



FADZLINDA FADZILAH  
FCCA, MIA, BA(HONS), DIA



## GM, OPERATIONS ANALYSIS CAHYA MATA SARAWAK

### ACHIEVEMENTS

- Assume responsibility as Interim Head of Group Procurement for Cahya Mata Group on 27.1.2022 until 08.04.2022.
- Acted as an advisor and a strategic partner to Group Procurement and the other stakeholders such as Operations and Finance, looking at the end-to-end process flow (P2P process, including tax and audit) to minimize the gaps and address any issues identified. This includes looking into the implications of non-compliances and communicate this clearly to all stakeholders, to get them to understand the importance of compliance to policies and procedures and the implications of not doing so. Non-compliance reduced by more than 50% within 3 months and financial exposure minimized.
- Headed an initiative to assess the Group Companies' assets (L&B, MV, Plants, F&F, OE, etc.) totaling more than RM1.5b and providing recommendation to the Management/Board on process improvements and identifying the way forward for the overall assets class from finance, tax and commercial perspective.
- Secondment to Cement Division from Aug 2022 to current. Did a due Diligence study on the overall Integrated Cement Plant by working Closely with technical and operations to understand the current issues and bottlenecks on why we are unable to achieve the maximum production capacity, reporting to the Management / Board and accepted. This includes raw materials, equipment issues and overall operations.
- Involves heavily in the end-to-end process of the new Line 2 project, including building a 20-year financial modelling for this project. This project is accepted by the Management/Board to proceed and expedite by 1 year.
- Acted as an advisor and a strategic partner to all stakeholders at Cement Division – *refer above description*.
- Involves in the charity drives for Cement Division.
- Focus on the risks, governance and bottom-line by consulting various departments and minimizing the exposure and financial implications to the Group and Cement Division.
- Focus on staff development needs (both technical and soft skills), bringing the best in them.
- Ensure all documentation and submission papers to higher management and Board member are properly prepared timely to a high standard and with quality.
- Assess and recommend process improvements to the Management, taking into account risks and impact to the business as a whole.
- Working closely with technical, Contract Management and Legal to finalize contracts and terms and conditions by assessing and providing recommendations to strengthen the contracts and mitigating/minimizing risks to the Group.



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### ABOUT ME

I am a positive, highly motivated and enthusiastic Fellow Member of ACCA with First Class Honors Degree in Accounting, who has strong 18 years professional global experience in overseeing the daily activities of small businesses and large corporations alike, including more than 5 years in the Republic of Ireland, UK and Brunei and Asia Pacific. Excellent communicator, approachable, self-driven, highly committed and organized, connecting all departments and driving them towards the organization goals. Have an excellent command of proper English. Highly proficient negotiation and persuasion skills make it easy to come to an agreement benefiting the company as a whole. Strong ability to solve complex company problems using excellent judgment, critical thinking and decision-making skills. Result oriented, I bring out talent in others to achieve high performance delivery.

SENIOR FINANCE MANAGER  
SAPURA ENERGY BERHAD

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ACHIEVEMENTS

- Collected in total RM 12.2M from SHSB from Jan-Mar2020.
- Actively involved in the P2P digital transformation journey.
- Successfully implemented clauses on payment on all SEB Purchase and Service Order within 6 months from joining the Company by working together with Supply Chain, Governance, Treasury, Reporting and Legal team. This helps to standardize the process and minimize value leakage to the Company as a whole.
- Structured the process between Finance, IPT team and Legal Counsels when dealing with Legal matters.
- Introduced the structural and organized process on how to manage SEB vendors and payments. Initiative accepted by SVPs and implemented immediately.
- Timely decision making and uphold "best practice" and governance when dealing with "out of ordinary" matter or when LOA is silent.

HEAD, REGIONAL FINANCE (APAC)  
PETRONAS LUBRICANTS INTERNATIONAL SDN BHD

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ACHIEVEMENTS

- Successfully discussed issues and resolved problems with clientele by reviewing the contracts/terms and conditions, with further professional negotiations, avoiding further delays which can cost money and time to the Company.
- Successfully bring together all Head of Department and APAC countries to achieve 2018 APAC and Company's EBITDA target.
- Worked closely with Head of Business Development, Head of International Market and Head of Marketing and successfully secured new market/business segment within APAC countries. This includes reviewing business proposals and advising on commercial/finance aspects of the business.
- Successfully led and resolved issues with regards to procurement and tendering process, while restoring good relationship with suppliers and avoid delays in procuring raw materials for the production.
- Successfully connecting all APAC countries to be aligned with the Group/HQ ensuring timely and quality submission of reporting.
- Successfully instilled the importance of the LOA within APAC countries and embed it in the day-to-day business, hence reduced non-compliance significantly.
- Successfully negotiated audit and tax fee for Indonesia and Australia with a reduction of 10% to 20%.
- Successfully negotiated with Thailand supplier to release exported goods and resolved payment issues with them. Revenue exposure approximately 3 million litres worth of goods.

## EDUCATION

ACCA, FELLOW MEMBER  
(MEMBERSHIP NO. 0983876)

DUBLIN BUSINESS SCHOOL

SEPTEMBER 2008

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MALAYSIAN INSTITUTE OF ACCOUNTANTS  
(MEMBERSHIP NO. CA 23784)

ARTICLESHP AT ERNST&YOUNG

FEBRUARY 2006

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BACHELOR IN ACCOUNTANCY (HONS)  
(FIRST CLASS)

MARA UNIVERSITY OF TECHNOLOGY

APRIL 2001

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DIPLOMA IN ACCOUNTANCY

MARA INSTITUTE OF TECHNOLOGY

APRIL 1999

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SIJIL PELAJARAN MALAYSIA  
(equivalent to O'Level / Leaving  
Certificate)

SEK MEN SAINS TELUK INTAN

DECEMBER 1992

(TOP 10 SECONDARY SCHOOL STUDENT)

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## ACHIEVEMENTS

- Successfully led Finance Team in Brunei to resolve 2011-2014 Cost Recovery/Shareability and audit issues with the Host Government, statutory auditors as well as the Joint Venture auditors and advising the Host Governance on audit issues.
- Successfully implemented finance procedures at Brunei office and instill the importance of Exploration & Production Sharing Agreement (EPSA), Joint Operating Agreement QOA) and Limits of Authority (LOA) to the staff.

## HEAD OF FINANCE OPERATIONS, DRILLING & MATERIALS PETRONAS CARIGALI SDN BHD

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## ACHIEVEMENTS

- Consistently obtained performance rating of 2 and leadership behavioral rating of "distinctive and effective" since joining PETRONAS.
- Successfully led a team on a special project to reconcile the accounting record and physical drilling materials at supply bases, and established the materials accounting procedures, including introducing the correct accounting treatment to account for materials utilized by projects. Minimized approximately USD80m financial exposure to the Company.
- Successfully led a team to resolve long outstanding invoices/disputes from various vendors, amounting to approximately USD90m.
- Successfully led a special team together with the Finance management team of one of the company's largest vendor to streamline the Procure to Payment (P2P) process and improving the average invoice processing time (APT). As a result, more than 80% of aging improved, with reputation and relationship with the vendor revived. The success story was shared with the internal P2P Team, Accenture consultant and presented at the vendor's HQ in Houston, USA.
- Successfully reduced non-compliance by leading and proactively engaging and educating stakeholders through tailored on-boarding program to educate about Finance processes, governance and the financial and tax implication of non-compliance.
- Became the key focal from Finance Operations and heavily involved in the development of PETRONAS Goods Services Tax (GST) with significant contributions on the Inventorization and Validation Phase and System Configuration Phase, including providing recommendation and knowledge sharing. GST was implemented in Malaysia on 1 April 2015.
- Successfully led a due diligence exercise on Drilling Accounting Procedure (DAP), which led to a more improved procedures to accommodate aggressive drilling campaigns and a more complex operations with new issues and challenges. Putting in place a more robust, yet flexible enough of accounting principles to evolve with the business.
- Successfully presented and trained the DAP to other major players within the industry.

## SKILLS AND COMPETENCIES

GOOGLE DOCS  
MICROSOFT OFFICE  
SAP HANA/ECC6/SAP R3  
MYSTRATA  
ADVELSOFT  
SAGE ACCOUNTS PRODUCTION  
LOTUS NOTES  
UBS ACCOUNTING SYSTEM  
MYOB  
FIDELIO/MICROS  
INNOVA/OMEGA  
QUICKBOOK  
HERBST

## LANGUAGE SPOKEN AND WRITTEN - FLUENT

BAHASA MALAYSIA AND ENGLISH

## AUDIT SENIOR HORWATH BASTOW CHARLETON, DUBLIN

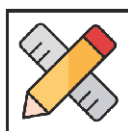
### ACHIEVEMENTS

- Received letter/email of appreciation from vendors and clients when working with PETRONAS and Horwath Bastow Charleton in Dublin, Ireland.

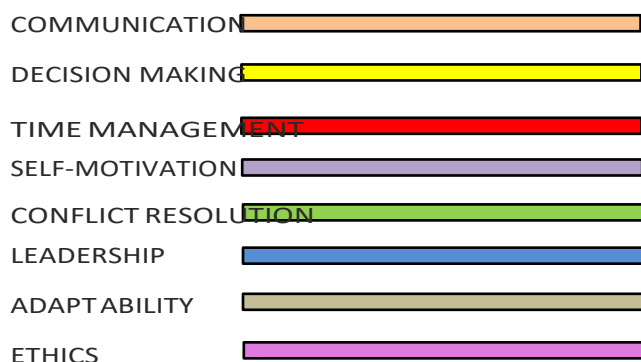
## TREASURER LAMAN SERI BUSINESS PARK/VISTA ALAM SERVICED APT

### ACHIEVEMENTS

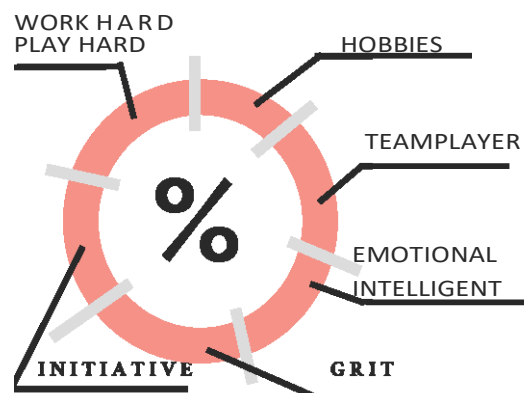
- Became one of the active Joint Management Committees (JMC) as a Treasurer at Laman Seri Business Park (LSBP) from 2013 to 2015 to ensure that the common area at LSBP is maintained and managed properly. Successfully led the migration of the accounting system from Sage Account Production to MyStrata, by working closely with the Property Manager and the Consultant (locally and abroad). Subsequent to this, successfully reviewed the statutory accounts and liaised with the statutory auditors until the accounts are signed off and filed with the Commissioner of Building.
- Became one of the active joint Management Committees (JMC) as a Treasurer at Vista Alam Service Apartments to ensure that the common area is maintained and managed properly. Successfully led the migration of the accounting system to Advelsoft by working closely with the Property Manager and the software developer. Responsible for the overall finance and management/statutory accounts and liaise with the statutory auditors until the accounts are signed off and filed with the Commissioner of Building.



### PROFESSIONAL SKILLS

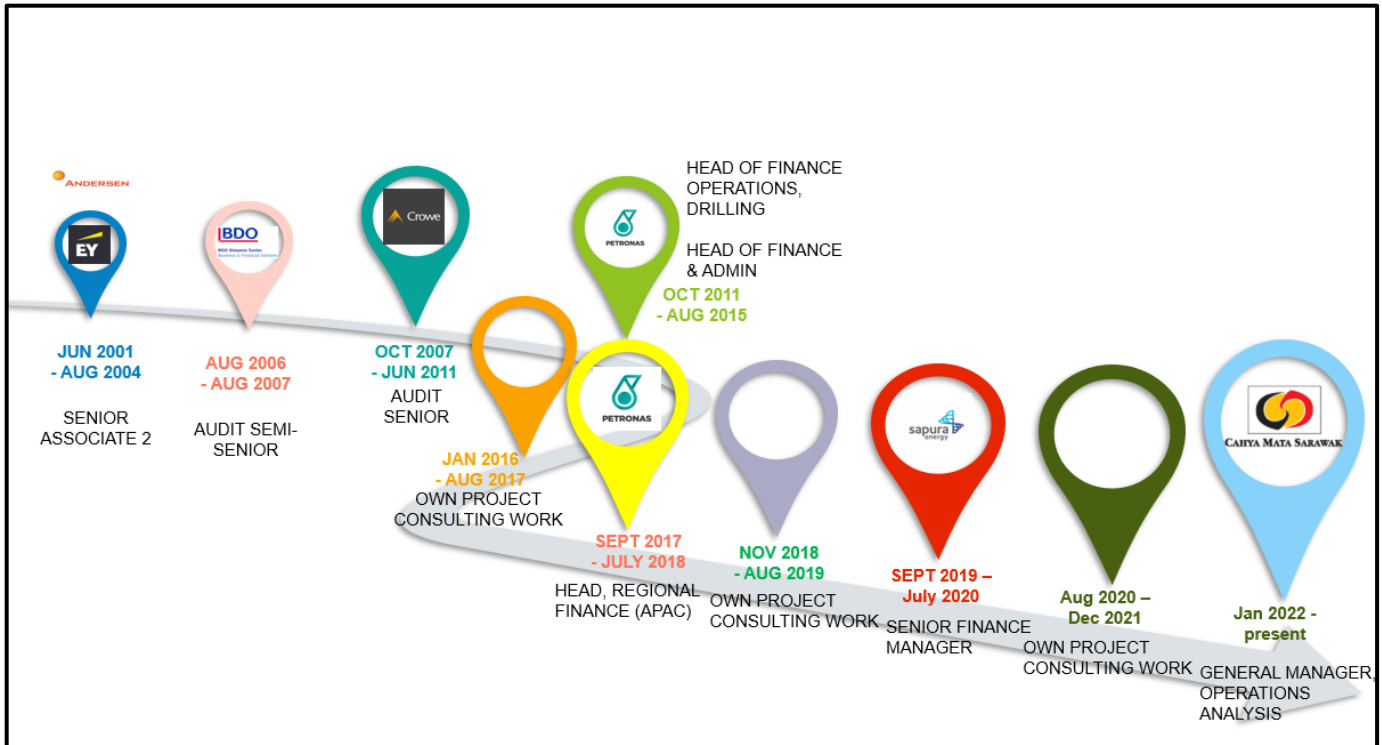


### PERSONAL SKILLS





## WORK EXPERIENCE



## INTERESTS

I love reading and travelling. I always make sure that I upskill myself with new updated skills and knowledge for continuous improvements and make myself relevant, including attended an online "Entrepreneur Masterclass" during COVID in 2021 to understand the entrepreneurial mindset. I am also involved in the charity drives by the Company and as my personal contributions, I am involved in the charity for the orphanage and volunteered in the activities such as plant a tree in Malaysia and cleaning of the Grand Canal when I was in Dublin few years ago.