

SHUI JUN KIT

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INTRODUCTION

As a highly driven and solid experienced assistant manager, I have a proven track record of successfully undergoing various Supply Chain related initiatives which delivers significant positive results in terms of process streamlining, increased tool efficiency, cost and lead time savings and improved customer satisfaction. I am currently pursuing an Master in Business Administration to enhance my skills and knowledge, and I am eager to contribute to a supply chain or planner role that prioritizes agility and responsiveness.

KEY HIGHLIGHTS

1. Had in-depth supply chain experience from master data management, MRP planning based on JIT concept, process optimization to drive efficiency and cost reduction, demand and supply planning, sourcing and vendor management.
2. Strong cross functional collaboration experience in Top Glove Sdn Bhd in International Raw Material Supply Project and managed to improve lead time, supplier performance and cost reduction.
3. Designed and implemented a structured planning process for raw materials taking into consideration various parameters such as safety stock level, lead time, inventory turnover, and the consumption rate. The established process is currently still being leveraged in today's business and helps top management to make strategic decision on timely manner.
4. On boarded and coached 20 staffs on streamlining manufacturing process, cost saving throughout effective planning and inventory management, as well as forecast training based on quantified raw material consumption data.

WORKING EXPERIENCE

Lienteh Technology Sdn Bhd

April 2022 till current (1 year)

Assistant Manager, Material Planning and Supply Chain Management

- Proficient in chemical mixture planning with business process development, master data review, and supply chain optimization for efficiency, by providing in-depth data analysis that empowers top management to make informed and strategic decisions.
- Specialize in JIT-based material requirement planning, optimizing inventory levels, and implementing supplier pull systems like KANBAN and FIFO to achieve cost savings and maximize inventory efficiency in fast-paced manufacturing operations.
- Optimize operations and material planning to create a dynamic and stimulating work environment, executing quick responses to projects and integrating project requirements to support business growth.
- Established skills in inventory control and analysis, optimizing cost and safety stock level while continuously improving material inventory structure, SAP system data accuracy, and material flow from vendor to warehouse and production.
- Expertise in using supply chain management software such as SAP, and Microsoft Excel, utilizing analytical and data-driven decision-making techniques to optimize the supply chain process.

- Exceptional communication and negotiation skills, with a demonstrated ability to build strong relationships with suppliers and stakeholders, which improved supplier performance, better pricing and terms.

Top Glove Sdn Bhd

August 17 till April 22 (4.5 years)

Assistant Manager, Material Planning and Manufacturing

- As a departmental pillar in overall company which leading the plant to improve supply chain management KPIs such as inventory turnover, lead time variability and supplier performance scorecard.
- Hired, trained, and developed 20 employees while also overseeing ongoing staff training and development initiatives and coordinating performance reviews.
- Maintain a firm management style that adheres to company best practices and effectively manage operation costs by planning and controlling the budget.
- Responsible for end-to-end project planning and management, collaborating cross-functional teams from procurement, quality, and operations, resulting in improved supplier performance, reduced lead times, and cost savings.

Senior Chemist, Manufacturing and Research Development

- Specialize in automating manufacturing processes and designing IR4.0 automated factories to optimize operations, improve product quality, reduce manpower, and ensure cost-effectiveness.
- Emphasizes quality control through SOP enforcement and a quality-driven culture to ensure top-notch product outcomes. Possesses advanced troubleshooting skills to identify and resolve issues promptly using root cause analysis and preventative measures.
- Reduced chemical costs by 20%, decreased glove defects from 30% to 10%, and ensured smooth workflow through effective raw material and production order planning.

ACHEIVEMENTS GAINED

- Achieved company Best Factory in FY2020 and FY2021.
- Achieved company Best R&D department in FY2017.
- Achieved company Best Compounding department in FY2019 and FY2021.

ACADEMIC QUALIFICATIONS:

- **B. APPLIED SCIENCE (HONS.) of Material Technology University Malaysia Pahang**
CGPA: 3.71 (First Class Honor)
- **Sijil Tinggi Persekolahan Malaysia (STPM)**
Overall CGPA: 3.08
- **Sijil Pelajaran Malaysia (SPM)**
Overall achievement: 10A

SOFTSKILLS AND TECHNICAL SKILLS

- Dedicated to ongoing personal and professional development through a commitment to continuous improvement, training, and learning.

- Proficient in Microsoft Office (Word, PowerPoint, Excel) and SAP software.
- High level of responsiveness and aggressiveness in addressing challenges and meeting deadlines in a professional setting.
- Skilled in effectively communicating and writing, and dedicated to delivering quality products and services that meet customer needs.
- Skilled in maintaining discipline and punctuality, and adapting to stressful environments by multitasking effectively.
- Language Proficiency: English, Bahasa Malaysia, Chinese, Cantonese, Hakka