customers.
- Checking and recording the incoming raw materials from the suppliers such as solvents, active ingredients (AI), cans, valves, caps, etc.
- Responsible in checking the quality of those materials based on specification. Report to Purchasing Department if any problems for further actions.
- Involve directly during chemical mixing for making the aerosols, checking the quality and quantity of raw materials before and after mixing process. Testing the chemicals for its correctness before production is run.
- Check the quality and quantity during production (weight of chemicals & gas, quality of cans & valves, mist of spray, smells, oiliness, etc.)
- Make final checking of production before being delivered to the customer.
- Release the Certificate of Analysis (COA) to the customers with their orders.
- Receive any complain from customers for any problems and fix it. Communicate with customer for both satisfactions.
- Main customers are CNI, Amway, Cosway, Tontonku, etc. There are also customers from Nepal, Indonesia and Myanmar with periodic orders.



EDUCATIONAL BACKGROUND

Name of institution	Education Level	Achievement	Year
Universiti Malaysia Sarawak (UNIMAS)	Bachelor Degree with Honour of Resource Chemistry	CGPA: 2.82	2012
Malacca Matriculation College	Pure Science	CGPA: 3.40	2009
SMS Raja Tun Azlan Shah (SERATAS) Taiping	High School – Science	SPM – 7A's, 3B's PMR – 8A's	2007

CORPORATE EVENT PARTICIPATION & INVOLVEMENT

1. Main Coordinator, PIDMY Suppliers Development Program (2021, 2018, 2015)
2. Leader, IDEOLOGY Quality Control Circle (QCC) (2020) – Silver Award, Global Panasonic Corporation
3. Cafeteria Committee (2019) – Young Leaders involvement into cafeteria management
4. PIDMY HMIBG Moral Committee (2019) – Involved in company-wide events organization
5. Panasonic Ambassafor for JOBSTREET Career & Training Fair (MCTF 2019)
6. PIDMY Tennis Player for Panasonic Malaysia Sport Carnival (2016, 2017, 2018)
7. PIDMY Supporter Committee for Panasonic Malaysia Sport Carnival (2018)
8. Employee Engagement Committee – Open Dialogue (2018)
9. Accounting Co-Auditor for PIDMY KELAB Account Closing (Session 2016/2018)
10. Purchasing Department Family Day Coordinator and Co-Host (2017)
11. PIDMY Anniversarry Celebration Committee (2017)
12. PIDMY Hari Raya Gathering Committee (2017)
13. DXN Global Open Day – Committee and Usherette for EU Shareholders (2013)

DEVELOPMENT PROGRAMME/ TRAINING ATTENDED

1. Pioneering and leading for organizing Supplier Development Program at PIDMY, as part of IATF 16949 requirements in supplier developments, lead the events across other departments.
2. Completed main training courses for Procurement Operation based on Panasonic HRD Global Competency Program – Certified 2nd Grade Sourcing and Buyer
3. Completed main courses for automotive core tools - APQP, PPAP, FMEA, MSA and SPC.
4. Attended On Job Training (OJT) at Okayama, Japan for Supplier Management and Environmental Green Procurement Management in Supply Chain (2014)
5. Lead for Management Review Presentation
6. PIDMY 6-Sigma Quality Program (cross-functional team) and won 1st Place in Final Presentation
7. Internal and 2nd Party Auditor Training – QMS, IATF, VDA 6.3, Green Procurement
8. Training on Responsible Business Alliance (RBA ver 7.0) – certified 2nd Party Auditor for RBA-CSR
9. Training on TABLEAU Visualization Workshop
10. Main in-charge for Procurement Training Planning and Reporting

SKILLS / COMPUTER PROFICIENCY

Analytic Skills: Understand customer focus, innovates to pursuit new solution, Teamwork, Problem Solving
Software: Microsoft 365, Adobe Writer, Panasonic Galileo (SAP) System
Others: Digital Presentation, Content Creation, Video editing (Capcut, VN), Photography
Language: Malay – proficient; English – proficient
French – DELF A1 & A2; Japanese - basic

AVAILABLE DATE OF EMPLOYMENT

Notice Period: 3 months' notice

EXPECTED SALARY

Expected Salary: **MYR 6,780 (negotiable)**
Current Salary: MYR 5,424

PROFESSIONAL REFERENCES

Lecturer: Name: Prof Dr Zainab Ngaini
Tel No: 082-582992 / 016-8860502
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Lecturer: Name: Dr Sopian bin Hj Bujang
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Supervisor: Name: Mr Wong Kim Loong
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