



Wen Nee's CV

To take a challenging role on a suitable IT position (more on commercial, analyst, consulting and projects) within a company, where education, skills and abilities stand as an advantage for personal growth and contribute towards the organisational goal.

Personal Information

Full Name	: Ong Wen Nee
Gender	: Female
Age	: 32
Nationality	: Malaysia

Official Contact

E-mail Address	: jennessywn@gmail.com
Mobile Phone Number	: 012 9270278
Current Address	: Unit A-15-10, Selayang 18, Persiaran 3, Bandar Baru Selayang, 68100 Batu Caves, Selangor, Malaysia

*Note:

I would prefer communication by e-mail, because I will involve in overseas conference call. Hence, I might miss your phone call.

Qualifications

SMK (P) St. Mary, Malaysia (Graduation Date: December 2004)

Qualification	: Secondary School
Level	: PMR, SPM
Field Of Study	: Science Stream

SMK (L) Maxwell, Malaysia (Graduation Date: December 2006)

Qualification	: High School
Field Of Study	: Science Stream
Major	: Biology
Level	: STPM, MUET

Universiti Teknologi Malaysia (UTM), Malaysia (Graduation Date: May 2010)

Qualification : **Bachelor Degree**
Field Of Study : **Computer Science**
Major : Information Systems (Database)
Results (CGPA) : Session 2007/2008 Semester I – 3.72
Session 2007/2008 Semester II – 3.60
Session 2008/2009 Semester I – 3.69
Session 2008/2009 Semester II – 3.68
Session 2009/2010 Semester I – 3.72
Session 2009/2010 Semester II – 3.76

Subject Taken : 2007/08 Semester I
UTM Programming Technique I
Digital Logic
Information Systems & Technology
Linear Algebra
Ethnic Relationship
GPA: 3.72

2007/08 Semester II
Programming Technique II
Database Systems
Computer Organisation & Assembly Language
Discrete Structure
Numerical Method
Islamic & Asian Civilisation (TITAS)
English for Academic Communication
GPA: 3.51

2008/09 Semester I
Software Engineering
System Software
Network Communication
Data Structure
Information System Development
Islamic & Current Issues
Co-Curriculum
GPA: 3.87

2008/09 Semester II
Artificial Intelligence
Fundamental of Computer Graphics
Modelling & Simulation
Web Programming
Effective Communication
Advanced English for Academic Communication
Co-Curriculum
GPA: 3.65

2008/09 Semester III

Practical Training

2009/10 Semester I

Database Administration

Final Year Project I

Computer Science Theory

Special Topic (ASP.NET)

Technopreneurship Information Technology

Business Application Development

English For Workplace Communication

GPA: 3.86

2009/10 Semester II

Information Systems Strategic Planning

Final Year Project II

Managing Organisational Information System

Data Mining

GPA: 4.00

Activities

Primary School

- Prefect of School (1997 ~ 1999)
- Athlete (Sport House Name: Blue House)
- Poster Competition - Independent Day for Malaysia 1999

Secondary School

- Group Leader of Girl Guide (Group Name: Rose)
Role: Group Lead
Responsibilities:
 - Work with the coaches and other teams
 - Welcome new members and introduce them to the society
 - Guide the teams on the rules and techniques
 - Take attendance to see group involvement
 - Collect dues from group members, before submitted to treasurer
- Treasurer of Class (2003 and 2004)
Role: Treasurer
Responsibilities:
 - Collecting and tracking class dues
 - Discuss and preparing the class budget
 - Reporting on class finances to the class (every month-end)
 - Ensure the money is keep in safe

Relevant
Activities involved

- Athlete (Sport House Name: Pring, 2000 ~ 2004)
Role: Team Member
Responsibilities:
 - Work with team lead and athletes
 - Take attendance of the team
 - Records the time the athletes finished the distance which had been set.
 - Guide the team on the rules and techniques
 - Attend and participate in discussions / meetings
- Non-athlete (Sport House Name: Pring, 2002)
Role: Team Member
Responsibilities:
 - Attend and participate in discussions / meetings
 Achievements:
 - Second runner-up
- Chinese Essay Writing Competition in Wilayah Persekutuan Kuala Lumpur (Category of Secondary School, 2003 and 2004)

Form 6

- Vice-president of Chinese Society
Role: Vice-President
Responsibilities:
 - Serve as a communication liaison between all societies and clubs.
 - Discuss and preparing the society budget with president, treasurer and vice-treasurer, before present it to teachers and committee
 - Communicate problems / coordinating discussion among members
 - Inform the society of any upcoming events
 - Coordinate and plan all upcoming events (including seeking for approvals)
 - Bring issues from members to the attention of the committee
 - Assume the duties of the President in his absence
 - Serve as mentors to student members
- Vice-treasurer of Lembaga Pengawas Pusat Sumber
Role: Vice-Treasurer
Responsibilities:
 - Collecting and tracking dues
 - Discuss and preparing the class budget
 - Reporting on society finances to the society (half-year and year-end)
 - Reporting on society finances to the committee (every month-end)

- Ensure the money is keep in safe
- Assume the duties of the Treasurer in his absence
- Athlete (Sport House Name: Yap Ah Loy)
 Role: Team Member
 Responsibilities:
 - Records the time the athletes finished the distance which had been set.
 - Guide the team on the rules and techniques
 - Attend and participate in discussions / meetings
 Achievements:
 - Champion of 4x100m Relay Women 2006
 - Second Runner-up of 4x100m Relay Women 2005
- Captain of Cheer Leading (Sport House Name: Yap Ah Loy)
 Role: Team Lead
 Responsibilities:
 - Take attendance of the team
 - Guide the team on the rules and techniques
 - Motivate and inspire team members
 - Think on the ways to help or improve the team
 - Ensure cheerleading safety is practiced any time
 - Communicate problems / coordinating discussion among members
 - Inform the team of any upcoming events
 Achievements:
 - First Runner-up of Cheer Leading Competition 2006
- Choir
 Role: Team Member
 Responsibilities:
 - Attend and participate in discussions / meetings
 - Contribute personal expertise on issues which had been raised
 Achievements:
 - Majlis Pelancaran Derma / Wakaf Buku 2005
 - Choir Competition in Wilayah Persekutuan Kuala Lumpur 2006

UTM

- Orienteering
 Role: Team Lead
 Responsibilities:
 - Work closely with the coach and other teams
 - Ensure that the assigned tasks are completed and returned
 - Attend and participate in discussions / meetings
 - Coordinate and plan all upcoming events
 - Inform the team of any upcoming events

- Orchestra
Role: Member of Orchestra (Violin)
Responsibilities:
- Ensure all the instruments are keep in safe
- Attend and participate in discussions / meetings
- MASA 08 (Majlis Anugerah Srikandi) Kolej Tun Fatimah
Role: Team Member
Responsibilities:
- Attend and participate in discussions / meetings
- Work closely with team lead and members.
- Involved in opening ceremony presentation
- IT Business Idea Competition (2009 and 2010)
Role: Team Lead
Responsibilities:
- Ensure submitted the draft and completed the project on time
- Keep the motivation level high of all the team members
- Assign tasks based on members' abilities and interests
- Ensure discussions and decisions lead toward closure
- Provide guidance to the team based on requirements
Achievements:
- Champion of IT Business Idea Competition 2009

Awards

- Dean's List Awards (Excellent Academic Achievement) 2007~2010
- Champion of IT Business Idea Competition 2009
- Champion of 4x100m Relay Women 2006
- First Runner-up of Cheer Leading Competition 2006
- Marathon Women (Merentas Desa) 2006 – 15th place
- Second Runner-up of 4x100m Relay Women 2005
- The Star Hotlink Best Newspaper Awards 2003

Certifications

- Certificate of UTM Degree++ Programme: Macromedia Flash – 2007
- Certificate of UTM Degree++ Programme: Basic Java - 2007
- MSC Malaysia Undergraduate Skills Programme: Building J2EE Web Application - 2008
- Certificate of UTM Degree++ Programme: Adobe Photoshop For Creative Design -2009
- Microsoft Certificate of Excellence: Technology Specialist (MCTS) – 2010
- Microsoft Certificate of Excellence: Technology Specialist (.NET Framework 3.5, ASP.NET Applications – 2010
- Microsoft Certificate of Excellence: Professional Developer (MCPD) – 2010
- Microsoft Certificate of Excellence: Professional Developer (ASP.NET 3.5 Developer) – 2010

Work Experience

Innertalk Sdn. Bhd., Malaysia

Position : **Cashier, Product Promoter**
Position Level : Part-Time (2004)
Address : No. 2, Jalan PJU 8/5E, Perdana Business Centre,
Bandar Damansara Perdana, 47820 Petaling Jaya, Selangor.
Duration : 11 days
(World of Chinese Books with Chinese Art & Culture Fair 2004)

SK Variform Sdn. Bhd., Malaysia

Position : **Clerk**
Position Level : Part-Time (2007)
Address : Lot 2234, Kampung Baru, Sungai Buloh, 47000 Selangor
Duration : 6 months

Dveiss Enterprise, Malaysia

Position : **System Developer**
Position Level : Internship (2009)
Address : No. 3A, Jalan Kebudayaan 15, 81300 Skudai, Johor Bahru.
Duration : 10 weeks

Suruhanjaya Komunikasi dan Multimedia Malaysia (SKMM), Malaysia

Position : **SKMM CATI Centre Interviewer**
Position Level : Part-Time (2010)
Address : Off Persiaran Multimedia, 63000 Cyberjaya, Selangor.
Duration : 2 weeks

e2 Power Sdn. Bhd., Malaysia

Position : **Program Analyst**
Position Level : Associate 8 (2 August 2010 – 1 August 2011)
Assistant Manager 7 (2 August 2011 - 10 April 2013)
Address : 3rd Floor, Prima Avenue Block 3506, Jalan Teknokrat 5, 63000
Cyberjaya, Selangor.
Duration : 2 August 2010 – 10 April 2013

OCBC Bank Project

Task : Enhancement on Outsource Cheque Maintenance
Year : 2010
Description :

- Enhancement on the display of screen.
- Enhancements on the data validation before save the data into database.
- Programming language: VB.Net for front-end, and RPG for black-end.

Task : SIBS Cube Project
Year : 2010 – 2012
Description :

- Participation in Core Banking System Standardisation (SIBS CUBE) Project from 2 August 2010 to 18 March 2012.
- Had involved in FD (SIT Cycle 1) and fully involved in SDB Team.
- As reviewer of IDM – Atomic Services for Deposit, FD, LMS, SDB, and ACH.
- As reviewer of FSD and TSD of SDB.
- Analysis and perform normalisation on all the data (FD and SDB).
- Work closely with leads, users and vendors, to make sure that the user requirements are within project scope.
- Provide supports, guidance or advises on how the new system works.
- Follow up and handle the defects, which had been logged in QC or thru e-mail for VIT, SIT, and UAT.
- Work together with leads and users on product normalization and code mapping for FD and SDB parameters.
- Perform Health Check in morning, to ensure smooth run in UAT.
- Prepare test scripts, perform testing and validate the test results during SIT.
- Discuss and provide suggestion to lead and vendors on defects that had been detected or data structure of system.
- Cross check and discuss with the related modules/streams, if the enhancements will impacts them.
- Provide guidance and explanations on issues had been raised among SIT/VIT testers and users.
- Prepare/provide test data, as per requested by testers, colleagues from other streams or users.
- Help to verify and validating the test results, from end-to-end to ensure quality via review and revalidate.
- Maintain parameter setting in all environments.

- Involved and support in:
 - ORT #1 and ORT #2, including preparation.
 - Business Simulations.
 - SOD Deployment testing.
 - Project Cut-Over, including preparation.

Task : SIBS Cube Project – Post Implementation Support

Year : 2012 – 2013

Description :

- Participation in SIBS CUBE Project – Post Implementation Support since 19 March 2012.
- Provide supports, guidance or advises on how the new system works (users / BAU support).
- Follow up and handle the defects, which had been logged.
- Present and discuss system changes / enhancements in Change Control Meeting.
- Involved and support DR exercises.
- Guide BAU Team on SDB supporting and EOD batch.

Task : OneSIBS MY/SG Project

Year : 2012 – 2013

Description :

- Participation in OneSIBS MY Project on 5 July 2012.
- Involve in CIF, eAlert, DSP and SDB Team.
- As reviewer of SDB FSD.
- Analysis and perform impact analysis for eAlert and SDB.
- Work closely with leads, users and vendors, to make sure that the user requirements are within project scope.
- Provide supports, guidance or advises on how the current system works.
- Prepare Test Case and Test Plan for SDB.

Task : FIT Project

Year : 2012 – 2013

Description :

- Participation in FIT Project on 12 November 2012.
- Involve in CIF, eAlert, DSP and SDB Team.
- Work closely with leads, colleagues and vendors, to make sure that the system is works correctly.
- Prepare Test Case and Test Plan for CIF, eAlert, DSP and SDB.
- Prepare test scripts, perform testing and validate the test results during SIT.

Task : Small Project
Year : 2012 – 2013
Description :

- Participation in the following projects as a team, or individually:
 - Enhancement on credit position (CP) submission function.
 - Generate reports on transaction between subsidiaries.
 - Generate new reports for monthly Easi Pro-Check transaction volume, value and income.
 - Enhancement on existing/new report to cater for daily FD, daily CA (Conventional) and daily CA (Islamic) attrition.
 - Enhancements on Debt. Manager letters, including card letter and loan letter.
 - Enhancement on GIRO PaySwitch validation enhancement.
 - Enhancement on voucher and statement (for GE Takaful reconciliation).
 - Enhancement on CT Teller.
- Work closely with leads, colleagues (including both IT staffs and non-IT staffs) and vendors from different divisions, to have a clear picture on:
 - User requirements
 - Existing system design/structure
 - Agreement on proposed system design, and budget/payment
 - Impacts on system enhancements/changes (impact analysis)
- Involved in project development.
- Prepare Test Case and Test Plan for each project.
- Prepare test scripts, perform testing and validate the test results during SIT.
- Involved in UAT testing environment preparation, and support users during UAT testing.
- Preparation on project roll-out.

Task : Special Assignment
Year : 2010 – 2013
Description :

- As supporter of CT-Teller PCs.
- Perform branch sign-on and sign-off on CT-Tellers after/before batch, to make sure testers/colleagues able to perform transaction without hitting error.
- Provide supports for those facing problem, while using CT-Teller.
- Work closely with CT-Teller Team, while that's a new deployment/release of application, or hitting server problem.
- As SIT and UAT batch operator.
- As Production batch commander.
- Setup desktops for ORTs and D-Day with colleague and Desktop Team.
- Take care on all desktops in UAT rooms.
- Decorate office together with colleagues.

Silverlake QR Retail Automation (Asia) Sdn. Bhd., Malaysia

Position : **Database Administrator**
Position Level : Junior Database Administrator
Address : B501, Block B, Phileo Damansara 1,
9, Jalan 16/11, Off Jalan Damansara,
46350 Petaling Jaya, Selangor.
Duration : 16 April 2013 – 23 May 2014

AEON / Robinsons / CzipLee

Task : Daily Database Health Check (Oracle 10g)
Year : 2013 – 2014
Description :

- Perform health check on production databases every morning.
- Take note on the data files size changes.
- Prepare statistic on data files size growth.

Task : Development, Testing and Production Supports (Oracle 10g & 11g)
Year : 2013 – 2014
Description :

- Create new schema with required tables/data as requested by application project teams.
- Perform export and import data.
- Provide technical support to resolve problems.
- Follow up and handle the defects, which had been logged in Redmine or thru e-mail for development, testing and production.
- Perform simple query performance tuning.

Task : PROFIT Business Intelligence Prototype Development (MSSQL 2012)
Year : 2013 – 2014
Description :

- Participation in PROFIT Business Intelligence prototype development since 5 August 2013.
- Understand the user requirements.
- Study on how the PROFIT system works, and understand its table/data structure.
- Work closely with business partners on new system design.
- Provide supports, guidance or advises on how the new system works (management and application teams).
- Present and discuss system design/structure and data flow in meetings.
- Develop the system, including build the database/tables.
- Install required applications on the testing server.
- Perform testing on the developed system (for both front-end interface and back-end engine).
- Follow up and handle the defects, which was found during testing phase.
- Discuss and provide suggestion to management team and business partners on defects that had been detected or data structure of system.
- Prepare/setup a demo laptop, before present the new system to clients.

- Tools: SQL Server Management Studio (SSMS), SQL Server Data Tools (SSDT), Sequant Calculus

INFOPRO Sdn. Bhd., Malaysia

Position (current) : **Senior System Analyst**
Position Level : System Consultant 1 (26 May 2014 – 17 February 2016)
System Consultant 2 (18 February 2016 – 14 February 2017)
Senior System Consultant 1 (15 February 2017 – Current)
Address : Block B3 level 8, Leisure Commerce Square,
No.9 Jalan PJS 8/9, 46150 Petaling Jaya, Malaysia.
Duration : 26 May 2014 – Current
Awards : STAR Employee (Year 2014 and Year 2016)
INFOPRO Core Values Award (Year 2017)

Task : Module / Product and Problem Brainstorming Team

Year : 2014 – Current

Description :

- Develop creative solutions to a problem, new module or product.
- Propose and develop base or backbone of new product.
- Deploy strategies designed to solve the issue.
- Propose solutions regarding to design of use cases or system architecture.
- Support or advice domain experts or team members on issues or concerns.
- Present or perform system demo to management team.

Task : Design and Analysis

Year : 2014 – Current

Description :

- Play a critical role in system analysis and design.
- Analyse problems and devise workable solutions with good problem-solving skills.
- Serve as key person on designing complex use cases.
- Understand user requirements in interacting with technology.
- Serve as a catalyst for change.
- Develop plan for change (for both system and internal operation / source control procedures).
- Work with others in facilitating the system enhancement and changes on the procedures.
- Participation in several modules (for both core banking and non-core banking). Such as, Trade Finance (internal/staff system and web portal), Batch Periodic (including monitoring features and framework), General Ledger (including monitoring features and framework), Customer Information File (CIF), Teller Transaction, Loan Origination System, Deposit, Loan (backend coding), Debt Collection System (printing and alert framework), Digital Branch, Marketing Representative Portal, Customer Onboarding, eFiltering, eService, Digital Loan Origination System, Kernal (LDAP user authentication), et cetera.
- Been recognised as person in charge for Trade Finance module on 1st August 2016.
- Been recognised as person in charge for Customer Information File module on 1st February 2018.

Task : Request for proposal (RFP) Analysis and Gap Analysis

Year : 2014 – Current

Description :

- Develop proposals and other documents by describing products and services in response to requests from clients.
- Gather, review and analyse information, before make sound recommendations to management team.
- Prepare reports or any relevant documents that summarised findings and recommendations.
- Present analysis (including results of findings) to management team.
- Evaluate and solve business challenges.
- Review system design and provide solutions or advices.

Task : Development, Testing and QAT Supports

Year : 2014 – Current

Description :

- Serve as key person on design and develop system backend coding (stored procedure).
- Provide functional and technical support to resolve problems.
- Perform simple query performance tuning.
- Provide supports, guidance or advises on how the system works (management, QA team, SA team and development team).
- Perform testing on the developed system (for both front-end interface and back-end engine).
- Follow up and handle the defects, which had been logged in DSSi or thru e-mail for development and testing.
- Discuss and provide suggestion to management team and team members on defects that had been detected or data structure of system.
- Participation in Pre-Sales and Proof of Concept (POC) preparation.
- Review test packages and test results.
- Conduct internal training or briefing sessions.

Task : China Market

Year : 2014 – Current

Description :

- Participation in China market entry strategy planning team.
- Play a critical role in translation (for data, document, et cetera).
- Review Pre-Sales presentation slides (for marketing).
- Heavily involved in request for proposal (RFP) analysis, gap analysis preparation, system design and analysis, development, testing and system demo preparation.
- Serves as key person in system localisation project.
- Work closely with team members (from China) to gather more information on China bank operation processes and procedures.
- Localise the system to fulfil China banks' operation requirements.
- Present or perform system demo to management team.
- System and data preparation for Proof of Concept (POC) session.
- Involve in defect management.
- Support business analyst and developer team on their raised issues or concerns.

Task : Sterling Bank of Asia (SBA), Philippines Project

Year : 2016 – 2017

Description :

- Participation in SBA project on 02 September 2016.
- Review test packages and test results.
- Propose solutions regarding to issues found.
- Involve in system development (PL/SQL).

Task : JiangXi Bank, China Project

Year : 2017

Description :

- Participation in JiangXi project for digital solution (Market Representative Portal, Customer Onboarding, eFiltering, eService and Digital Loan Origination System) on 26 April 2017.
- Perform user requirement gathering.
- New features and enhancement elaboration, including requirement gathering, analysis, design and documentation preparation.
- Propose solutions regarding to concerns raised by users (banker).
- Propose solutions regarding to issues found (system enhancement).
- Redesign and restructure the table design to improve the system performance.
- Prepare data dictionary and data model (ERD).
- Perform task breakdown and assignment.
- Conduct progress update session on behalf of project manager.
- Report to senior management on the progress of the project on behalf of project manager.
- Provide guidance to team.
- Review unit test results (development).
- Review test packages and test results (QAT).

Task : RCE Capital Berhad, Malaysia Project

Year : 2017 – 2018

Description :

- Participation in RCE project for digital solution (Market Representative Portal, Customer Onboarding, eFiltering and eService) on 03 May 2017.
- New features and enhancement elaboration, including requirement gathering, analysis, design and documentation preparation.
- Propose solutions regarding to issues found or change requests.
- Prepare solution proposals.
- Provide guidance / support both system analyst and developer team on their raised issues or concerns.
- Support Quality & Methods team on user online help preparation.
- Support QAs on issues raised by users.
- Support SIT and QAT defect logs.
- Review test packages and test results (QAT).

Task : Development Bank of Sarawak (DBOS), Malaysia Project

Year : 2017 – 2018

Description :

- Participation in DBOS project for core banking solution on 09 October 2017.
- System integration elaboration, including requirement gathering, analysis, design and documentation preparation.
- Propose solutions regarding to issues found and change requests.
- Prepare solution proposals.
- Provide guidance / support both system analyst and developer team on their raised issues or concerns.
- Support QAs on issues raised by users.
- Support QAT and UAT defect logs.
- Involve in system development (PL/SQL).
- Involve in defect fixing (PL/SQL).

Task : Core System Digital Transformation Project

Year : Current

Description :

- Participation in Core System Digital Transformation (Deposit) project for core banking solution on 01 August 2019.
- System enhancement (transformation) tasks, including requirement gathering, analysis, design and documentation preparation.
- Propose solutions regarding to new features, issues found and change requests.
- Prepare solution proposals.
- Provide guidance / support both system analyst and developer team on their raised issues or concerns.
- Involve in cross-department discussion.
- Involve in system development (PL/SQL).
- Involve in defect fixing (PL/SQL).

Task : Special Tasks

Year : 2016 – Current

Description :

- System analyst process / procedure guides preparation (in both English and Chinese).
- Update staff leave plan (department), to insert new joiner or remove reassigned staff.
- Prepare and conduct knowledge sharing sessions.
- Participate in department activity planning.

Skills

Skills	User Interface Design, System Analysis, Requirement Analysis, Gap Analysis, Problem Analysis, Problem Solving, PL/SQL, Microsoft SQL Server, Oracle, MySQL, RPG/AS400, Visual Studio .NET (ASP.NET), HTML, CSS, JavaScript, Dreamweaver, Joomla!, Adobe Photoshop, Microsoft Excel Macro/VBA
--------	--

Additional Information

Preferred Work Location	Kuala Lumpur or Selangor
Expected Monthly Salary	Negotiable