

Mohd Noor Syafiq Bin Sohimi

MANAGER, ADVISORY & CONSULTANT

Facility Manager | Registered Electrical Energy Manager | Certified Energy Manager |
Certified Energy Auditor | Certified Professional in Measurement & Verification
Phone: (+6) 019 298 8885 | Email: syafiqibnsohimi@gmail.com |
Address: No. 88, Jalan Raya 5, Taman Serdang Jaya, 43300 Seri Kembangan, Selangor.



CAREER OBJECTIVE

1. A position in a result-oriented team where I can rise to my full potential in Facilities Management.
2. To play an active role as an employee in ensuring the employer meets his/her objectives.
3. To give the best contribution to the company to achieve its project targets.
4. To have a dynamic, challenging, and creative working environment in which to learn and grow acquired skills in the field of Facilities Management.

Career Ambition: To be an industry expert in the Facilities Management & Energy sector.

PERSONAL PARTICULAR

Age	: 37	Date of Birth	: 27th August 1986
Nationality	: Malaysian	Gender	: Male
Marital Status	: Married	IC No.	: 860827-56-5561
Permanent Residence	: Malaysia	Religion	: Islam
Health	: Excellent	Ethnic	: Malay

EDUCATION BACKGROUND

Master Professional In Facilities Management Universiti Teknologi Malaysia	2023-Current Kuala Lumpur, MALAYSIA
✦ Field Of Study : Facilities Management	

BACHELOR OF MECHANICAL ENGINEERING WITH HONOURS Universiti Tun Hussein Onn Malaysia	2007-2011 Johor, MALAYSIA
✦ Field Of Study : Mechanical Engineering	
✦ Graduation Date : November 2011	
✦ CGPA : 2.94	

DIPLOMA OF MECHANICAL ENGINEERING Politeknik Sultan Azlan Shah	2004-2007 Perak, MALAYSIA
✦ Field Of Study : Mechanical Engineering	
✦ Graduation Date : July 2007	
✦ CGPA : 3.60	

EXPERIENCES

GFM Solutions Sdn Bhd (Subsidiary of GFM Services Bhd)

Manager. Advisory & Consultancy

2021-PRESENT

- Performed business development activities for Consultancy & Advisory Services and deliver the projects secured. The scope of services includes:
- Formulation of facilities management model, policies, and strategies.
- Evaluation of the facility's design to optimize maintainability, sustainability, and cost-effectiveness.
- Development of the cost structure and elements for effective facilities management activities.
- Facilities Condition Audit, Energy Audit & Due Diligence Audit.
- Supported business development efforts for Integrated Facilities Management Business by providing technical & commercial input.
- Performed gap analysis and operational improvement.
- Performed operational due diligence for the internal merging & acquisition projects.

Global Facilities Management Sdn Bhd (Subsidiary of GFM Services Bhd)

Facility Manager cum Registered Electrical Energy Manager (REEM)

2019-2021

- To oversee the overall operation and maintenance at the client's facility.
- Direct the operations and maintenance staff to coordinate scheduled preventive maintenance and repair services on the building's mechanical, electrical, and civil services.
- To manage, administer and supervise the appointed sub-contractor and their staff and when required to take necessary action to ensure the performance and conduct of the subcontractors are satisfactory at all times.
- To promptly and effectively deal with all enquires and complaints from tenants and to carry out the appropriate actions.
- Prepare operational and capital expenditures budgets prior to each new financial year.
- To propose, identify and manage the Annual Budget given by the company in order to maximize profit and minimize loss.
- To ensure that all work done at clients' facilities meet and exceed customer satisfaction as per contracts requirement and keep a good relationship with clients.
- Conduct periodic customer surveys on service delivery.
- Prepare and monitor key performance indicators.
- Perform any additional task or other related functions and activities as assigned/directed by the company.

Facilities & System Engineer (Mechanical)

2017-2019

- To prepare proposals, reports, presentation materials, claim supporting documents, provide technical issues solutions and attend any relevant meeting.
- Safety, Health, and Environment – Assure safe, healthy, and efficient operation of equipment and working environment. Inspect external subcontractor tools/PPE, and inspect work practice before approving Work Permit.
- To conduct periodic site inspections, monitoring, follow up any work execution (in-house/outsources), and keep a good relationship with Clients.
- To plan, execute, and follow up the Operation & Maintenance activities; ad-hoc, corrective maintenance, and planned preventive maintenance, including managing operation technician movement, training, monitoring, and evaluating work assigned.

Fatech Global (M) Sdn Bhd**Project Engineer**

2015-2017

- Develops project objective by reviewing project proposal and plans; conferring with management, determines project specifications by studying product design, customer requirements, and performance standards; completing technical studies; preparing cost estimates.
- Agreeing on project objectives
- Represent the client's or organization's interests
- Providing advice on the management of projects
- Organizing the various professional people working on a project

MRN SOLUTION SDN BHD**Junior Executive**

2012-2015

Administration

- Supervise & coordinate activities of staff, involved in staff training & development, provide & maintain business premises & other facilities.
- Supervise and coordinate activities of staff.
- Be involved in staff training and development, preparation of job descriptions, staff assessments, and promotion.
- Maintain management information systems (manual or computerized).
- Provide and maintain business premises and other facilities, including equipment.
- Review and answer correspondence.

Sales

- Listening to customer requirements and presenting appropriately to make a sale.
- Maintaining and developing relationships with existing customers in person and via telephone calls and email.
- Cold calling to arrange meetings with potential customers to prospect for new business.
- Responding to incoming email and phone inquiries.
- Acting as a contact between a company and its existing and potential markets.
- Negotiating the term of an agreement and closing sales.
- Negotiating on price, cost, delivery, and specifications with buyers and managers.
- Liaising with suppliers to check the progress of the existing product.

UTHM HOLDINGS SDN BHD

JAN – MARCH 2011

Engineering Industrial Training

- Appointed at Packaging Lab UTHM: Research & Development, Marketing, Graphic Design, Purchasing, and Planning for University's "KRAPS" Project.

PETRONAS PENAPISAN (MELAKA) SDN BHD

JAN – JUN 2006

Engineering Industrial Training

- Appointed at Workshop Department: Welding and handling the heavy machinery for Petronas Second Refinery 1 (PSR-1)
- Appointed at Area Maintenance Team AMT1(PSR-1) & AMT5
- AMT1: Service and Maintenance (Pump & Pipe) for PSR-1

LICENCES & CERTIFICATION

1. Certified Energy Manager Course To Become Registered Electrical Energy Manager (REEM) Certification From Suruhanjaya Tenaga
2. Certified Energy Auditor (CEA) From MAESCO
3. Certified Professional In Measurement & Verification (CPMV) from MGTC
4. Chiller Operation & Maintenance Training Course.
5. Authorised Entrant And Stand-By Person For Confined Space by NIOSH.
6. Kursus Emergency Response Team by Jabatan Bomba Dan Penyelamat Malaysia.
7. Kursus Pengucapan Awam 25 Jan 2014 by Kolej Komuniti Kuala Langat.
8. Kursus Asas Rekreasi Luar 2014 by Kementerian Belia dan Sukan Malaysia.

PROJECTS INVOLVED

- Perkhidmatan Pengurusan dan Penyelenggaraan Fasiliti di Menara MATRADE, Jalan Sultan Ahmad Shah, Kuala Lumpur (January 2017 to December 2021)
- Facility Management Services for Bank Negara Malaysia Headquarters, Kuala Lumpur focusing on Energy Management Program (September 2021 to December 2022)
- Facility Management Services for Bank Negara Malaysia Sasana Kijang, Kuala Lumpur focusing on Energy Management Program (September 2021 to December 2022)
- Facility Management Services for Bank Negara Malaysia Data Centre, Cyberjaya focusing on Energy Management Program (September 2021 to December 2022)
- Energy Audit for Pusat Pentadbiran Negeri Sabah (PPNS) (2022)
- Energy Audit fo Istana Negara, Kuala Lumpur (2023)
- Facilities Management Consultancy and Advisory for the Bukit Bintang City Centre Development (January 2021 to present)
- Facility Management Consultancy and Advisory on the Development of Operation and Maintenance Manual for Bank Negara Malaysia (August 2022 to present)
- Perkhidmatan Pengurusan dan Penyelenggaraan Fasiliti di Istana Negara, Kuala Lumpur (July 2021 to present)

REFERENCES

1. Fira Fizan Bin Abd Rashid
General Manager
Global Facilities Management Sdn Bhd
fira@globalfm.com.my
012-4564874
2. Kidman Cezeree Bin Kamarudin
Head of Business Development
GFM Solutions Sdn Bhd
kidman@globalfm.com.my
019-2875031