



Mohamad Hafiz Bin Mohd Anuar

Contact Info

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Personal Particulars:

Age : 35 years
Date of Birth : 29th November 1988
Gender : Male
IC No. : 881129-08-5387
Nationality : Malaysia
Marital Status : Married
Permanent Residence : Malaysia

Educational Background:

Highest Education

Level : Bachelor's Degree.
Field of Study : Business Administration
Major : Finance with Multimedia
Institute/University : Multimedia University (MMU)
CGPA : 2.9
Graduation Date : August 2011

Employment History

Micare Healthtech Holdings Pte Ltd

Position Title : Finance Manager, Regional (Consolidation)
Specialization : Finance
Industry : Insurance (TPA)
Duration : March 2022 (current)

Work Description:

- Preparation of Group consolidation and management reporting
- Internal control – Assess and implement a control framework to ensure the integrity of operations, financial and accounting practice.
- Monthly variance analysis of actual vs budget.
- Assist with the collation of reports from countries, as and when required
- Participate in accounting and finance processes improvement projects and explore ways to leverage technology to enhance end-to-end financial management.
- Ensure adherence to the Group's accounting policies, financial controls, governance and risk management framework and operating policies.
- Support and implement regional initiatives/ strategies.
- Provide support to the regional team on regional expansion activities.
- Other ad-hoc duties when assigned.

MISC Berhad

Position Title : Manager, Budget and Special Projects (Contract)
Specialization : Finance
Industry : Transportation and Logistics
Duration : September 2021 – February 2022

Work Description:

Budgeting Framework, Policies, Procedures and tools

- Develop and finalize the annual budget (for assigned Business Unit and/or subsidiaries) as well as consolidate MISC group-wide budget to facilitate optimal resource allocation.
- Manage the formulation of the strategic initiatives for Finance to ensure the cohesiveness of business agendas.
- Custodian/ Expert user of Budget BPC.

Financial Reporting and Performance Review

- Perform the monthly/ quarterly /yearly review of the Group's achievement of annual budgets against actual performance to project the achievement of revenue targets and the sufficiency of funds set aside to support business growth and operational needs.
- Prepare board presentation slides on quarterly/ yearly consolidated results.
- Prepare the Analyst Briefing financial analysis portion on quarterly/yearly basis.

Business Partner

- Work closely with assigned BU to prepare year end projections as well as annual budgets.

- Provide accounting advice to BU and challenge BU's assumptions on year end projections and budget inputs.

Special Projects/Ad-Hoc Projects

- Support Head, Financial Reporting, Governance & Budget and /or collaborate with other team members in Special Projects/Ad-Hoc Projects (if any)

Santa Fe Relocation Services Sdn Bhd

Position Title : Financial Planning and Analysis Manager
Specialization : Finance
Industry : Logistics (Relocation services)
Duration : February 2019 – September 2021

Work Description:

- Ensure timely and accurate management reporting
- Reports, analyses and review on monthly, quarterly and yearly financial results
- Prepare budgeting, forecast (quarterly/yearly) executive reports and business opportunity evaluations to be in line with strategic business objectives, and provide financial analysis and recommendation to Management
- Ensure the compliance with local taxation legislation / reporting
- Analysis on variable cost and fixed costs variances for the business
- Commentary on Profit and Loss highlights (Waterfall actual vs last year, variable cost, net contribution and SGnA)
- Prepare contribution report, revenue by client type for Malaysia input to Hyperion system.
- Prepare all management reports/ schedules/ headcount reports
- Business partnering with line of business head/ departments for jobs' margin review and cost saving opportunity
- Lead new finance reporting system (OneStream) implementation project
- Prepare ad hoc analyses and work on special projects as needed

Asia Aerotechnic SDN BHD (subsidiary of MARA)

Position Title : Revenue Management Analyst, Team Lead.
Specialization : Finance
Industry : Aviation
Duration : April 2016 – February 2019

Work Description:

- Lead the project finance team to ensure the revenue captured in the billing with no leakages and maintaining cost
- Update revenue frequently and advise management committees on the updates
- Work closely with Marketing and Sales team to provide a clear view on the price calculations and meets the demand of business operations
- Analyze on a detail Profit and Loss account for each of the project.
- Performs reviews and analysis of customer accounts to ensure accuracy of receivable balances

- Perform cost analysis and variances and present to CEO for management decision making
- Assist in the design and implementation of procedures related to accounts including process automation where appropriate
- Review on the GL posting
- Responsible in preparation of internal/external reports/schedules for financial reporting and consolidation on a monthly/quarterly basis for Majlis Amanah Rakyat (MARA)
- Analyzing revenue budget and support organizations to achieve budget/targets.
- Responsible for regular and ad-hoc financial report to senior managements (CEOs, Directors)
- Assist in system implementation and enhancement of work processes
- Resolve and manage team conflict with sensitivity and fairness to build positive work environment
- Review and report on the cash and fixed asset management
- Liaison with Cossec, Tax Agent and any external parties.

IBM SDN BHD

Position Title : Financial Analyst (Asia Pacific) Consolidation
Position Level : Executive
Specialization : Finance
Industry : IT/Computer
Duration : June 2014 – Mac 2016

Work Description:

- Responsible for analyzing GBP (Global Business Partners) revenue budget and support operations to achieve the budget/targets.
- Consolidating revenue for AP GBP.
- Consolidating and preparing revenue reports for AP GBP and publish the report to senior managements.
- Coordinate with IMT planners/sales leaders and ensure all financial analysis meets the demand of Business Partners operations.
- Interact directly with line management in the business units and geographies on the development of forecast and budget variance analysis and provide ongoing business assessments and recommended solutions.
- Redesigning, preparing, and presenting detailed analysis of business issues and recommend solutions to senior managements (CFOs, Directors)
- Ensure the reporting methodology is consistent with Total AP.
- Responsible for new restructuring process in IBM's businesses for Asia Pacific.
- Aid/help for team members who are in need as a back-up.

RBC, Investor and Treasury Services SDN BHD

Position Title : Fund Accountant
Position Level : Senior

Specialization : Fund Accounting
Industry : Investment/Finance
Duration : August 2011 to June 2014

Work Description:

- To produce an accurate NAV for the funds allocated by ensuring consistency and accuracy.
- Preparation and review of cash and securities reconciliation.
- Meet reporting deadlines in accordance with the client's requirements (SLA), ensuring quality and service always.
- To review the update of income, expenses & taxation accrual daily.
- To ensure that all needed data for NAV calculation are available and quality ensured (corporate action, pricing etc)
- Ensure reconciliations are complete & outstanding items are investigated & cleared.
- Liaise with custodians/3rd Parties etc to obtain important information required for the client
- Analyze on Profit and Loss and Balance Sheet on the accrual and daily movement or impact.
- Performed fund validation after double checking the funds.
- Aid/help for team members who are in need as a back-up.
- Provide coaching to the new joiners.
- To monitor the team during the absence of Supervisor.

DTMF Networks Sdn Bhd

Position Title : Business Development Trainee
Position Level : Trainee
Specialization : Marketing
Industry : Voice over Internet Protocol (VoIP)/Telecommunications
Duration : March 2011 – June 2011

Work Description:

- Assist Senior's in searching a new business/client in VoIP industries.
- Ensure that all Lead Generations found is not existing customers.
- Prepare a report for top ten customers list by end of the month.
- This job has improved my technical ability on analytical review and marketing skills.
- To update all filing system and computerize all the related information.

Top Skills

Technical Skill – Microsoft Office (Excel, PowerPoint and Word), SQL for Accounting, Bloomberg, Hyperion, Multifond, Sigma (Consol system)

[Open]

Soft Skill – Communication, Leadership, Problem solving, Creative, Fast learner, Analysis, Time management

Languages

(**Proficiency:** 0=**Poor** - 10=**Excellent**)

Language	Spoken	Written
English	10	10
Malay Language	10	10