

Chin Yin Kean

No. 9, Lorong Bayu Mutiara 12, Taman Bayu Mutiara,
Mukim 11, Bukit Tengah,
14000 Seberang Prai Tengah,
Penang, Malaysia
Mobile: +60-12-405-6244 Email: yinkean@gmail.com



CAREER SUMMARY

A proactive individual with logical approach to challenges, and ability to perform effectively in a fast-paced environment. Motivated to take up new challenges and manage change. An advocate of challenging the ways of doing things to achieve target and encouraging others to go beyond their comfort zone. Possess the ability of communicate effectively with people from all levels and across border.

Possessed 22 years of professional experience in General Accounting, Cost Accounting, Budget and Forecast, Statutory Compliance and SOX Control, preparation of stock exchange quarterly announcement package and board papers for a listed company.

PROFESSIONAL EXPERIENCE

Ann Joo Steel Bhd.

Aug 2020 – Present

Position: **Assistant General Manager – Management Accounting**

Key Responsibilities

- To oversee operation costing activities of manufacturing division to ensure cost control effectiveness and accurate cost allocation.
- Plan, organize and lead all activities of Management Accounting Department.
- Lead and manage monthly closing activities including preparation, analysis of production costs.
- Provide cost studies and simulation on different production modes upon requests from operations.
- Ensure accurate and timely response to cost inquiries.
- Manage, coordinate and ensure accurate inventory count.
- Continuous Improvement Programmes costs verification.
- Involvement in forecast, budget and cost studies exercise.
- Follow up on insurance claims.
- Participation of senior management committee meetings and presentations of monthly manufacturing operation costs result to Group Managing Director.
- Undertake special/ad-hoc assignment and other duties as and when requested.

Huhtamaki Foodservice Malaysia Sdn. Bhd.

Nov 2019 – Jul 2020

Position: Financial Controller

Key Responsibilities

- Head of Finance for Malaysian operations and responsible for overall finance function covering providing financial advice and support for decision making, involved in strategic planning and business strategies and work with sister companies in SEA on product costs.
- Prepare annual budget and closely monitor actual performance vs budget and forecast, to identify reasons for the deviation and propose corrective actions.
- Ensure key performance indicators are properly controlled and monitored versus budget and forecast (such as sales volume, EBIT, working capital, cash flow trend etc.)
- Supervise daily finance operations, prepare and analyse financial & management reports (check and review VA & CM & GP ratio, and provide valuable analysis of monthly actual performance).
- Annual review of standard costing, analyse and explain all variances in standard costing, define the root causes for corrective actions.
- Work closely with operational functions and senior management across organisation to deliver an integrated approach to improve accounting controls and activities.
- CAPEX and Cash flow management.
- Maintain relationship with government bodies.
- In charge of the internal and external audit work.

Integrated Cold Chain Logistics Sdn. Bhd.

Jun 2017 – Oct 2019

Position: Senior Finance Manager

Roles and Responsibilities

- Fully responsible for the preparation of financial report and monthly closing.
- Liaising with the respective Business Units on financial performance including comparing to approved budget before presenting to the top management.
- Preparation of Group's annual budget exercise and cash flow projections.
- Responsible for Group's tax compliance.
- Responsible for the presentation of audited financial statements and the preparation of Annual Report
- Oversee day to day financial operations of corporate office.
- Involvement in liaison with bankers, auditors, tax agent, lawyers, company secretaries etc
- Any other ad hoc projects to be assigned by the Top Management of the company.

PPI Industries Sdn. Bhd., Penang

Nov 2012 – Dec 2016

Position: Finance Manager

Key Accomplishments

- Developed and implementation of standard costing template in which Sales and Marketing Department based upon for quotations.
- Developed marginal cost P&L account format to facilitate better pricing strategy by the management.

Key Responsibilities

- Maintenance of standard costing.
- Standard vs. actual cost variance analysis.
- Quarterly presentation of company's result to HQ.
- Overseeing inventory management
- Overseeing the finance functions of a related company.

Dell Global Business Center Sdn. Bhd., Penang

Jan 2009 – Sep 2012

Position: Accounting Senior Advisor (Jan 2012 – Sep 2012)

Key Accomplishments

- Participated in the planning, coordination, undertook user acceptance testing and delivered training of new Balance Sheet Reconciliation Tool for Asia Pacific Corporate Accounting users. Drew up a user manual of the new tool which was adopted for global reference.
- Implemented electronic Close-Checklist Approval process where approving supervisors and managers will be sent notification email to initiate the review and approval process.
- Developed a model to identify accounts with high risk potential and their aging could be fully reviewed by Accounting Directors compared to where accounts were randomly selected for review due to numbers of accounts involved.

Key Responsibilities

- APJ liaison for corporate projects implementation.
- Worked with individual APJ Corporate Accounting Teams in identifying areas for improvement and drive for process improvement

Dell Global Business Center Sdn. Bhd., Penang

Position: Accounting Manager (Jan 2009 – Dec 2011)

Key Accomplishments

- Reduced the time taken for Sales Return Provision calculation to 15 minutes from 1 working day by using software.
- Delivered various topics on Revenue Recognition in Finance Academy for Accounting and Finance staff.

Key Responsibilities

- Co-led a team of 16 accountants for Revenue Recognition Team.
- Worked with SBU's controllers to drive down aging balances and reports on exceptions relating to revenue matters as well as providing advice on revenue recognition.
- Co-led of accounting and finance forum to communicate on significant accounting issues, policy updates and addressing queries from SBU's.
- Worked in collaboration with Corporate Governance Team and Business Control Manager on SOX/CSA audits and coordinate with auditors & business operations on controls in revenue accounting.
- Review of journals and balance sheet reconciliations to ensure compliance to policy and procedures.

Shanghai Turbo Enterprises Ltd., China

Jul 2007 – Oct 2008

Position: Financial Controller

Key Accomplishments

- Assisted the company in drawing up consolidated accounts and preparing stock exchange quarterly announcement package while still in the old job. My predecessor left office a quarter prior to my joining of the company.
- Generated saving of RMB125,000 annually by engaging a different auditor.
- Arrangement of venue and logistics for AGM/EGM in Singapore which was previously outsourced to event organisers, giving rise to saving of SGD5,000 per annum.

Key Responsibilities

- Supervised a team of 8 accountants.
- Preparation of group's consolidated accounts, board papers and quarterly Stock Exchange announcement package.
- Ensured compliance with international and local statutory reporting and Stock Exchange listing requirements.
- Liaison with external professional service providers.

- Attended to and addressed queries from Stock Exchange and the floor during AGM/EGM.

V. S. Corporation (H.K.) Co. Ltd., China

Aug 2005 – Jun 2007

Position: Finance Manager

Key Accomplishments

- Assisted the management in resolving labour disputes which were brought to the Labour Office.
- Re-setup of workers canteen in accordance to the guide lines stipulated by Health Department.

Key Responsibilities

- Supervised a team of 9 finance staff and overseeing monthly closing of final accounts for two companies.
- Liaison with the plant's management in the preparation of business plan, budget and forecast.
- Reviewed contracts with third parties.
- Review and approval of suppliers' payments.

Ace Technology (Dongguan) Co. Ltd., China

Oct 2003 – Aug 2005

Position: Finance Manager

Key Accomplishments

- Restructured Finance Department into Financial Accounting and Management Accounting.
- Re-negotiated credit terms with major suppliers to ease up cash flow.

Key Responsibilities

- Management and supervision of Accounting and Finance function.
- Preparation of management report for submission to head office.
- Preparation of yearly budget
- Cash flow management
- Suppliers and customers' contracts reviews
- PO's reviews and approval

Sanmina-SCI Systems (Malaysia) Sdn. Bhd., Penang

Jul 2002 – Sep 2003

Position: Finance Analyst

Key Accomplishments

- Involvement in the implementation of Oracle Costing Module.

Key Responsibilities

- Closing of profit and loss accounts.
- Standard vs. actual cost variance analysis and preparation of month end close reports for regional and corporate offices.
- Preparation of annual budget, monthly rolling forecast and weekly flash report.
- Scheduling and coordination of inventory count and involvement in physical count.
- Inventory reconciliation.

Agilent Technologies (M) Sdn. Bhd., Penang

Feb 2001 – Jun 2002

Position: Finance Executive (World Wide Cost Accounting)

Key Accomplishments

- Set up BOM and standard cost roll up's for new product transfers from the USA.
- Involvement in the implementation of Oracle Costing Module.

Key Responsibilities

- Product line month end books closing.
- Preparation of expense report and analysis on variances.
- Standard cost roll-up and cost analysis.
- Perform half yearly standard revision and cost analysis.
- Involvement in line inventory count.

LANGUAGE PROFICIENCY

- Written: English, Chinese and Malay Language
- Spoken: English, Mandarin, Cantonese, Hakka, Hokkien, Malay Language

PROFESSIONAL QUALIFICATIONS AND ACADEMICS

- Associate Member of The Chartered Institute of Management Accountants (ACMA, UK) – 2004
- Chartered Global Management Accountant
- Passed Finalist of The Chartered Institute of Management Accountants (CIMA, UK) – 1999

- Diploma in Accounting and Diploma in Economics (London Chamber of Commerce and Industry, UK) – 1996

PROFESSIONAL DEVELOPMENT

- Problem Solving & Decision Making – 2009
- Effective Performance Management – 2010
- Presentation To Executives – 2010
- Strategic Change Leadership – 2011
- Answer First Presentation – 2011
- The Caring Manager – 2011
- Influencing Advantage – 2011
- Leading and Managing Change In Workplace – 2012
- Effective Time Management – 2012
- Project Management – 2012
- Habits of Highly Effective Leaders – 2013
- Tax & Deferred Tax Seminar – 2013
- TaxMax – 2014
- Lean Awareness for Finance – 2015
- Personal Empowerment & Commitment At The Workplace – 2016
- Communication & Interview Skills – 2016