



Name : Kartika Hazni bini Iskandar
Date/Place of Birth : 27th March 1983 (Kuala Lumpur)
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SUMMARY

Dedicated Head of Finance and Financial Manager with 18 years of quantifiable achievements. Direct financial management and company development, achieving desired levels of growth. Combine expert visionary, strategic and tactical financial expertise with strong qualification in all areas of accounting that produce bottom- line results and financial strengths. Instrumental in achieving significant cost reductions and revenue/profit improvements through re-engineering, team building and leadership expertise.

EXPERIENCE

INTEGRA HEALTHCARE TECHNOLOGY SDN BHD/ IHT REHABILITATION CENTRE SDN BHD

Group Finance Manager

March 2023 to Present

- Championed in plan, oversee, execute and manage various corporate finance assignments such as Initial Exchange Offering (IEO) advisory, financial due diligence, business valuation, financial analysis and etc.
- Mentored high performing finance team of 6 and increased productivity for 20%
- Oversee investment of funds and works with investment bankers to raise additional capital required for expansion of rehabilitation centres.
- Oversight of the company's transfer pricing matters and partnering with multiple stakeholders to provide support on transfer pricing-related issues
- Lead the team on complying all statutory, tax and financial requirements. This involve leading on the preparation of annual audit file (including preparation of the schedules to support the Notes to the accounts) and working external auditor to successfully deliver draft accounts to the Board meeting for approval and signature.
- Lead on developing and testing on integration of HIS and FIS to enable automation with both systems to eliminate manual and human error.

Key Achievements:

- Evaluate the efficiency and effectiveness of the current procedures and modify the current procedures where considered appropriate
- Develop formal closing instructions and deadlines based upon the revised procedures and distribute them to individuals responsible for specific closing procedures
- Collaborated with the team to designed process each month so that the finance team becomes familiar with their role within the process.

- Secured a business loan of RM 40 million for a new centre with Bank Islam
- Implemented mitigation plan on audit findings and reduced the financial reporting error and meet with finance function of the accounting and the disclosure requirements of MFRS and IFRS.
- Be part of the IEO process team for the issuance of White Paper and filing to Securities Commission Malaysia with trading token amounted nearly to RM 200 million.
- Reduced and eliminated book keeping errors nearly RM 500k, improving accuracy and reliability of financial reporting.

VCB MALAYSIA BHD

Senior Accountant

Aug 2022 to Feb 2023

- Participate in top management in the areas of Finance, Accounting and Corporate Compliance
- Develop a working knowledge of all procedures and operation pertaining to the finance and accounting in relation to the respective departments/companies within the group.
- Reconcile and resolve financial discrepancies of inter company's balances in monthly basis.
- Prepared interim consolidated financial statements for the company incorporated in England and Wales and ensure the financial statements are comply with IFRS and IAS for top management's approval.
- Liaison with international auditor for interim consolidated financial statements for further queries and clarifications.
- Prepared the financial statements for three years audit and ensure the financial statements are prepared accordance with Malaysian Accounting Standards.
- Prepared and ensure all relevant factors on leases affecting the MFRS 16 accounting are timely and completely captured in monthly reports.
- Liaison with local CFO in the production of local financial statements in order to maintain the highest quality, reliability and accuracy of consolidated financial statements.

MUDAH HEALTHCARE SDN BHD

Group Finance Manager

April 2021 to June 2022

- Prepare consolidated group management reports and group's statutory accounts.
- Manage, review, and improve the existing control system and departmental operating and procedures are in place and ensure compliance with regulatory laws and rules financial, audit and tax reporting/ requirements are met.
- Spearheaded as HR Manager for monthly salary, incentives and allowances calculation and ensured no discrepancies on the monthly salary payment.
- Assist in establishing and enforcing policies and procedures to ensure compliance with tax laws and regulations, including record keeping requirements such as documenting transfers of assets.
- Oversee the overall corporate budgeting preparation, management, and monitoring processes.
- Review financial data for accuracy, correctness, and completeness.
- Analyze cost, pricing, variable contributions, sales results, and the company actual performance.

Key Achievements:

- Managing a team with 5 account executives and 1 assistant manager and met the deadlines.
- Be part of the management team for implementation of CMS (Clinic Management System) in all clinics by stages. Increased efficiency up to 30%.
- Successfully liaising and closed 2 years of outstanding of audits of group of companies in 5 months.
- Identified unbilled invoices to biggest client through thorough reconciliation and managed to collect 10% from the total of revenue under screening division.
- Succeed in cost reduction for audit, secretarial fee and tax fee via exceptional negotiation skill and saved about 20% from the total fees.

BABA PRODUCTS (M) SDN BHD**Senior Account Manager****July 2019 to Aug 2020**

- Improved payment process by ensuring the head of department verified all the invoices from vendors, bills, petty cash reimbursement from each branch and resolve any issues pertaining to accounts payable and ensure liabilities are properly accrued in a timely manner.
- Ensure SOP set by the department is maintained and monitor each branch follows the same.
- In charge and monitor the trade debtors' aging. Give heads up to Branch Manager to collect long due debtors.
- Completed monthly financial statements and ensured that all the information was accurate, and policies and procedures were followed

Key Achievements:

- Swift 50% of payment methods from cheques to online payment.
- Set up the internal control for vendor invoices submission. Managed to collect all missing vendor invoices by requesting all vendors to submit directly to Finance (No longer through the Branch Manager).
- Set the internal control for payment run. NO longer last-minute payment requests.
- Involved in developed the SST (Malaysia) and GST (Singapore) report in a new system (SAP)
- Implemented the new check procedures for GST submission resulted on early submission and accurately.

STAR CRM SDN BHD**Head of Finance****Finance Manager****July 2018- July 2019****Mar 2015- June 2018**

- Directed financial control and CRM team in reviewing yearly clients' contracts and secured 5 years contract extension worth of RM 700,000 per annum.
- Oversee daily operation with 3 subordinates in the Finance department, a Telemarketing team with 30 full time employees and 10-part time employees and maximized the KPI income with total of RM200k of annual sales.
- Optimized automation, eliminating inefficiencies and saving in annual costs.

Key Achievements:

- Improved company revenue for 30% in 4 years
- Best CRM Cloud Vendor of 2018 Award from Frost & Sullivan
- Company loan for RM 300,000 without collateral for company expansion in India and Singapore.
- Upgraded bank overdraft from RM 250,000 to RM 400,000.
- Being awarded in Pat My Back Program for saving the Renovation cost 20% for the Company.
- Eliminate the cash advance for travel. Succeed with the company's credit card application and centralized the flight tickets, accommodation payments.

RED MONEY SDN BHD**Group Finance Manager****Jan 2015- Mar 2015**

- Maintained and ensured all the accounting records and reports in accordance to approved Malaysian accounting standards.
- Developed strong relationship with the auditors, bankers, tax agent, company secretary and other statutory bodies for all regulatory and corporate matters.

- Prepared various reports to Managing Directors including Monthly Analysis, Quarter Sales Report, and Monthly Forecast by Each of Business & Yearly Result.
- Worked closely with Financial Controller and successfully set up a branch in Dubai

Key Achievements:

- Promoted to Finance Manager in January 2015.
- Being set up the internal control on the issuance of payslips, leave application and claim submission preparation and payslip distribution. From paper submission to online.
- Set up the internal control for payments. Managed to upgrade the method of payments from cheques payment to online payment
- Be part of the management team in setting up new branch in Dubai.

MESSRS AHMAD ABDULLAH & GOH

Senior Audit

Sep 2006- Aug 2010

- Delegate work and reviewed working papers prepared by junior staff and ensure the team members successfully conduct timely performance reviews and provide performance feedback and training.
- Reviewed the appropriateness and accuracy of the financial statements drawn up by junior staff.
- Conducted audit in accordance with approved standards on auditing in Malaysia and comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.
- Draft audited financial statements to comply with Accounting Standards and Companies Act, 1965.

EDUCATION & CERTIFICATION

2021- 2024	: University Utara Malaysia (UUM) Master of Science (International Accounting)
2002 – 2006	: University Putra Malaysia (UPM) Bachelor of Accountancy
2012	: Member of Malaysian Institute of Accountants (MIA) Chartered Accountant Membership No: 34751

REFERENCES

Dato' Abdol Wahab Bin Baba
Executive Director
Integra Healthcare Technology Sdn Bhd
011 29702692

Mr Muhammad Badri Bin Hussin
Group CEO
Integra Healthcare Technology Sdn Bhd
019 4489858