



# Ts. Nazreen Apandi

## Facility Manager

With almost a decade of experience in facility management, I am a seasoned professional dedicated to ensuring the smooth and efficient operation of commercial properties. Skilled in overseeing maintenance, vendor management, and budgeting, I excel in maximizing facility performance while minimizing costs. My strong leadership abilities enable me to effectively manage teams, foster a collaborative work environment, and deliver exceptional results. Committed to implementing sustainable practices and maintaining a safe and comfortable environment, I am passionate about optimizing facility operations to meet the evolving needs of businesses.

## Contact

### Phone

013-9332935

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### Address

Kota Bharu, Kelantan

## Education

2022-2023

**Professional Master in Facilities Management**  
**Universiti Teknologi Malaysia**

2011-2015

**Bachelor Degree of Civil Engineering**  
**Univesiti Pertahanan Nasional Malaysia**

## Expertise

- Certified Facility Management Manager
- Professional Technologist
- Operation & Maintenance Planning
- People Management
- Risk Management & Planning
- Traffic Management Planning

## Language

English

Malay

## Experience

### 2020 - Present

UEM Edgenta - Lebuhraya Pantai Timur 2

#### Section Manager (Section Ajil)

- Oversee and manage general routine maintenance activities along the LPT2 expressway.
- Ensure efficient execution of maintenance tasks, including inspections, repairs, and upkeep, while adhering to established standards and schedules.
- Manage and coordinate an emergency response team, ensuring preparedness to handle unforeseen incidents and emergencies.
- Develop and implement emergency response protocols, conduct drills and training exercises to maintain team readiness.
- Handle work orders related to maintenance requests and reported issues from stakeholders, prioritizing and assigning tasks for timely completion

### 2019 - 2020

UEM Edgenta - Lebuhraya Pantai Timur 2

#### Operation Executive (Section Ajil)

- Provide essential assistance to the Section Manager in overseeing the civil scope of routine maintenance and operations.
- Collaborate closely with the Section Manager to ensure smooth execution of maintenance activities, adhering to established standards and protocols.
- Assist in coordinating and managing daily operations, including scheduling and supervising maintenance tasks.
- Contribute to the development and implementation of maintenance plans and strategies.
- Support in monitoring and evaluating maintenance activities, identifying areas for improvement.

### 2015-2019

UEM Edgenta - Lebuhraya Pantai Timur 2

#### Executive (Section Kijal)

- Lead and supervise a few subcontractors, ensuring efficient and productive operations.
- Oversee day-to-day activities, assigning tasks, and providing guidance and support to team members.
- Monitor performance, conduct regular evaluations, and provide constructive feedback to enhance individual and team performance.
- Implement strategies to optimize workflow, streamline processes, and improve overall operational efficiency.

## Reference

### Azam Mat

UEM Edgenta - Senior Manager

**Phone:** 017-3336124

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### Ridhzwan Ali

UEM Edgenta - Regional Head

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