

NG ZHENG FENG

014-9045523

Nzf_89@hotmail.com

891223-14-5357

No. 18, Jalan USJ12/1k,
USJ12, Subang Jaya,
47630 Selangor.



OBJECTIVE

To obtain a senior managerial position in a company which offers good long-term career prospects and enable me to utilize my skills to contribute towards developing the company and expanding business opportunities.

STRENGTHS

- Experienced in clearing backlogs and improving reporting process.
- Equipped with fine leadership skills and a sense of responsibility.
- Enthusiastic, willing to take on any challenges and committed to work with a persevering attitude.

WORKING EXPERIENCE

Institution : Gardenia Bakeries (KL) Sdn Bhd

Position : Senior Finance Manager

Date Joined : November 2021 – Present

Work Profile

- Assist CFO in managing the affairs for the group on financial, accounting, operational, admin and tax matters
- Manage monthly closing and review management reports
- Ensure smooth running of accounts payable and treasury function
- Handled all tax and SST audit related matters
- Handled major insurance claim

Institution : Siemens Healthcare Sdn Bhd

Position : Senior Manager

Date Joined : April 2020 – November 2021

Work Profile

- Provide accounting guidance to business unit to ensure compliance of Siemens Financial Reporting Guideline and relevant accounting regulations
- Took over the jobscope from local accountant in India
- Preparation of India statutory account and managed to complete it with minimal resources and no knowledge transfer from previous team
- Ensure timely month end closing by local team
- Preparation of SOP and ensure that the SOP is consistent with HQ practice and applicable to local process.

Institution : Offshore construction division under Sapura Energy Bhd
Position : Finance Manager
Date Joined : June 2018 – March 2020

Work Profile

- Created new revenue and cost analysis template for better view of the companies' performance and easy elimination for consolidation purposes
- Cleared backlog issues including resolving long intercompany variances and cleared the invalid balance sheet items.
- Ensure timely month end closing by local team (Geo group/ Vessel companies) and perform analysis on management report.
- Coordinate and review monthly submission by international companies (Mexico, India, Australia, Dubai and USA)
- Preparation of business plan and monthly profit & loss forecast
- Managing cashflow and prepare monthly cashflow forecast
- Review the billing arrangement between Labuan and international companies to ensure compliance in local and international tax.

Institution : Sunway VCP Sdn Bhd and Sunway Spun Pile (M) Sdn Bhd
Position : Finance Manager
Date Joined : June 2016 – May 2018

Work Profile

- Review product costing
- Coordinate and monitor the implementation of ESKER (e-invoicing)
- Set up Standard Operating Procedures ("SOP") for manufacturing company
- Ensure timely month end closing and perform analysis on management report
- Prepare monthly reporting slides and present to the management
- Preparation of business plan and budget forecast
- Preparation of feasibilities studies, calculation of IRR and payback period.
- Conduct monthly stocktake and provide recommendations on processes

Institution : Ernst & Young
Position : Audit Manager
Date Joined : January 2011 – May 2016

Work Profile

- Lead and manage audit engagements on financial reporting, compliance with auditing and accounting framework and business improvement
- Delegate and supervise work for multiple teams at the same time
- Monitor engagements' WIP, billing and collection on a timely basis
- Present and discuss audit findings and issues with management
- Participate in staff's personal development via coaching, job feedback and facilitate training

EDUCATION

Professional Qualification – MIA

Level : MIA membership since year 2015

Professional Qualification – ACCA

Level : ACCA membership since 2014, Pass at first attempt

Higher Education (2007 – 2010)

Level : Bachelor of Commerce (HONS) Accounting

CGPA : 3.54/4.00 (first class)

Name of Institution : University Tunku Abdul Rahman (UTAR)

Honors and rewards : i) Received scholarship from UTAR in 2007 for foundation program.

ii) Enlisted in dean list from Jan 2008 until Dec 2009

REFERENCE

	Referee 1	Referee 2
Name	Mr Jordan Law	Mr David Liu
Telephone	012-5115131	012-8011184
Position Title	Senior Manager in Silverlake	Director in EY
Email address	Jordanlaw1987@hotmail.com	David.liu@my.ey.com