

AINI NADIA BINTI PUNGUT



PERSONAL DATA

Address: No. 7, Jalan PP 7, 43300 Seri Kembangan
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Email: aininadiabintipungut@gmail.com
Date of Birth: 26th May 1994
Age: 27 Years Old
Nationality: Malaysian
Marital Status: Single
Religion: Islam

PROFESSIONAL PROFILE

I'm a graduate from Universiti Teknologi MARA with Bachelor of Information Technology (Hons.) Information Systems Engineering. I have experience as a Business Analyst for 3 years. A person who is willing to learn, improve and apply experience in order to gain necessary knowledge and skill and being accepted in industry. I have strong understanding in the concept and cycle of software/system testing. I'm a punctual person with great sense of responsibility. I can adapt easily with new environment and working place. I'm a team player and able to communicate as a team. I would like to join a reputable and forward-thinking organisation like yours where apart from contributing to the success of your operation. I can break down barriers and expand my horizon.

EDUCATIONAL BACKGROUND

Level : Bachelor of Information Technology (Hons.) Information Systems Engineering
Institute/University : Universiti Teknologi MARA (Melaka), kampus Jasin
GPA : 3.20
Latest CGPA : 3.13
Year : September 2013 – July 2017

Level : Foundation in Science Computer and Biology (Module 3)
Institute/University : Kolej Matrikulasi Gopeng, Perak
Year : April 2012 – April 2013

Level : Sijil Pelajaran Malaysia (SPM)
Institute/University : Sekolah Menengah Kebangsaan Sultan Abdullah, Chenderong Balai, Perak
Result : 5A, 2B, 1C, 1D
Level : 2007 - 2011

WORKING EXPERIENCE

May 2020 - Present

Petronas ICT Sdn Bhd

Position: Business Analyst

Duration: 27 May 2020 until Current

Scope & Work:

- Define and gather requirement for project (MMPD and EVC/Alpha Gas)
- Design user stories
- Document user stories using tools (DeVops)
- Present user stories to developer
- Define testing strategies including test planning for in-house web application products under the client
- Execute test cases assigned within a sprint cycle
- Validate test result and create task for any defects found using tools (DeVops) and assign to developer
- Work closely with development team on deadlines of the changes and production release

2018 – May 2020

Protech Synergy Sdn Bhd

Position: Business Analyst

Duration: 1 Year 7 month

Scope & Work:

- Define and gather requirement for project (e-Tanah)
- Design flow and screen
- Document requirement in CRS (Customization Requirement Specification)
- Present flow to user
- Define testing strategies including test planning for in-house web application products under the client
- Define appropriate test cases and any associated test data
- Execute test cases assigned within a sprint cycle
- Validate test result and documents any defects found
- Work closely with development team on deadlines of the changes and production release

2017- 2018

Kanntronics Sdn Bhd

Position: Junior System Analyst

Duration: 1 Year 8 month

Scope & Work:

Continue current project's G-Asset for Government in Phase 2.

- Phase 2 are Subsistem Sistem Pengurusan Aset Hidup, Subsistem Sistem Pengurusan Aset Tak Ketara, Total Aset Management (TAM), Subsistem Sistem Pengurusan Kursus (CMS), Subsistem SPPA Ticketing System (STS), and Mobile Apps.
- Role for Phase 2 are System Analyst
- Gather requirement and flow business from client.
- Prepare the document System Requirement Specification (SRS) and System Design Specification(SDS)

Delivered the document for phase 2, continue the current project as Test Controller for User Acceptance Test (UAT).

- Prepare the test script for UAT session.

- Current UAT for project in Phase 1, which is Subsistem Sistem Pengurusan Stor, Subsistem Sistem Pengurusan Aset, Subsistem Pengurusan dan Pentadbiran and Subsistem Sistem Rujukan Maklumat.
- The UAT session was conducted by team Test Controller and SME for each sub-system.

SKILLS AND KNOWLEDGE

Communication Skills

Bahasa Malaysia (writing/speaking) : Excellent
English (writing/speaking) : Good

Computer Skills

Testing and Documentation : Excellent
Microsoft Office
(Access,Power Point, Publisher and Word) : Excellent
Microsoft Visio 2003-2010 Drawing : Excellent
Balsamiq Mockups Setup : Excellent
SDLC and Agile Methodology (scrum) : Good

REFERENCES

NAME	DESIGNATION	CONTACT NUMBER
Puan Nor Afiza Binti Awang	Senior Business Analyst Protech Synergy Sdn Bhd	01233233435
Puan Hanita Binti M.Kassim	Pegawai Teknologi Maklumat (F48) Kementerian Kewangan Malaysia	03-888906532