


Jack Tan


IT Strategic Planning & Management Healthcare IT & Project Management

Committed to create sustainable value by aligning the Technologies, Systems, Operations and Management.



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Eco Sanctuary,
Kota Kemuning 

WORK EXPERIENCE

Chief IT Officer

Putra Specialist Hospitals Group

12/2019 - present

Malaysia

- Overseeing all IT aspects for Corporate Office and 4 Hospitals
- IT Projects - Insurance eBilling, FIS, HIS & IT Infrastructure.
- IT Planning, Management & Operations

Investor

2017-2019

Malaysia

- Self-discipline and entrepreneurship.
- Win-win-win approach.

Head of R&D (Healthcare Division)

Strateq Group

01/2016 - 07/2017

Malaysia

- Certified as Agile Scrum Master.
- Implement and lead Agile methodology for Malaysia & US HIS Solutions.
- Established excellent working relationship with clients (hospitals).

Head of IT – Malaysia Operations

Pantai Holding Berhad (Pantai & Gleneagles)

01/2007 - 12/2015

Malaysia

- Started as IT Manager in Pantai Fomema, resolved critical security issue and criminal breach in the foreign workers medical screening systems.
- Transferred to Pantai Medical Centre as IT Manager in 2008, overseeing all aspects of Hospital IT. Achieved IT operation cost savings, performed technologies refresh for IT infrastructure and peripheral equipments such as computers, printers and barcode scanners.

SKILLS & COMPETENCIES

- ✓ IT Leadership & Motivation
- ✓ IT Strategic Planning & Management
- ✓ IT Project Management
- ✓ IT Vendor Management & Negotiation
- ✓ IT Recruitment & Organisation
- ✓ IT Budgeting & Operations
- ✓ IT Risk, Audit, Security & Governance

HEALTHCARE IT

- ✓ Hospital Information System (HIS)
- ✓ Laboratory Information System (LIS)
- ✓ Patient Administration
- ✓ Revenue Cycle Management
- ✓ Inventory Management
- ✓ Procurement Management
- ✓ Pharmacy Information System
- ✓ Doctor Prof Fee Processing
- ✓ Month End Posting
- ✓ Financial Information System (FIS)
- ✓ PACS

HOSPITAL ACCREDITATION

- ✓ MSQH
- ✓ JCI

EDUCATIONS

- ✓ Certified Agile Scrum Master in 2016.
- ✓ Certified ITIL IT Infrastructure Library
- ✓ Master Degree in Business Administration from Heriot-Watt University in 2005.
- ✓ Advance Diploma in Computer Studies from NCC International in 2000.
- ✓ PRINCE Project Management
- ✓ Unify 4GL Programming Certificate from Unify Malaysia in 1995.

AVAILABILITY

- ✓ 2 Weeks (negotiable)

EXPECTED SALARY

- ✓ RM25,000 (negotiable)

- Transferred to Corporate Office as Service Delivery Manager in 2011.
- Promoted to be Head of IT, Malaysia Operations in 2012.
- Consolidated & harmonised HIS & FIS successfully for 14 hospitals in Malaysia from various legacy systems, into centralised data centre using Virtualisation Technology, High Performance Database Oracle Exadata, Private Cloud, Optimiser and Java.
- The project also implemented eBilling, Radiology Information System, Picture And Communication Systems (PACS) and HL7.
- Participated in setting up IT Team, Infrastructure, FIS & HIS for 3 new hospitals.
- Participated in due diligence process for brown field hospitals acquisition.
- Prepared yearly Group IT Budget
- Established Disaster Recovery Plan

Technopreneur

2005-2007

Malaysia

- Delivered F&B Solution.
- Delivered Inventory solution for jewellery industry.

IT Manager

Quest Laboratories Pte. Ltd.

2001-2005

Singapore

- Oversee all aspects of IT especially Laboratories Information Systems (LIS).
- Successfully customised LIS to facilitate mass Hepatitis B screening conducted by Ministry of Education and Ministry of Health Singapore.
- Successfully customised LIS to link with Ministry of Defence Singapore using HL7 standard.

Programmer & IT Consultant

HT Consulting (Asia) Sdn. Bhd

1995-2000

Malaysia, Hong Kong, Australia

- Started as junior programmer using 4GL.
- Participated in full Software Development Lifecycle.
- Participated in various custom-built software, such as Training Centre System, ERP and Travel Agency.
- Contracted to Walt Disney Asia Pacific, Hong Kong in 1996-1997
- Leading the implementation of LIS
- Contracted to Triple G, Australia in 1999
- Developed and implemented Travel Agency software for Morning Star, Hong Kong

LANGUAGES

- ✓ English
- ✓ Bahasa Malaysia
- ✓ Mandarin
- ✓ Hokkien, Cantonese & Foochow.

SOFTWARE

- ✓ Microsoft Server & Desktop OS
- ✓ Unix / Linux OS
- ✓ Database Management System (DBMS)
- ✓ Structure Query Language (SQL)
- ✓ Programming & Websites
- ✓ Software development lifecycle (SDLC)
- ✓ Business Intelligence
- ✓ Data Warehousing
- ✓ Big Data
- ✓ Mobile Applications

HARDWARE

- ✓ Data Centre Management
- ✓ Virtualisation Technologies
- ✓ Server, Storage, desktop & laptop
- ✓ Barcode printer, laserjet printer
- ✓ Backup and Recovery

NETWORK

- ✓ Local Area Network
- ✓ Cloud Computing
- ✓ Wireless Networking
- ✓ Internet of Things (IOT)
- ✓ Firewall & Security
- ✓ Ethical Hacking

