



Addiwyah Noor Abdul Rashid

Assistant Manager Statistical at ISM Insurance Services Malaysia Brhad

(+60) 0123261978 | addiwyah@gmail.com | 37 years old | Sungai Buluh, Selangor

Experience 14 years

Previous Assistant Manager Statistical
ISM Insurance Services Malaysia Berhad

Education UNIVERSITI KEBANGSAAN MALAYSIA
Bach Degree, Actuarial Science (2001)

Nationality Malaysia

Experience

Jan 2011 - Present
(4 years 4 months)

Assistant Manager Statistical ISM Insurance Services Malaysia Berhad

Responsibilities:

1. Build, review & enhance data collection systems including:
 - a. Identifying critical data factor
 - b. Recognizing system capabilities
 - c. Establishing error tolerance mechanism
2. Supervise staff in data management process, monitoring SOP to meet objective including effective risk mitigation
3. Monitor coordination process of the data collation for statistical compilation and analysis.
4. Expanding business intelligence services based on the needs by carry out survey and also from the outcome of in-depth analysis from the data collation.
5. Preparing comprehensive reports on findings and analysis of statistics, namely the identification of changes in trends and related issues especially in Business Intelligence framework.

Experiences gained:

1. Understanding in data management process, building system & mechanism for data processing.
2. Understand big data using such method as 1, 2 or 3 ways analysis and able to pick credible and important information from the data to transform it to knowledge for reporting purposes.
3. Understanding basic underwriting process for Motor, Fire and Cargo Insurance.
4. Applying RSM (Research & Methodology) in every required analysis and report

Accomplishment:

1. Develop BI online reporting for Family Takaful Industries in a very short time period- complete with full ETL process for reporting in Business Intelligence – OLAP
2. Develop automate reporting mechanism for MHI database using SAS and BI online reporting tools to ease Ms Excel offline reporting
3. Develop periodically report of Insurance agent information by forming agency overlapping database between PIAM, LIAM & MTA
4. Involve in Flood model (pricing model) for general insurance industry by preparing industry data to fit in the model.
5. Fire Database pricing exercise: Preparing report and analysis for Fire insurance pricing rate review for General insurance Industry

Apr 2007 - Dec 2010
(3 years 8 months)

Senior Actuarial Analyst

ISM Insurance Services Malaysia Bhd

Monthly Salary MYR 4,260

Job responsibilities:

1. Coordinate the collation of data for the purpose of statistical compilation and analyses for the General Insurance and Takaful industry
2. Supervise junior staff

Key Task:

1. Prepare comprehensive reports on data submissions (quality, timeliness, accuracy, suitability and credibility) and reports for data changes trend and related issue
2. Handles ad-hoc projects – stats & analysis report for client
3. Build system for data collection in identifying critical data elements and recognizing system capabilities and resources of all insures
4. Conduct research on Insurance and Takaful related industries issue.

Project Involved:

Project leader for ISM KMS (Business intelligence)

- Develop and Maintaining project management for this exercise.
- Develop and designing reports.
- Maintaining the accuracy for the reports – updating reports every months
- Converting raw data from MS Access and SQL data to SAS Dataset.
- Create reports for analysis purposes.
- Update Summary database and prepare for Motor Insurance OLAP online reporting for client.
- Currently 4 major reports in this services:
 1. FINANCE Reports - to captures market performance (KPI) for every months
 2. FIRE Insurance – for burning cost and underwriting
 3. MOTOR Insurance – for reserving and pricing
 4. LIFE Insurance market performance
 5. TAKAFUL market performance

Apr 2005 - Mar 2007
(1 year 11 months)

Actuarial Analyst

ISM Insurance Services Malaysia Berhad

Monthly Salary MYR 2,700

Job responsibilities:

1. Coordinate the collation of data from insurers for the purpose of statistical compilation and analyses for the insurance and Takaful industry.
2. Build systems for data collection, including identifying critical data elements, recognizing system capabilities and resources of all insurers, establishing error tolerance levels, developing edit/controls to check validity, accuracy and timeliness of data and subsequent monitoring of the adequacy of these controls.
3. Preparing comprehensive reports on the quality, timeliness and accuracy of data submissions as well as its suitability and credibility for purposes described.
4. Preparing data and analysis for online reporting KMS, both financial and underwriting: motor insurance and Fire insurance

Experience and Projects

1. ISM – KMS: Knowledge Management Services. It is a platform for our members to have online statistics whereby user can message the data as per their required reports. Using SAS Malaysia for provider for this services which known as Business Intelligence (BI). Being part of the team leader for ISM, to assist in developing the database into the required format.
2. Phase 1 of the ISM-KMS was launched in April 2006, providing financial statistics for the non-life

industry in Malaysia online including historical data since 2003. The reports were customizable and downloadable for additional analysis. The system also provided selected Key Performance Indicators (KPI) benchmarks wherein the company's KPI is benchmarked against the industry's KPI

3. Phase 2, was to provide industry with motor insurance data with policy exposure, premiums, claim frequency and claim severity on an accident year basis and allow users to drill down by risk classification and claim type required. This required the use of both actuarial methodology for processing of data as well as information technology skills to develop the OLAP technology and related security controls.

Apr 2001 - Mar 2005
(3 years 11 months)

Executive

PERSATUAN INSURAN AM MALAYSIA (PIAM)

Monthly Salary MYR 2,100

1. Collecting and analysing data, then prepared market report (statistical Bulletin) for members, general insurance companies.
2. Coordinating the collation of data by building the system for data collation. The purpose of this system is to identify critical data elements than to establish error tolerance. It also surf the purpose of maintaining the accuracy and timeliness of data.
3. Skills: SAS programming to massage and analysing data, MS excel for reporting

Aug 2000 - Mar 2001
(7 months)

Admin Support

SHELL MALAYSIA TRADING SDN BHD

Monthly Salary MYR 1,350

1. Duties: Assist human resource advisor by doing admin /clerical work.
2. Accomplishment: Successfully creating Ms Excel template using VBA in Excel for remuneration calculation for the clerical staff to use. Safe time and accurate.
3. reason for leaving: appointed for permanent job

Education

2001

UNIVERSITI KEBANGSAAN MALAYSIA

Bachelor's Degree in Actuarial Science | Malaysia

Major Actuarial Science
Grade Grade C/2nd Class Lower

Skills

Advanced
Intermediate

MS Office – Excel, Power point
SAS Programming, MS Access, IBM Cognos Business Intelligence

Languages

Proficiency level: 0 - Poor, 10 - Excellent

Language	Spoken	Written	Relevant Certificates
Bahasa Malaysia	10	10	-
English	9	8	-

Additional Info

Expected Salary	MYR 8,500 (negotiable)
Preferred Work Location	Selangor, Kuala Lumpur

Other Information

I obtained a Bachelor of Science (Hons) in Actuarial, from University Kebangsaan Malaysia in 2001. I started my career at Persatuan Insurans Am Malaysia as Executive in Actuarial department, known as Insurance services Malaysia (ISM) in April 2005.

Here, I develop my statistical knowledge and analysing skills by creating, building database and preparing reports for client. With basic technical knowledge for Fire and Motor insurance underwriting, producing analysis and trending report from such big data is a very valuable experience for me.

Pricing analysis for both motor and fire insurance also another exercise that I involved throughout my job in ISM. Being in ISM with all basic information being submitted to us allow and help me to understand basic rule of starting an analysis is to understand raw data.

The extensive knowledge I gained from my current job enlightened me in many ways. I believe I can share my expertise, vision and commitment with your company.

About Me

Gender	Female
Address	No 69, Jalan BS 1/2, Bukit Saujana, Saujana Utama, 47000, Sungai Buluh, Selangor, Malaysia

I authorize your handling of my personal details as per "Malaysian Law Personal Data Protection