



## Resume

ROHA Bt MORAT (MIA member no: 24230)

B.ACC (HONS), First Class Degree (CGPA 3.67), UITM Shah Alam.

Place of living: Shah Alam, Selangor

Age: 50

Notice period: three months (negotiable)

HP no: 019-3034906

Email: rohamorat@yahoo.com

### EMPLOYMENT HIGHLIGHTS

---

Years of employment: <>20 years;

Managerial position: <>12 years

Current employer: MyHSR CORPORATION SDN BHD

Current position: Manager, Finance

Previous employments:

1. Senior Manager at SPADPRO Berhad (subsidiary of Suruhanjaya Pengangkutan Awam Darat) - 8 years
2. Deputy Finance Manager at Syarikat Takaful Malaysia Berhad – 3 years
3. Accountant at Malaysia Airlines System Berhad – 4 years
4. Executive at Lankhorst Berhad – 6 years

### SUMMARY OF EXPERIENCES

---

- End to end responsibility in preparation of Consolidated Financial Statements and year-end statutory audit;
- Implement process improvement initiatives and ensuring adherence to internal standard operating procedures, statutory requirements, tax reporting, corporate compliance and best practices / standards;
- Lead and guide the finance team in treasury, accounts payable & receivable, tax, budget and other finance functions; and
- Implementation of new Enterprise Resource Planning Project (ERP) system covering Finance, Procurement, Human Resource and Project Management.

### PROFILES

---

- Highly self-motivated, analytical, pro-active and result-oriented with extensive exposure in accounting and financial matter;
- Well-disciplined with a proven ability to manage multiple initiatives simultaneously and delivering outcomes within stringent deadlines; and
- Adaptable to the new environment.

## MAJOR ACHIEVEMENTS

---

- Managing several staff in Finance Department covering almost all functions in Finance while ensuring all deadlines were delivered;
- Contributed income for the company by managing cash flow with excessive investments' activities to generate investment income and achieved rating 4 out of 5 from Jabatan Audit Negara during compliance audit on funds' placement; and
- Implement process improvement including accepting the challenge to be the Assistant Functional Project Manager for Enterprise Resource Planning System (ERP) project and was able to go-live almost 70% modules in Finance, Procurement, Human Resource and Project Management.

---

## EXPERIENCES:

### 1. 1 July 2020 – current

#### MyHSR CORPORATION SDN BHD

Manager, Finance

##### Responsibilities:

- A. Accounting and audit: prepare the monthly management accounts and management report for the Company in compliance with accounting standards. Liaise with auditors to engage with and complete the statutory audit;
- B. Financial operations: work closely with team in accounts payable & receivable;
- C. Financial management: handle treasury functions such as placement of funds with local bank by managing the cash flow projection based on nature of the fund;
- D. Budgeting: preparation of yearly budget and monitor actual spending to minimise unbudgeted or over budget; and
- E. Corporate tax: liaise with tax agent on tax matters including annual return, tax estimates, etc.

Reporting to: Senior Manager, Finance

### 2. 2 Feb 2011 – 31 Dec 2018

#### SPADPRO BERHAD – a subsidiary of Suruhanjaya Pengangkutan Awam Darat (SPAD), Kuala Lumpur

Senior Manager (promoted from Manager level)

##### Responsibilities:

- A. **Financial & Management Reporting and Audit** for SPAD and its body corporates covering:
  - End to end preparation of consolidated financial report for the company;
  - Liaised the external audit company and Jabatan Audit Negara during the audit process including preparation of annual report to be presented to the Parliament;
  - Worked closely with external auditor on financial compliance audit and internal auditor for internal process compliance

**Achievements:**

- 8 years unqualified opinions from Jabatan Audit Negara for statutory audit since 2010;
- Successful conversion on accounting standard from PERS to MPERS;
- Average rating 4 out of 5 for compliance of Finance's Standard Operating Procedures and Policies during compliance audit

**B. Assistant Functional Project Manager for Enterprise Resource Planning (ERP) using Oracle applications including:**

- Overseen four (4) modules in ERP consisting Financials, Procurement, Human Resource and Project Management and to ensure project was delivered according to the requirements by the module owners based on the timeline;
- Lead the Finance team for financial modules covering eight (8) sub-modules including user requirement study, user acceptance tests, customisations, data migrations and others;
- Lead discussions on other modules that require integration to Financials and other modules;

**Achievements:**

- Go-live for:
  - i. 60% of Financials modules;
  - ii. 60% of Project Management modules;
  - iii. 83% Procurement modules

**C. Treasury functions covering:**

- Supervised the cash forecasting for better investment and ensure adequate cash for operations;
- Extensive number of investments by leaving very minimal cash on daily basis;
- Established and maintained good relationship with financial institutions;
- Handled banking and investment matters including opening and terminating bank accounts, change of signatories, corporate cards and others

**Achievements:**

- Average rating 4 out of 5 for compliance of Finance's Standard Operating Procedures and Policies during compliance audit;
- Contributed high interest income from investments to support operational expenditures for the organisation;
- Successfully delivered the payment gateway via Electronic Fund Transfer (EFT)

**D. Tax matters including annual tax, GST and withholding tax**

- Monitoring the submission of tax to the relevant organisation;
- Provide necessary advices to other departments on matters including GST, withholding tax especially in contract drafting and submission of claims

**E. Accounts Payable**

- Oversee six (6) staff in Accounts Payable;
- Ensure payments made in compliance with all internal processes and monitor the due date of the payment

**F. Accounts Receivable**

- Overseen two (2) staff in Accounts Receivable;
- Tracking on the unpaid bills and ensure minimal outstanding on collection

**G. Budget**

- Coordinated with other departments on the yearly operational budget and developmental budget;
- Reviewed and analysed on the budget requests;
- Handled various reporting requirements by parent government agency

**H. Other tasks**

- Overseen and managed the payment on land acquisitions with interacting with other division on the process, documentation and timeline of the payments;
- Prepared various management and board papers on improvement of finance processes, approvals, etc

**Achievements:**

- Average rating 4 out of 5 for compliance of Finance's Standard Operating Procedures and Policies during compliance audit
- Very minimal occurrence on late payment and uncollected money;
- No penalty on incorrect submission of taxes;

**Reporting to:** General Manager

Reason for leaving: Mandatory dissolution of company due to change in government's policy

**3. March 2007 – April 2010 Syarikat Takaful Malaysia Berhad (STMB), Kuala Lumpur**

**Deputy Manager, Financial Reporting**

***Main Responsibilities:***

- A. Performed monthly group consolidation of STMB and its subsidiaries;
- B. Submission to parent company and to Bursa for quarterly announcement;
- C. Handled the submission of monthly data to Industry Statistics of Malaysia;
- D. One of the team members for financial year-end audit until the presentation of annual report;
- E. Liaised with other departments regarding information requested by auditor and to ensure the compliance with accounting deadlines;
- F. Handled and completed the service tax audit with huge savings to the organisation;
- G. Performed the statutory financial year end TOSS audit by Bank Negara

**Reporting to:** Senior Manager, Group Financial Reporting

Reason for leaving: Family matters

4. April 2003 – Feb 2007 Malaysia Airlines, Subang/Kuala Lumpur

**Accountant**

**Main responsibilities:**

- A. Collation and analysis of Reports for the Management and the Board of MAS;
- B. Responsible for the Airline bodies (regulatory) submission of report such as International Air Transport Association (IATA), Association of Asia Pacific Airlines (AAPA) and Statistics Department of Malaysia.

**Reporting to:** Senior Manager, Group Financial Reporting

Reason for leaving: Career progression

**Other Experiences**

5. Sept 1997 – March 2003 Lankhorst Pancabumi Contractor, a construction company, Shah Alam

As an Account Executive. Handled full set of accounts and group consolidation and as a project executive for 6 years handling various payments for construction projects including Kompleks Bunga Raya, KLIA and Putrajaya main road.

Reason for leaving: Career progression

6. **Audit assistant** – Handled auditing process for several middle scale companies and government agencies.

Reason for leaving: Career progression

**Reference:**

- 1. Puan Nurrazifah Abd Wahab  
JWR TECH Sdn Bhd  
Emel: [nurrazifah@jwrtech.com](mailto:nurrazifah@jwrtech.com)  
HP no: will be given upon request  
Relationship: Previous immediate supervisor (Feb 2011 to May 2012)