

NG POH LI

PROFILE A motivated in sustainability field with 5 years' experience in sustainability. A collaborative team player with ownership mentality and have always been challenging the status quo to improve work efficiency.

EXPERIENCE **SENIOR EXECUTIVE, SUSTAINABILITY**
SUNWAY REIT MANAGEMENT SDN BHD
JULY 2021-PRESENT

- Leading the coordination and preparation of the Annual Sustainability Statement,
- Collect and analyse company-wide data on sustainability initiatives and programs and collaborate with key stakeholders to provide senior management with relevant analysis and recommendations on sustainability initiatives and reporting,
- Assess and analyse company policies and processes to identify areas in and processes to which improvements can be made in accordance with the company commitment to sustainability,
- Identify gap analysis on the rating/ indices and provide recommendation to the Company on the strategies and initiatives,
- Ensure the submission of the indices, awards are on time,
- Assess, propose and implement strategies to address sustainability issues,
- Manage key sustainability performance metrics and communicate throughout the company,
- Assist in communicating and promoting sustainability initiatives and programs,
- Assist in tracking and achievement of our sustainability-related KPIs and performance to the stakeholder,
- Support other business division and departments in delivering sustainability output, as and when required
- Collaborate with business division across Company to embed sustainability in its operations and manage monthly meeting with the business division,
- Support Group's initiatives on the implementation of sustainability strategies and initiatives,

EXECUTIVE, SUSTAINABILITY
Sunway PFM
JAN 2018-JUNE 2022

- Assist in coordination and preparation of the Annual Sustainability Report,
- Collect and analyse company-wide data on sustainability initiatives and programs and collaborate with key internal and external stakeholders to provide senior management with relevant analysis and recommendations on sustainability programs and reporting,
- Involve in automated data collection solutions,
- Execute company's Sustainability initiatives, policies and strategies,
- Work closely with internal stakeholders to develop goals and targets, metrics and process for measuring the Company's performance with respect to sustainability matters,

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- Assist on sustainability related matters including documentation and implementation of sustainability requirements,
 - Assist in the development of reports or presentations to communicate and raise awareness on effectiveness of sustainability initiatives
 - Lead Sustainability Project which inclusive of coordinate, manage, track and escalate issues and ensure adequate support and resources for all sustainability projects,
 - Organize and manage internal sustainability related workshops and trainings to build knowledge on sustainability related topics amongst internal employees and relevant stakeholders,
 - Communicate and create awareness on the Group's sustainability initiatives, progress and achievements through employee engagement activities and communication platforms,
 - Collaborate with business divisions across the Group to embed sustainability in its operations and manage the Group's quarterly sustainability data tracking and monitoring for reporting needs
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EDUCATION

BACHELOR OF BUSINESS ADMINISTRATION, UNIVERSITY OF MALAYA

2018

Graduated with CGPA 3.33

DIPLOMA OF BUSINESS ADMINISTRATION, TENGKU OMAR POLYTECHNIC, IPOH

2012

Graduated with CGPA 3.79

SKILLS & INTERESTS

LANGUAGE: English, Mandarin, Bahasa Melayu, Cantonese

TECHNICAL: Microsoft Office (Excel, PP, Word),

TRAINING: Practical Steps in measuring & Managing Greenhouse Gas (GHS) Emissions (Scope 1,2 & 3) organized by Bursa Malaysia, GRI: Integrating SDGs into Reporting Process course, Integrated Reporting Training Course - Practitioner Level (IFRS-Approved)

OTHER: Hybrid Competence, Event planning and management, Time management, Organizational skills