

**Muhammad Akmal Bin Johari**

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Selangor Darul Ehsan



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**OBJECTIVE**

To apply Executive position

**PERSONAL PARTICULAR**

<b>Name:</b>	Muhammad Akmal Bin Johari
<b>Gender:</b>	Male
<b>I.C. Number:</b>	910125-14-6509
<b>Age:</b>	26
<b>Date of Birth:</b>	25 <sup>th</sup> January 1991
<b>Place of Birth:</b>	Sentul, Kuala Lumpur
<b>Health Status:</b>	Excellent
<b>Height:</b>	1.77 M
<b>Weight:</b>	85 KG
<b>Race:</b>	Malay
<b>Religion:</b>	Islam
<b>Nationality:</b>	Malaysian
<b>Marital Status:</b>	Single
<b>Expected Salary:</b>	RM2,800-RM2,900
<b>Date Available:</b>	2 Weeks notice

**EDUCATION BACKGROUND**

**Master of Business Administration:** Major in **Finance**, Graduate in November 2015, and CGPA 3.328 on a scale of 4.00, Putra Business School, Universiti Putra Malaysia, Selangor Darul Ehsan, Malaysia

**Bachelor of International Finance:** Major in **International Financial Economics**, Graduate in October 2013, and CGPA 2.97 on a scale of 4.00, Labuan School of International Business and Finance, Universiti Malaysia Sabah (UMS), Labuan F. T., Malaysia

**Matriculation Certification:** Account Stream, Graduate in July 2010 and CGPA 2.92 on a scale of 4.00, Matriculation College of Negeri Sembilan, Malaysia.

**Sijil Pelajaran Malaysia (SPM),** (2007/2008), Science Stream, 5 As 2 Bs 2 Cs, MARA Junior Science College Taiping, Perak Darul Ridzuan, Malaysia.

MUHAMMAD AKMAL BIN JOHARI

8<sup>th</sup> October 2017

## SKILLS

### Language Skill:

Proficient in speaking, reading, writing and listening in English and Bahasa Malaysia.

### Computer Skill:

Well-exposed in Office 2000/XP (MS Word, MS Excel, MS PowerPoint).

### Leadership Skills:

Bureau of Sport and Activities, International Financial Economics Club in 2012.

Protocol Bureau of Peers Club, Matriculation College Negeri Sembilan in 2009.

President of Election Committee, MARA Junior Science College Taiping in 2008

## ACHIEVEMENTS:

Won the best team in The Corporate Strategy Simulation (CSS) workshop, Putra Business School 2015.

Won 1<sup>st</sup> Places in Putra Business School's Futsal Tournament 2014.

The Best Marketer in Business Processes and Entrepreneurship Training (Business Operation), Putra Business School 2014.

Won 2<sup>rd</sup> Places (Silver Medal) in UMS-LIC's Games 2013 in rugby.

Won runner-up (Bowl category) in UMS-LIC 10's Open 2010 in rugby.

Secured 1<sup>st</sup> Place in Matriculation College Negeri Sembilan Battle of The Band 2010.

Won 3<sup>rd</sup> Places (Bronze) in Carnival Innovation and Invention Competition Inter-Matriculation College South Zone 2010 at the event of Innovation and Invention in Business Idea category.

Won 3<sup>rd</sup> Places (Bronze) in IPT Innovation Exhibition Competition 2008 at the event of Innovation and Invention in technology product.

## WORKING EXPERIENCES

**August 2017 – Current, *Treasury Executive*, Mewah Oil Sdn Bhd , Selangor, Malaysia.**

- Responsible to continuously monitor all the real time movement of banking transactions active current accounts and provide the actual cash flow position of the Company to Group Treasury in Singapore HQ on daily basis.
- Analyse the cash flow position and advice Group Treasury on the potential Financing Drawn down exercise in order to maintain the required cash flow position. In the situation when there is excess of funds, Repo placement will be exercised based on the best estimation made that derived from our analysis.
- Prepare Daily Banking Operation Summary that acts as proposal for the required exercises (i.e Financing Drawn down, Repo placement, foreign currency exchange) to Group Treasury prior to executing the proposed exercises.

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**February 2017 – August 2017, *Management Trainee*, Pos Logistics Berhad , Selangor, Malaysia.**

- Responsible to collect data from various sources, analyse them and undertake in-depth analysis to identify business pain points.
- Prepare presentation slides or management papers to present the analysis from data/information gathered with proper recommendations to improve work process, reduce cost and increase revenue as per direction from top management.
- Undertake project implementation successfully from planning until execution.
- Engage key personnel from all departments through interview/facts findings to investigate and solve business problems.
- Completed project-Cost Saving Campaign and Business Continuity Plan.

**December 2015 –January 2017, *Admin Assistant*, Antz Concept Sdn. Bhd , Selangor, Malaysia.**

- To handle general administration such as prepare document, minute of meeting and invoice.
- To handle clerical duties such as faxing, scanning, printing, copying, filing and purchase office equipment including for operation equipment.
- To accompany the workers at the working site.

**June-August 2013, *Internship* at Corporate Finance and Project Evaluation Department, Syarikat Prasarana Negara Berhad., Selangor, Malaysia.**

- Evaluate tender document submitted based on financial statement and bank statement. □
- Assist team on Sukuk issuance. □

**REFERENCES**

Dr. Mohamad Rizal Abdul Hamid  
Senior Lecturer,  
Universiti Malaysia Sabah,  
Labuan International Campus,  
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