

Shaafiq Juhari

Senior Sourcing Analyst- Chemicals & HSSE



Petaling Jaya, Selangor



+60124788575



mohdshaafiq.juhari.msj@gmail.com



Experience procurement professionals skilled with strategic sourcing, purchasing, planning, forecast, raw materials, direct and indirect procurement within 10 years of experience. Demonstrated ability to manage staff, develop and oversee budgets and ultimately improving company's bottom line. Use industry best practice principles and build long term relationship with results receiving the best possible products or service at a competitive price. Work within organization core values to reach strategic objectives while delivering results.



Skills

Sourcing & Purchasing
SAP for Procurement
Data Analytics
Strategic Sourcing
Negotiation
Microsoft Power BI
ARIBA (E- Sourcing)



Work History

July 2021 –
Current



Senior Sourcing Analyst

Bp Malaysia Sdn Bhd, Bangsar South, Kuala Lumpur

- Working closely with Global Category Manager for Chemicals & HSSE with related to global & regional contracts for Azerbaijan, Mauritania & Senegal.
 - Helps to delivers value through providing support as instructed, to assist effective and efficient contracting activity ie: Prepares contract briefs, performs detailed proofreading and editing of contract materials and supports wider ad hoc pre-award contracts activity
 - Managed almost 150 million USD spend combining between Chemical & Catalyst as well as HSSE Category.
- Leading high-level sourcing activity (RFX) until post-award contract management.
- Supporting Line Manager with monthly Savings Report analysis through dashboard preparation and data reconciliation.

- Generates complex contracts and agreements including interpretation of contract requirements, contract administration, risk management, change management, conflict resolution, and delivery and payment for products
- Ensures timely resolution to sourcing, updating procedures and new account plans, partnering with site procurement management to maintain ownership of all issues and managing the dispute process to establish Service Level Agreements.
- Works directly with Legal, Tax and other functions to facilitate company objectives and resolve customer issues, providing customer satisfaction, and acts as the first point of contact for suppliers/contract holders for as long as the contract lasts.
- Manages a team of direct reports, aligning team activities to stakeholder priorities and ensuring all activities comply with relevant processes, procedures, and region-specific regulatory requirements.

**April 2019 – July
2021**



Givaudan

Senior Raw Materials Buyer

Givaudan Malaysia Sdn Bhd, Petaling Jaya, Selangor

- Working closely with Senior Global Category Manager for Dairy Product, Spices & Yeast and perform high level of negotiation and provide strategic direction and expertise to the team.
- Managed almost 30 million AUD spend specifically only for Raw Materials and support Manager with monthly Savings Report analysis through dashboard preparation and data reconciliation
- Release Purchase Orders to 3rd party vendors according to sourcing and fulfilment instructions defined by the Global Category Managers within quality and time constraint. As a country representative I need to follow up closely on Purchase Orders and deliveries to ensure security of supply.
- Ensure all inbound shipment deliver within timely manner as requested by Planning division.
- Manage Raw Material availability issue and find concrete solution.
- Coordinate/lead the General Purchasing team workshops for team building and brainstorm sessions
- Support other function and division in regards to escalations/issue as to ensure appropriate and smooth process.

Dec 2017 – April
2019



Strategic Sourcing Analyst

CIMB Bank Berhad, Kuala Lumpur, Kuala Lumpur

- Performed spend analysis for more than RM 200 Million spend for Malaysia, as to identify cost savings, market trend and new opportunities to strengthen company direction and within 8 months able to project RM 4 Million saving. Regularly worked with team to identify opportunities and gaps in procurement policies and procedures
- Responsible to conduct full sourcing activities i.e.: RFI, RFP, Negotiation until Contract Management.
- Collected and collated quantitative and qualitative data to provide analytical support for the development of sourcing strategies and projects.
- Do market research on current marketing drive and technologies as part of assisting business unit to support company direction on "Digital Driven".
- Performed supply market research by creating and analyzing RFP's. Performed sensitivity analysis to determine optimal sourcing options based on costs and lead times.
- Provided analytical expertise in support of sourcing strategies. Supported the development and execution of sourcing strategies and project work plans.
- Performed bid analysis for various sourcing events. Participated in performing cost/ price analysis and other financial modelling in support of major sourcing and/ or buying decisions.

July 2014- Dec
2017



Spot Buyer and Procurement Specialist

Schlumberger Limited, Petaling Jaya, Selangor

- Responsible for leading sourcing & procurement processes, vendor selection and negotiation different segment and category of company. Act as single point of contact for Schlumberger Procurement Centre regarding procurement and purchasing activities for UAE, Saudi Arabia and Kuwait.
- Coordinate with all stakeholders' pre-and post-award -vendor selection-functions for procurement involving contracts for supplies, equipment, services and projects. Identify savings and cost avoidance opportunities such as volume and vendor consolidation opportunities, and best in class purchasing practices.
- Actively participate to ensure that cooperative negotiation with suppliers takes place, and information and best practices are openly shared.
- Supervise vendor's performance and improvement performance actions and ensure that the purchasing actions are compliant with the Policies and Procedures according to the Purchasing Model and the Approval or Escalation Process.
- Employed best commercial practice in the procurement of the various categories ie: Drilling & Evaluation so that the basic principle of lowest ultimate cost with minimum risk is applied to all purchasing decisions.

July 2013 – July
2014



Sales & Purchasing Executive

Siemens Malaysia Sdn Bhd, Petaling Jaya, Selangor

- Responsible to create Sales order according to guidelines and issues Purchase orders to suppliers
- Develop, compile, reconcile, and/ or update information in vendor and material master database to provide effective processing, information management and reporting.
- Track Shipments to ensure on time delivery and monitor performance of suppliers.
- Manage suppliers to meet objectives in area of quality, flexibility and inventory control.



Education

2010 to 2013

Bachelor of Administration in Human Resources

Universiti Tenaga Nasional - Muadzam Shah, Pahang



Languages

- English
- Bahasa Malaysia
- American Sign Language (ASL)

