

NURHIDAYAH JAMALUDIN



PERSONAL DETAILS:

Term Address:
B-3-16, Sri Alam Condominium,
Jalan Kelab Golf 13/1, Seksyen 13
40100, Shah Alam, Selangor

Date of Birth: 20th June 1981
Contact No: 012- 9447597
Email: nurhidayah.jamaludin@yahoo.com
Marital Status: Married

EDUCATIONAL QUALIFICATIONS:

Jan 2014 – Mar 2015	: Masters of Business Administration (MBA) Management & Science University (MSU), Malaysia
Jan 2001 – Dec 2002	: BSc (Econs) Accounting & Financial Management University of Buckingham, United Kingdom
Jan 1999 – Sept 1999	: Business Foundation Course majoring in Accounting Abacus College, Oxford, United Kingdom
Jan 1997 – Dec 1998	: Sijil Pelajaran Malaysia (SPM) SMA Sheikh Abdul Malek, K. Terengganu, Terengganu
Jan 1996 – Sept 1996	: Penilaian Menengah Rendah (PMR) SMA Sheikh Abdul Malek, K. Terengganu, Terengganu

EMPLOYMENT EXPERIENCES:

Aug 2017 – Aug 2022	: AWC Berhad (Integrated Facility Management & Environment) <u>Senior Group Finance Manager</u> <ul style="list-style-type: none">➤ Supervise finance team in daily accounting/finance work and ensure timely and accurate preparation of financial report.➤ Responsible in reviewing the monthly financial report.➤ Responsible in preparing Group Consolidation and Group Management Report on timely basis.➤ Manage Bursa Reporting Pack & board papers for Group quarterly reporting.➤ Manage Annual Group Consolidation Result from final audit to Annual Report.➤ Coordinate and consolidate of yearly Group budget, CAPEX and business plan at Group Level.➤ Manage all tax matter for group tax efficiencies.➤ Ensure internal controls are in place and compliance with regulatory laws and rules for financial, statutory audit and tax reporting/requirements➤ Liaise directly with CFO, Head of Department, auditors, company secretary and etc.➤ Support Top Management in commercial decision as well as ad hoc assignment.➤ Experienced in ESOS accounting and M&A exercise.
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EMPLOYMENT EXPERIENCES(CONTD.):

July 2015 – Jan 2017

:UMW Corporation Berhad (GLC)

Finance Manager

- Prepare consolidation of Group accounts on monthly and quarterly basis and analysis of the results.
- Support and provide guidance for financial and accounting matters for subsidiary companies within the Group.
- Continuous review of the holding and subsidiaries Management Accounts to ensure reporting is in place and accurate.
- Prepare the annual budget

Sept 2014 – June 2015

:Media Prima Berhad (Integrated Media Industry)

Finance Manager

- Supervise finance team in daily accounting/finance work and ensure timely and accurate preparation of financial report.
- Review the monthly financial report.
- Prepare an accurate and timely management report.
- Prepare board papers for quarterly reporting.
- Prepare of yearly group budget and forecasts.
- Ensure internal controls are in place and compliance with regulatory laws and rules for financial, statutory audit and tax reporting/requirements.
- Liaise closely with CFO, Head of Department, auditors, company secretary and etc.
- Support Senior Management in commercial decision.
- Oversee the Company cash collection and liaise closely with credit control department.
- GST coordinator for digital platform.

Jan 2013 – April 2014

: Progressive Impact Corporation Berhad (Environmental Industry)

Group Accountant

- Manage & lead the Group financial accounting & reporting activities
- Monitor & review subsidiaries accounts
- Prepare Group quarterly financial report, annual financial statement & annual report for reporting to the Audit Committee & submission to Bursa Malaysia & announcement to the public.
- Prepare the Group annual budget & monitor variances on monthly basis.
- Prepare & monitor the Company cash flow forecast on a regular basis
- Handling tax matter for the Company and its subsidiaries

Dec 2011 – Dec 2012

: M3nergy Berhad (Oil & Gas Industry)

Accountant

- Continuous review of the holding and subsidiaries Management Accounts to ensure reporting is in place and accurate.
- Prepare the annual budget.
- Prepare consolidation of Group accounts on monthly basis and analysis of the results
- Support and provide guidance for financial and accounting matters for subsidiary companies within the Group.

EMPLOYMENT EXPERIENCES(CONTD.):

July 2008 – Dec 2011

: PJBumi Berhad Group of Companies (Waste Management Industry)

Group Accountant

Financial, Accounting & Treasury responsibilities:

- Review full set of accounts of the subsidiaries and analysis prepared by Account Executives.
- Handle full set of account and analysis for the holding company.
- Prepare consolidation of Group accounts on monthly basis and analysis of the results.
- Present the Group quarterly results which consist of financial and operational analysis to the Audit Committees and Board of Directors.
- Ensure submission of the quarterly announcement to Bursa Malaysia on timely manner.
- Manage a small group of accounting staff and supervise work to ensure quality work is produced with the pre-set deadlines.
- Monitor the Group Cash Flow which inclusive conducting the Weekly Cash Flow meeting, reviews the payment and receipt prepared by Account Executives, managing bank relations, guarantees and credit facilities. Also one of the authorized signatories of the Group.
- Assist Group Financial Controller in preparing cash flow forecast and financial budgeting.
- Ensure the submission of the Group tax computation on timely manner.
- Improve the implementation and improvement of internal control systems.
- Manage internal control process, corporate governance compliance, internal as well as external audits.
- Liaise with internal & external auditor, bankers, suppliers, customers & tax agents for finance, internal control & treasury related matter.

Corporate secretarial responsibilities:

- Assisting in-house Company Secretary in organizing and filing of the Group secretarial documents as well as furnish all returns and documents required to be lodged with Companies Commission of Malaysia and ensure the filing of the documents to the relevant regulatory authorities is within the stipulated datelines.
- Prepare Annual Report for PJBUMI, collaborating with the external & internal auditors, company secretary and publisher in ensuring that the statutory contents are in compliance with the Bursa Securities Main Market Listing Requirements, Malaysian Code on Corporate Governance as well as Financial Reporting Standards and Companies Act 1965 in Malaysia.
- Planning, organizing and coordinating of Board of Directors' quarterly meeting, AGM including preparing board papers for distribution to the directors and shareholders.

Restructuring experiences:

- Part of the new Management team in contributing the ideas and solutions in order to turnaround PJBUMI which was in red since 2005.
- Monitoring the installment payments to banks for Group's restructured loans of total amount more than RM30 million.
- Experienced in negotiating with government authorities body and suppliers in restructuring the long outstanding liabilities with the total amount more than RM10 million and RM2 million respectively.
- Experienced in liaising with the Company's solicitors & property agents in disposing the Group's properties as part of the debt restructuring exercise.
- Experienced in supervising the migration of the old accounting system (FACT system) to the new accounting system (MYSOFT/ERP system) as part of the cleaning up exercise of the messy accounting records and transactions.
- Resolve backlog submission of the tax computation for PJBUMI and its subsidiaries which pending since YA 2005.

EMPLOYMENT EXPERIENCES(CONTD.):

March 2004 – May 2008 : Ernst & Young, Kuala Lumpur & East Coast of Peninsular Malaysia (Audit firm)
Senior Associate

- Deliver statutory audits for various type of industries such as manufacturing of electrical components, entertainments, oil & gas operation, trading, logistic, development properties & constructions of private and public companies. Client's portfolio such as Petronas Ammonia Sdn Bhd, Sunway City Group of Companies, Utusan Malaysia Group of Companies, TSI Group of Companies, Clipsal Group Companies, Degem Group of Companies, Perbadanan Memajukan Iktisad Negeri Terengganu (PMINT) and many more.
- Prepare & review consol for group of private companies as well as public companies.
- Prepare & review taxation provision and deferred taxations for various type of clients.
- Coach and mentoring team members and effectively utilizing the skills and abilities of others in delivering a quality audit.
- Actively seeking client's feedback on project performance and communicating feedback to the members.

SALARY & AVAILABILITY:

- Expected: RM 15,000.00
- Availability: Immediately

SKILLS & ABILITIES:

Information Technology:

- Competent user of Microsoft Office.
- Fair knowledge of accounting system such as SAP, BAAN, FACT , and ACCPAC System.
- Competent user of MYSOFT/ERP/CODA accounting system.

Languages:

- Malay – native speaker
- English – fluent
- Arabic – basic

INTERESTS & ACHIEVEMENTS:

2010

:PJBumi Berhad

- Participated for women's team in the PCORP Group Futsal Intercompany Tournament for PJBumi. Won second place for women's team and Champion for the Group.
- Awarded by the Group for 2010 Most Committed Person in Shared Services Team.

Jan 2001 – Dec 2001

**: Malaysian Students Association of Buckingham
University
Secretary**

- Actively promoting the society in the University by organizing events such as Malaysian Food Festival and Malaysian Cultural Show
- Joint venture with other societies of the University in organizing International Night and Rag Week Charity
- Actively joined sports events organized by other Malaysian Society throughout the United Kingdom

Jan 1997 – Dec 1998

**: SMA Sheikh Abdul Malek Kuala Terengganu,
Terengganu**

- School Prefect 97/98 session
- House Captain 1998 session
- Chairman of Taekwon-do Club 1998 session

HOBBIES:

- Health & beauty products
- Keeping fit by jogging, jungle trekking, and other outdoor activities
- Travelling
- Cooking and home decorating

REFEREES:

Mr Richard Voon

Group Chief Financial Officer
AWC Berhad,
20-2 Subang Business Centre,
Jalan USJ 9/5T,
UEP Subang Jaya,
47620 Subang Jaya Selangor
Tel: +603 8024 4505
Email: Richard.voon@awc.com.my

Puan Hamsiah Khalid

Group Chief Financial Officer
Progressive Impact Corporation Berhad,
Suite 5.02, MERCU PICORP,
Lot 10, Jalan Astaka U8/84,
Bukit Jelutong,
40150 Shah Alam, Selangor.
Tel: +603 7845-6566
Email: hamsiah@picorp.com.my